

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 18<sup>th</sup> JANUARY 2021 BY ZOOM CONFERENCE CALL**

**12/575 Apologies for absence.** None

**12/576 Present**

Jane Imbush (JI) - Chair, Simon Young (SY), Joanna Hart (JH), Nicole West (NW), Jane Knight (JBK), Peter Butcher (PB), Henry Weeks (HW), Neil Carter (NC), Nigel Hawkey (NH)  
Anne-Marie Simpson (SODC)  
Denes Marffy (DM) Clerk  
Public: 4 Members

**12/577 Declaration of any relevant interests.** None

**12/578 Minutes of the 14<sup>th</sup> December 2020**

Minutes of the previous meetings were agreed by all and signed off by the Chair (JI).

**12/579 Public Questions, Comments.** None

**12/580 SODC and OCC Reports to Parish Council.**

A-M S (SODC) reported that:

**The Local Plan** Now that the controversial South Oxfordshire Local Plan 2035 has been adopted by Full Council it carries full weight in the Planning Policy framework and provides protection against unwanted speculative development. Some improvements were made to the Plan during the Inspection phase, including some on community involvement in master-planning, the introduction of the new DES10 zero-carbon housing policy (where there was no such policy at all before) – Page 207 of the report - and the prioritisation of cycling and walking. However, the Inspector did not remove any of the strategic sites, nor reduce the housing delivery requirement, so we do expect major new applications to be progressed in the coming months for sites such as Chalgrove Airfield, Culham, Grenoble Road and Berinsfield. Each application will still have to satisfy normal planning conditions, but once a site is allocated in a Local Plan there is an assumption that planning permission will be granted.

**Covid-19 Vaccination Programme**

Although the nationwide programme is underway, it will still take several months for the whole population to be vaccinated, The key messages to all local residents are as follows::

- The vaccination programme is being phased in across the county following the national guidance on prioritising patients. Some people have already been vaccinated and others are waiting to be invited.
- Please do not contact your GP or another NHS service to seek a vaccine – GP practices are still open for providing care to patients and their phones could become swamped, so please wait until the NHS contacts you.
- When the NHS does contact you, please be ready and attend your booked appointments.
- Please continue to follow all the public health guidance to control the spread of the virus, protect the NHS and save lives.

## **Vaccine Fraud Alert**

Throughout the pandemic, there have been a lot of scams circulating from people seeking to defraud worried and vulnerable residents. We are now also seeing a growing number of reports about scams related to the vaccine roll-out.

Scams include members of the public receiving text messages claiming to be from the NHS, offering them the opportunity to sign up for the vaccine. The texts ask the recipient to click on a link which takes them to an online form where they are prompted to input personal and financial details. In some cases, the online form looks very similar to the official NHS website.

Please help us get this message out to residents:

### **How to protect yourself**

In the UK, Covid-19 vaccines will only be available via the NHS. You will be contacted by the NHS, your employer, a GP surgery or a pharmacy local to you, when you're able to receive it.

At no point will anyone be asked to pay for the vaccine.

- The NHS will never ask you for your bank account or card details.
- The NHS will never ask you for your PIN or banking password.
- The NHS will never arrive unannounced at your home to administer the vaccine.
- The NHS will never ask you to prove your identity by sending copies of personal documents such as your passport, driving licence, bills or pay slips.

What to do if you are targeted:

- If someone receives a call, they believe to be fraudulent, they should hang up.
- If an email looks suspicious, do not click on any of the links - forward it to [report@phishing.gov.uk](mailto:report@phishing.gov.uk).
- Suspicious text messages should be forwarded to the number 7726 which is free of charge.
- Anyone who believes they are a victim of a fraud, should report it immediately via [actionfraud.police.uk](http://actionfraud.police.uk) or by calling 0300 123 2040.

**District Councillor Grants** SODC have agreed to finance a one-off treatment of algae for the village hall roof.

## **12/581 Planning**

To decide on the following planning applications:

P20/S4589/FUL Variation of Conditions: 2 (List of approved plans), 3 (Materials), 8(CTMP), 10 (Contamination), and 12 (landscaping) on planning application

P19/S3277/FUL.Variation of Condition 10 of application P16/S4241/FUL to amend the wording to address the matter of contamination. (Demolition of existing structures/buildings and redevelopment to provide five dwellings with parking and gardens and associated works.) (former) Upthorpe Farm (Northwest section) Moreton Road Aston Tirrold Didcot OX11 9EW

P20/S4588/FUL Proposal: Variation of Conditions: 2 (List of approved plans), 3 (Removal of materials - see notes), 5 (Vision splay), 6 (Parking), 7 (CTMP), and 9 (Licence) of application

P20/S1889/FUL.Variation of condition 2 (approved drawings) on application ref. P17/S3917/FUL. Black Barns at (former) Upthorpe Farm Moreton Road Aston Tirrold Didcot OX11 9EW

