

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 15th FEBRUARY 2021 BY ZOOM CONFERENCE CALL**

12/593 Apologies for absence. None

12/594 Present

Jane Imbush (JI) - Chair, Simon Young (SY), Joanna Hart (JH), Nicole West (NW), Jane Knight (JBK), Peter Butcher (PB), Henry Weeks (HW), Neil Carter (NC), Nigel Hawkey (NH)
Anne-Marie Simpson (SODC)
Denes Marffy (DM) Clerk
Public: 7 Members

12/595 Declaration of any relevant interests. JI (ARC payment to Jeremy Imbush)

12/596 Minutes of the 18th January 2021

Minutes of the previous meetings were agreed by all and signed off by the Chair (JI).

12/597 Public Questions, Comments. None

12/598 SODC and OCC Reports to Parish Council.

A-M S (SODC) reported that:

- i. Garden waste collections resume the week beginning 22 February. More details here <https://www.southoxon.gov.uk/south-oxfordshire-district-council/recycling-rubbish-and-waste/garden-waste/>
- ii. Council Tax bills will be arriving shortly, detailing how much each household will be billed for services provided by your different local authorities. Although SODC is responsible for collecting the Council Tax, its charge (or “precept”) is only one element out of the four which make up the total amount. The rates have now been set for 2021/22, taking into account how much money each authority receives from central Government and how much it earns in fees and charges from its services. For a Band D property in Aston Tirrold & Aston Upthorpe, the Council Tax bill for 2021/22 will be £1,999.98; this is calculated as follows:

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|---|-----------|
| Oxfordshire County Council | £1,573.11 |
| Police and Crime Commissioner | £231.28 |
| South Oxfordshire District Council (council tax requirement) | £131.24 |
| Aston Tirrold & Upthorpe Parish Council | £64.35 |

The County Council precept is by far the largest, and this pays for education, roads, libraries, social care and other infrastructure maintenance. The District portion covers waste management, the Covid community hub, social housing and homelessness, revenue and benefits, environmental health, planning, leisure, car parks and small business support. SODC’s Council Tax was the 7th lowest of all the Shire districts last year and is some £70 per household lower than the average. In fact, the Council Tax we are able to charge does not even cover the costs of providing services to all our households, so SODC still operates with an annual deficit and has to use reserves to plug the gap. The recent Covid-19 crisis has illustrated how important local government is when supporting

- residents and small businesses, so we are hoping that central Government will recognise this with a sensible long-term funding arrangement
- iii. The Government has now confirmed that local elections will take place in early May as scheduled, and officers are working on the logistics planning needed to accommodate both voting and vote-counting. People should consider applying for a postal vote if they are concerned about voting in person – see <https://www.gov.uk/government/publications/apply-for-a-postal-vote>

12/599 Planning

To decide on the following planning applications:

P21/S0009/HH Enlargement of chimney, new double-glazed windows and erection of new plant room Slade Farmhouse 5 Hagbourne Road Aston Upthorpe OX11 9EE. **The PC Support this application**

P21/S0097/HH Single storey front extension to include 2 new bay windows and new extension to hall. Re-roof house with red clay tiles Bryony The Croft Aston Tirrold OX11 9DL. **The PC Support this application**

P20/S4589/FUL Amendment : No. 2 - dated 21st January 2021 Proposal : Variation of Conditions: 2 (List of approved plans), 3 (Materials), 8 (CTMP), 10 (Contamination), and 12 (landscaping) on planning application P19/S3277/FUL.(as amplified by the Addendum Geoenvironmental Report received 13 January 2021). Variation of Condition 10 of application P16/S4241/FUL to amend the wording to address the matter of contamination. (Demolition of existing structures/buildings and redevelopment to provide five dwellings with parking and gardens and associated works.) As amended by plans PP0010 rev I, PP0011 rev G, 5030 rev C and 6030 rev B and Pv001 revC which show solar panels on each unit except the listed buildings Address : Upthorpe Farm (Northwest section) Moreton Road Aston Tirrold OX11 9EW

P20/S4586/FUL Amendment : No. 1 - dated 21st January 2021 Proposal : Variation of Conditions: 2 (Approved plans), 6 (Vision splay protection) 7 (Parking & Manoeuvring Areas Retained), 8 (Construction Traffic Management), and 9 (Sample materials required) of application P17/S3714/FUL (making the following alterations: solar panels to all buildings, resiting of garage for plot 2, additional visitor space for plot 1, change to landscaping and update of materials sheet; as amended by information received 21st January 2021) Demolition of existing structures. Erection of three dwellings and associated development including parking areas and turning. Address : Upthorpe Farm (southeast section) Moreton Road Aston Tirrold OX11 9EW

