

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 20<sup>th</sup> JULY 2020 BY ZOOM CONFERENCE CALL**

**This was the fourth Parish Council meeting to be held on line due to the Covid 19 pandemic.**

**12/471 Apologies for absence.** David Brimacombe (DB), Justin Keeble (JK), Peter Butcher (PB), Jane Murphy (SODC)

**12/472 Present**

Jane Imbush (JI) - Chair, Joanna Hart (JH), Nicole West (NW), Nigel Hawkey (NH), Simon Young (SY), Jane Knight (JBK), Anne-Marie Simpson (SODC)  
Denes Marffy (DM) Clerk  
Public: 1

**12/473 Declaration of any relevant interests.** NW stated that she was acquainted with the owners of Sweetcroft Homes the applicants for **P20/S1889/FUL**

**12/474 Minutes of the 15<sup>th</sup> June 2020**

Minutes of the previous meeting were agreed by all and signed off by the Chair (JI).

**12/475 Public Questions, Comments.** Leak on Thorpe Street. Thames Water state that they cannot carry out repairs until OCC give permission to close the road. OCC to be contacted by the PC and A-MS and JM (SODC) to be copied in.

**12/476 SODC and OCC Reports to Parish Council.**

A-MS (SODC) reported that:

- i. SODC's second planning committee took place Wednesday last week, 10 June, at 6pm and the agenda and link to view it are on the website <http://democratic.southoxon.gov.uk/ieListDocuments.aspx?MIId=2673&x=1> . For virtual planning meetings, anyone wishing to take part will need to submit a written statement by email in advance, which will be shared with all the planning committee members. SODC are aiming to introduce full online public participation in due course, as soon as their IT security issues around public speaking are resolved.
- ii. Proposed modifications to the emerging Local Plan 2034 are being drafted for submission to the Inspector but it will be up to the Inspector to accept or reject these. It has now been confirmed that the Examination in Public (EIP) will be held virtually, in July and August, commencing at 10.00 on Tuesday 14<sup>th</sup> July. Some local groups have written to express concerns that this will restrict public participation. The Baldons Parish Council and Culham Parish Council both wrote to the Programmes Officer about this and received responses from the Inspector. This correspondence has been uploaded onto the website and can be read using this link <http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-policy/local-plan-2034/local-plan-2034-examinatio>
- iii. This week is National Bike Week, to find out more follow this link <https://www.cyclinguk.org/>

**12/477 Planning**

To decide on the following planning applications:

**P20/S1889/FUL** Variation of condition 2 (approved drawings) on application ref. P17/S3917/FUL Removal of modern buildings and walls affixed to and between the two listed barns and existing house. Conversion, alteration and extension of barns to provide two

dwellings. Erection of new boundary features and other work associated with the provision of two dwellings, including parking. Black Barns at former Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW. **The PC Object to this planning application due to the lack of clarity on the proposed changes as opposed to the original application in 2017.**

**P20/S2172/AG** General purpose (store) building Carrimers Farm Aston Tirrold OX11 9DP. **The PC have No Strong Views on this application.**

#### **12/478 ARC.**

- i. To approve July ARC Minutes. **Approved**
- ii. The Playground is not yet open because
  - a. ROSPA need to inspect the new swings and provide certification for insurance purposes
  - b. It needs grounds maintenance and repair work.
  - c. It needs a Risk Assessment done re C19.JI would post on the village Facebook page explaining the delay to opening.

#### **12/479 Finance**

- i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC)	£218.60
Jane Imbush C19 Mobile phone top ups April to July 2020	£40.00
Simplicity Payroll Services Ltd (Payroll)	£96.00
OCC (2 sets of Village entrance gates and signs)	£9403.20

- ii. Approve May Financial Statement – **Approved**
- iii. Review Asset Register and final PC Accounting Statements. **Approved**
- iv. The Annual Governance Statement was unanimously **approved**. The PC thanked Steve Morant for his hard work in doing the internal audit.

**12/480 Discuss Community response to Coronavirus (Corvid 19).** There has been continued strong volunteer support.

#### **12/481 To accept feedback and discuss matters arising from CLP Groups:**

- i. Review overall progress of CLP Groups. Discuss at the next meeting
- ii. Roads and Traffic.
  - a. Gates and signs to Village entrance have been approved and paid for.
  - b. The Kissing Gate on the Cholsey footpath has been reinstated. The PC thanked JK for his efforts.
  - c. It was reported that some cyclists are travelling too fast through the Village particularly around Croft Corner and the Hagbourne Road opposite Frimley Yard.
- iii. Housing & Development. Nothing to report
- iv. Environment Group.
  - a. Tree planting. Three areas in the Recreation Ground have been earmarked for tree planting. Local farmers to be approached regarding tree planting

**12/482 Discuss process for reviewing where risk assessments should be in place and completing them.** The PC will look for a consultant to advise on the policy. Discuss at the next meeting.

**12/483 To discuss and vote on the motion:** The monthly PC meeting continue to be held online unless there are exceptional reasons to hold the meeting in person. **Approved.** NW will inform the VH committee

**12/484 Discuss pub**

- i. To retrospectively approve the loan (and underwriting) of the ARC Marquee to The Chequers pub to provide increased capacity for social distancing. **Approved**

**12/485 Defibrillator update.** The Recreation Ground defibrillator is now registered. PC to check the status of both and report at the next meeting. The PC would like to thank Emily Richards for her support

**12/486 Review Emergency Plan.** JK submitted an updated version which was unanimously approved.

**12/487 Review monthly tasks calendar.**

**12/488 Items for the Next Agenda**

Defibrillator check, RiskRegister.

Meeting closed at 9.53 pm.

The next meeting will be on Monday 21<sup>st</sup> September and will be held virtually unless otherwise stated at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			
August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night