

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 15<sup>th</sup> JUNE 2020 BY ZOOM CONFERENCE CALL**

**This was the third Parish Council meeting to be held on line due to the Covid 19 pandemic.**

**12/454 Apologies for absence.** None

**12/455 Co-opt Peter Butcher to the Parish Council.** Approved

**12/456 Present**

Jane Imbush (JI) - Chair, Joanna Hart (JH), Nicole West (NW), Nigel Hawkey (NH), Justin Keeble (JK), Simon Young (SY), David Brimacombe (DB), Jane Knight (JBK), Peter Butcher (PB)  
Anne-Marie Simpson (SODC)  
Denes Marffy (DM) Clerk  
Public: 1

**12/457 Declaration of any relevant interests.** SY (Selesk House)

**12/458 Minutes of the 18<sup>th</sup> May 2020**

Minutes of the previous meeting were agreed by all and signed off by the Chair (JI).

**12/459 Public Questions, Comments.** None

**12/460 SODC and OCC Reports to Parish Council.**

A-MS (SODC) reported that:

- i. **Open Thought.** Feed into Oxfordshire 2050; how do you see Oxfordshire's future for living and working, connectivity and Climate Change? Contribute **your** ideas!  
<https://www.oxfordshireopenthought.org/>
- ii. **Planning committees** For virtual planning meetings, anyone wishing to take part will need to submit a written statement by email in advance, which will be shared with all the planning committee members. SODC are aiming to introduce full online public participation in due course.
- iii. **Applications to Planning Committee** If the Parish/town council objects to a 'minor' application, a planning officer will contact them to explain the likely recommendation and seek to resolve their planning concerns, but can determine the application, unless a ward member calls it in, in which case it will go before Head of Planning + Chair+ Vice Chair+ Ward member to resolve, and they will decide if it should go to planning committee or not for a decision.  
If parish/town council objects to a Major application it will go to planning committee for a decision if the recommendation is for approval.  
'Other' applications (householder) eg extensions - unchanged - do not go to planning committee if the parish/town council objects, unless the ward member calls it in, or the planning officers decides it should go to committee.  
The statutory time limits remain unchanged as 13 weeks for major development and 8 weeks for all other types of development (unless the application is subject to an Environmental Impact Assessment, in which case a 16 week limit applies.  
The public consultation period for an Application is 21 days (from the date the letter/notice is posted), and if there is a significant change to the Application following amended plans, a further public consultation period, usually 14 days, is undertaken. The Application can be called in to a Planning Committee by a district councillor with planning reasons up to 28 days from registration.
- iv. **Local Plan** Proposed modifications to the emerging Local Plan 2034 are being

drafted for submission to the Inspector but it will be up to the Inspector to accept or reject these.

#### 12/461 Planning

To decide on the following planning applications:

**P20/S1752/HH** Two storey extensions, internal reconfiguration, new elevational treatment, improved car parking and turning space together with associated ancillary works. Selesk House Spring Lane Aston Tirrold OX11 9EJ. **The PC's Response to this application is that they note the reduction in size of the proposed extension and consider this an improvement. The PC would also like to reiterate that construction vehicle access should not be via Baker Street.**

#### 12/462 ARC.

- i. To approve June ARC Minutes. **Approved**
- ii. It was noted that people from outside the village are using the Recreation Ground and not always looking after it as they should. The PC will monitor the situation and consider installing signage to point out that the Recreation Ground is owned by the village and not the County Council. The PC will also investigate the possibility of identifying bylaws for use of the Rec, ensuring (if adopted) that they are publicly available. This will be discussed at the July PC meeting.

#### 12/463 Finance

- i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC)	£218.80
R. Welch (shopping for Mr. & Mrs. McColloch)	£38.29
C. Vivian (shopping for Mr & Mrs Wadley)	£65.66
R. Welch (shopping for Mr. & Mrs. McColloch)	£64.21
R. Welch (shopping for Mr. & Mrs. McColloch)	£52.60

- ii. Approve May Financial Statement – **Approved**
- iii. Review Asset Register and final PC accounts. **Approved**

#### 12/464 Discuss Community response to Coronavirus (Corvid 19)

- i. DB has drawn up a draft criteria for distribution of the SSE grant. It will be circulated to Councillors and discussed at the next meeting.

#### 12/465 To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups. Discuss at the next meeting
- ii. Roads and Traffic.
  - a. The PC voted to accept the quote of £10343.52 from OCC for the installation and purchase of traffic calming gates on the Hagbourne and Moreton Road entrances to the village.
  - b. Motorcycles have been seen using the footpath via Aston Street and along the concrete path to Cholsey. JK suggested reinstalling the defunct kissing gate that is on the concrete path. DM to research costs. Discuss at the next meeting.
- iii. Housing & Development. Nothing to report
- iv. Environment Group.
  - a. OCC have drawn up a comprehensive list of tree maintenance around the village on Council owned land. The PC would like to remind property owners that trees on private property that overhang roads are their responsibility.
  - b. Rustic Management's footpath maintenance quote. **Approved**

**12/466 Discuss process for reviewing where risk assessments should be in place and completing them.** The PC will look for a consultant to advise on the policy. Discuss at the next meeting.

**12/467 Defibrillator update.** The new defibrillator cabinet has been installed.

**12/468 Review Emergency Plan.** Covid 19 pandemic will be included in the September update.

**12/469 Review monthly tasks calendar.**

**12/470 Items for the Next Agenda**

Change PC meetings to Tuesday and start at 7.30pm instead of 8pm.

Meeting closed at 9.45 pm.

The next meeting will be on Monday 20<sup>th</sup> July, depending on COVID 19 restrictions it will either be virtual or in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			
August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night