P20/S4585/LB (revised details for) Conversion of listed barns to provide dwelling. Southern Black Barn at (former) Upthorpe Farm Moreton Road Aston Tirrold Didcot OX11 9EW

P20/S4586/FUL Variation of Conditions: 2 (Approved plans), 6 (Vision splay protection) 7 (Parking & Manoeuvring Areas Retained), 8 (Construction Traffic Management), and 9 (Sample materials required) of application P17/S3714/FUL. Demolition of existing structures. Erection of three dwellings and associated development including parking areas and turning. (former) Upthorpe Farm (southeast section) Moreton Road Aston Tirrold Didcot OX11 9EW **The PC has a response to this application - supports the application. However the agent is due to submit additional drawings to SODC on January 19 2021 which the Parish Council were only sighted on, on January 18 2021. That support is contingent on the new drawings being the same as viewed at the PC meeting on January 18 2021. The PC make the following observation**

- **Accepting that the houses are more sympathetic in character than the original application, concerns were expressed regarding the ridge height of properties 8-10 and 6 and 7. They are considerably higher than the original application. This could lead to further development in roof spaces which would increase the size of the houses. This is of concern to the PC**
- **Further clarity is requested on the management plan for 'Goose Green' facing Moreton Road**
- **A request that no solid fencing be used at Goose Green as a method of enclosure, with a suggestion that estate railing fencing should be recommended if felt to be necessary**

P20/S4609/HH Rear extension and front porch 10 Moreton Road Aston Upthorpe OX11 9EP **The PC Supports this application**

P20/S4396/HH Single storey front extension. Two storey rear extension & associated internal & external alterations. Replacement of external cladding & all windows. Erect outbuilding for swimming pool. Downscroft Baker Street Aston Tirrold OX11 9DD. **The PC response to this application is that they support the application but would like to ensure that any spoil removed to make way for the swimming pool is done so, accessing Chalk Hill rather than coming through the villages**

## **12/582 ARC.**

1. No meeting in January
2. Recreation Ground Signage. To be discussed at the next meeting.

## **12/583 Finance**

i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC)	£218.60
Simplicity Payroll Services (Payroll)	£24.00
J Imbush (Covid phone top up)	£30.00
Rustic Management (Xmas tree disposal)	£20.00

- ii. Approve December Financial Statement – **Approved**
- iii. Moore audit report and certificate received.
- iv. The PC have received a £10 000 bequest from Sid Marlowe's estate. To be discussed at the next meeting.

**12/584 Discuss Community response to Coronavirus (Corvid 19).** There are 47 volunteers on the books. Steve Morant wanted to pass his personal thanks to the C-19 Os team

**12/585 To accept feedback and discuss matters arising from CLP Groups:**

**Roads and Traffic.**

- a. SY has resigned as Chair of the group and Greg Locke has agreed to take his place. The PC would like to thank him for all his hard work on the group. His support has been invaluable.
- b. JBK reported that OCC have approved traffic calming white gates on Chalk Hill and Spring Lane.
- c. Large vehicles accessing Aston Farm and the Sweetcroft Homes development at Upthorpe Farm. HV of JPPC will speak to Sweetcroft. JBK has taken photographs and reported. JI to speak to Guy Hildred re Aston Farm.

**Housing & Development.** SY has joined the group  
**Environment Group.**

- a. Tree planting. There will shortly be 105 saplings available. There is only very limited space to plant any at the Rec. It was proposed that they be offered to the villagers.
- b. PB reported that repairs to the Llollingdon track are on hold until drier conditions. Meanwhile there is on going planning on costings and the best way to proceed. There have been reports of vehicles attempting to drive up the track. It was agreed that a No vehicular access sign should be put up at the Recreation end of the track. PB to find out costings.
- c. The steps up to the footpath at Copse Stile corner on Spring Lane and the steps to Picks Field need minor repairs. PB will liaise with Rustic Management to repair them.
- d. It was agreed that a kissing gate should be installed at the top of the steps to Picks Filed. PB will investigate costs and report to the next meeting
- e. The bridleway to Blewbury is in poor condition and will also be looked at.

**12/586 Discuss process for reviewing where risk assessments should be in place and completing them.** GDPR will be included in the Risk Register.

**12/587 Fibre Broadband.** HW and NC reported that the pledge website will be opening soon. It is imperative that as many households as possible sign up to receive fibre broadband. The deadline will be the end of March. Flyers will be going out with the Village News and FAQ's will be put on the website.

**12/588 Discuss budget.** The Precept request has been sent.

**12/589 Discuss the Miller's Field.** JI reported that the sale is going through but the buyer would like to remain anonymous at present.

**12/590 Parish Council meetings will start at 7pm on the 3<sup>rd</sup> Monday of the month in 2021, except December when it will be the 2<sup>nd</sup> Monday of the month.**

**12/591 Review monthly tasks calendar.**

**12/592 Items for the Next Agenda**

Meeting closed at 8.56 pm.

The next meeting will be on Monday 15<sup>th</sup> February and will be held virtually unless otherwise stated at 7.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			
August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night
December			