

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 19th OCTOBER 2020 BY ZOOM CONFERENCE CALL**

This was the seventh Parish Council meeting to be held on line due to the Covid 19 pandemic.

12/512 Apologies for absence. David Brimacombe (DB),

12/513 Present

Jane Imbush (JI) - Chair, Simon Young (SY), Joanna Hart (JH), Nicole West (NW), Nigel Hawkey (NH), Jane Knight (JBK), Justin Keeble (JK), Peter Butcher (PB),
Denes Marffy (DM) Clerk
Public: 4 Members

12/514 Declaration of any relevant interests. None

12/515 Minutes of the 21st September 2020

Minutes of the previous meetings were agreed by all and signed off by the Chair (JI).

12/516 Public Questions, Comments. Henry Venners updated the PC on the progress of the Upthorpe Farm development:

- i. Sweetcroft Homes are in the process of purchasing the 8 new builds (phase 1) that has already been granted planning permission. They will shortly be submitting planning applications for some changes mainly to the outside appearance. They have also purchased the 2 black barns.
- ii. Demolition of the remaining barns on the site will commence on 9th November..

12/517 SODC and OCC Reports to Parish Council. None

12/518 Planning

To decide on the following planning applications:

P20/S3439/FUL (Full Application), Use of existing ancillary residential building as a separate two bedroom dwelling house with associated parking and amenity space provision, The Lodge, Blewburton Hall Hagbourne Road Aston Upthorpe OX11 9EE. The PC **Support** this application as there is no change to the existing and no impact on neighbours.

P20/S3470/FUL Conversion of existing brick building adjoining Farmhouse garden to indoor swimming pool for the use of the dwelling with alterations to long side walls and extended lean-to to west end. Carrimers Farm Aston Tirrold OX11 9DP. The PC **Support** this application.

12/519 Planning White Paper. JI has been in touch with a number of the surrounding villages to ascertain their response to the Planning White Paper. The PC agreed that the Housing and Development Group should compose a response taking into consideration commentary received from other parish councils as well as advice forwarded to it by NH.

12/520 ARC.

- i. To approve October ARC Minutes. **Approved**
- ii. Recreation ground signage. The ARC committee felt that the proposed signage might do more harm than good and was probably unenforceable. The ARC committee will reword the signage to be more open and welcoming.

12/521 Finance

- i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC)	£218.60
Simplicity Payroll Services (Payroll)	£24.00
J. Imbush (Covid phone top up)	£40.00
J. Imbush (Zoom account)	£143.88

- ii. Approve September Financial Statement – **Approved**

12/522 Discuss Community response to Coronavirus (Corvid 19). There are still 40 volunteers Willing to support the C19 effort. If there is another lockdown then the intention is to do another leaflet drop to every household. New commers to the village will receive a hard copy of the existing (although slightly modified) Covid response leaflet.

12/523 To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups. Discuss at the next meeting
- ii. Roads and Traffic.
 - a. Community Speedwatch. The aim is education not enforcement. Speeding cars are recorded by radar and the owner warned. The police support the scheme. It also is a visible sign that the community is taking action. It costs about £500 for the kit and 3 people are needed to operate the scheme and the police have to agree the locations. The PC agreed that once COVID permits it should be implemented.
 - b. Repainting white line road markings. There has been no response from OCC as yet. The PC may need to consider funding this if OCC decline to do it.
- iii. Housing & Development. There are two vacancies that urgently need filling.
- iv. Environment Group.
 - a. PB agreed to takeover from JK on footpath maintenance.

12/524 Discuss process for reviewing where risk assessments should be in place and completing them. JI has updated the risk assessments and they have been sent off for independent review.

12/525 Fibre broadband. The Steering Group are collating a list of interested households and would like all interested parties to have registered by 31st October. Open Reach will do the costing and the Steering Group will advise on how to apply for vouchers. Nearly 50% of households in the village have signed up so far. It is hoped that the vouchers will cover all the costs.

12/526 Grant applications. These need to be in by 1st November.

12/527 Defibrillator update. Next meeting

12/528 Parish Council Vacancy. JK has resigned from the Parish Council after 71/2 years. The Parish Council would like to thank him for all the hard work he has done during that time.

12/529 Review monthly tasks calendar.

12/530 Items for the Next Agenda

Meeting closed at 9.40 pm.

The next meeting will be on Monday 16th November and will be held virtually unless otherwise stated at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			
August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night