P20/S4588/FUL Amendment : No. 1 - dated 21st January 2021 Proposal : Variation of Conditions: 2 (List of approved plans), 3 (Removal of materials - see notes), 5 (Vision splay), 6 (Parking), 7 (CTMP), and 9 (Licence) of application P20/S1889/FUL. Variation of condition 2 (approved drawings) on application ref. P17/S3917/FUL. (Solar panels added to all buildings, resiting of garage for plot 1, additional visitor space for plot 1, change to landscaping, update of materials sheet. As amended by plans and information received 21st January 2021.) Address Black Barns at Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW **The PC has a response to this application - supports the application. However that support is contingent on the new drawings being the same as viewed at the PC meeting on January 18 2021. The PC make the following observation**

- **Accepting that the houses are more sympathetic in character than the original application, concerns were expressed regarding the ridge height of properties 8-10**

- and 6 and 7. They are considerably higher than the original application. This could lead to further development in roof spaces which would
- increase the size of the houses. This is of concern to the PC
 - Further clarity is requested on the management plan for 'Goose Green' facing Moreton Road
 - A request that no solid fencing be used at Goose Green as a method of enclosure, with a suggestion that estate railing fencing should be recommended if felt to be necessary

P21/S0139/HH 1. Retention of existing fence and trellising to north at a height of 2.4 metres. 2. Increase height of existing fence along south and east boundaries to height of 2.4 metres through addition of trellising. 3. Single storey front extension. 4. Erect gazebo to rear. 23 Moreton Road Aston Tirrold OX11 9EW **The PC has considered the planning application and supports:**

- the fencing and trellis to both the South and North of the site.
- the addition of a porch at the front of the property

However, the PC objects to the part of the application relating to the provision of a Gazebo on what is paddock/agriculture land including its relationship to the AONB. The PC also objects to the change of use from agriculture land to garden. This is consistent with the approach the PC has adopted in regards to similar applications and sees no difference here.

12/600 ARC.

- To approve February ARC Minutes. **Approved**
- Recreation Ground Signage. To be discussed at the next meeting.
- Approval for ARC to spend an additional £1,000 for Jeremy to carry out further maintenance at the Pavilion and recreation ground. **Approved**

12/601 Finance

- Approve payments below. **Approved**
- Approve January Financial Statement – **Approved**

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|---|-----------|
| Clerk fees (£51.40 to HMRC) | £218.60 |
| Simplicity Payroll Services (Payroll) | £24.00 |
| Rustic Management (Xmas tree removal) | £20.00 |
| SODC (AU Dogbin emptying Oct-Dec 2020) | £53.82 |
| BCW (Bridleway signs – Llollingdon track) | £400.15 |
| Signway Supplies (Traffic calming gates) | £10339.19 |
| E.Richards (Defibrillator pads) | £184.74 |
| E.Richards (Defibrillator batteries) | £434.34 |

12/602 Discuss Community response to Coronavirus (Corvid 19). Nothing new to report.

12/603 To accept feedback and discuss matters arising from CLP Groups:

Roads and Traffic.

- Discuss vehicular damage to verges and banks. The PC would like to remind residents to take care not to park on the verges.

- b. Reports of damage to tracks on the Downs. JI has been in touch with OCC who say that it needs to be reported to the police before any action can be taken.

Housing & Development. Nothing to report

Environment Group.

- a. Tree planting. 105 saplings will be here in March. Some of them will be used as hedge planting in the Recreation ground. It was decided to plant some in Spring Lane particularly where there are unofficial laybys being eroded into the bank. Additional saplings will arrive in November.
- b. PB reported that he will be meeting with OCC re the LLollington track and is expecting the imminent arrival of the bridleway signs.

12/604 Risk Register amendments were approved.

12/605 Fibre Broadband. NC reported that there was some confusion as to whether the village was area 2 or 3, this is in the process of being clarified.

12/606 Discuss Sid Marlow bequest of £10000.00. Discuss at the next meeting.

12/607 Discuss the Miller's Field. Nothing new to report.

12/608 Review monthly tasks calendar.

12/609 Items for the Next Agenda

Meeting closed at 8.31 pm.

The next meeting will be on Monday 15th March and will be held virtually unless otherwise stated at 7.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

| Month | Health & Safety | Process | Social |
|-----------|---------------------|---|-----------------|
| January | | Send Precept application | |
| February | Defibrillator check | | |
| March | | Ensure payments up to date Final VAT return before mid-March | Spring Work Day |
| April | | Prepare FY accounts | |
| May | Defibrillator check | Internal Audit | |
| June | | AGM Review Emergency Plan | Astonbury |
| July | | | |
| August | Defibrillator check | | |
| September | | Prepare budget for next year | Autumn Work Day |
| October | | Present budget to PC | Safari Supper |
| November | Defibrillator check | Review Risk register | Bonfire Night |
| December | | | |