

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 21<sup>st</sup> SEPTEMBER 2020 BY ZOOM CONFERENCE CALL**

**This was the sixth Parish Council meeting to be held on line due to the Covid 19 pandemic.**

**12/494 Apologies for absence.** Justin Keeble (JK),

**12/495 Present**

Jane Imbush (JI) - Chair, Simon Young (SY), Joanna Hart (JH), Nicole West (NW), Nigel Hawkey (NH), Jane Knight (JBK), David Brimacombe (DB), Peter Butcher (PB), Anne-Marie Simpson (SODC)  
Denes Marffy (DM) Clerk

**12/496 Declaration of any relevant interests.** None

**12/497 Minutes of the 20<sup>th</sup> July 2020 and 10<sup>th</sup> August 2020 Extraordinary Meeting**

Minutes of the previous meetings were agreed by all and signed off by the Chair (JI).

**12/498 Public Questions, Comments.** None

**12/499 SODC and OCC Reports to Parish Council.**

A-MS (SODC) reported that:

**i. COVID-19 Testing**

If you have symptoms, to book a test call 119 or register online at [www.gov.uk/get-coronavirus-test](http://www.gov.uk/get-coronavirus-test). Further information is available at [www.oxfordshire.gov.uk/stophespread](http://www.oxfordshire.gov.uk/stophespread).

ii. The emerging Plan is currently at the Examination stage. Following recent examination hearings, the Planning Inspector has now asked South Oxfordshire District Council to prepare a 'Schedule of Proposed Main Modifications' to the plan

iii. The Government is consulting on wide-ranging changes to the current planning system, and this issue has received much press coverage. SODC is preparing its response to the consultation, and all Parish Councils are encouraged to submit their responses too (closing date 29<sup>th</sup> October 2020). The White Paper can be found at:  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/907273/Planning\\_for\\_the\\_Future\\_web\\_accessible\\_version.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907273/Planning_for_the_Future_web_accessible_version.pdf)

The website for more information and submissions can be found at:

<https://www.gov.uk/government/consultations/planning-for-the-future>

iv. The Government is also shortly to be consulting on its Devolution White Paper, which essentially intends to restructure local government to impose unitary authorities with elected Mayors across the country

**12/500 Planning**

To decide on the following planning applications: None

**12/501 Planning White Paper.** The PC will find out what other villages are doing in protected areas. A-MS (SODC) agreed to look into whether or not SODC would support making small open spaces in the village Community Assets to in order that they may be protected from possible speculative development.

**12/502 ARC.**

- i. To approve September ARC Minutes. **Approved**
- ii. The format of signs about the REC being privately owned will be discussed at the next agenda.
- iii. It was reported that ARC are desperately in need of more volunteers to help run the committee.

**12/503 Finance**

- i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC)	£218.60
ICO (Data Protection)	£40.00
Simplicity Payroll Ltd (Payroll for August)	£24.00
Jo Tidmarsh (Care of lurchers )	£68.11
Rustic Management (Footpath maintenance)	£695.00

- ii. Approve August Financial Statement – **Approved**
- iii. 2<sup>nd</sup> half Precept of £8600.00 has been received.

**12/504 Discuss Community response to Coronavirus (Corvid 19).** There is an expected rise in demand for assistance due to the forecast rise in Covid cases.

**12/505 To accept feedback and discuss matters arising from CLP Groups:**

- i. Review overall progress of CLP Groups. Discuss at the next meeting
- ii. Roads and Traffic.
  - a. Gates to the entrance of the village are expected to be installed on 5/6 November. The PC expressed their thanks to JB-K for her efforts in securing the gates.
  - b. Repainting the road lines on the two crossroad junctions in the village are being looked into.
- iii. Housing & Development. Two members of the committee are retiring, so there are two vacancies that urgently need filling. The PC would like to take this opportunity to thank Susannah Brunskill for her support and valuable contribution to the HDG. Steve White will stand down as chair in April 2021.
- iv. Environment Group.
  - a. Multi-purpose bin Spring Lane. It is now being emptied.
  - b. Dog bin emptying costs. The PC decided to continue having the dogbins emptied by SODC.
  - c. Discuss footpath maintenance. JI will liaise with Rustic Management to try and find a way of preserving wild flowers and improving biodiversity whilst continuing the current high standard of maintenance.
  - d. Green waste from churchyard at the URC. The PC will contact the URC about this.

**12/506 Discuss process for reviewing where risk assessments should be in place and completing them.** Ongoing process. Discuss at the next meeting.

**12/507 Approve the PC obtaining a Zoom account.** The PC approved in principle the cost of

£119.90/annum for a Zoom account. DM to find out and circulate what exactly this would provide.

**12/508 Discuss pub.** Continue to monitor the situation.

**12/509 Defibrillator update.** Next meeting

**12/510 Review monthly tasks calendar.**

**12/511 Items for the Next Agenda**

Grant applications. (VN news advert)  
Reissue Emergency Plan

Meeting closed at 9.54 pm.

The next meeting will be on Monday 19<sup>th</sup> October and will be held virtually unless otherwise stated at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			
August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night