

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 9<sup>th</sup> DECEMBER 2019 IN THE VILLAGE HALL**

**12/357 Apologies for absence.** Justin Keeble (JK), Simon Young (SY), David Brimacombe (DB), Jane Knight (JBK), Jane Murphy (SODC) Anne Marie Simpson (SODC)

**12/358 Present**

Jane Imbush (JI) - Chair, Joanna Hart (JH), Nicole West (NW), Nigel Hawkey (NH),  
Denes Marffy (DM) Clerk

**12/359 Declaration of any relevant interests.** None

**12/360 Minutes of the 18<sup>th</sup> November 2019**

Minutes of the previous meeting were agreed by all and signed off by the Chair (JI).

**12/361 Public Questions, Comments.**

None

**12/362 SODC and OCC Reports to Parish Council.**

None

**12/363 Planning**

To decide on the following planning applications: None

The Parish council has been contacted by the Planning Inspectorate regarding the appeal at Lower Ham Farm. The appeal has been dismissed for a number of reasons including (but not limited to) those identified below

- The site exceeds the threshold for infill
- Lack of employment opportunities within the village and the lack of amenities
- The scale of housing proposed is inappropriate and contrary to the principles of sustainable development
- Is not proportionate against the size of the existing village
- Lack of affordable housing provision
- The cumulative scale of the development when phases 1-3 are included

**12/364 ARC.**

- i. To note December ARC meeting has been postponed, minutes to be received in January.
- ii. To approve bench donation and installation. Commemorative bench to be sited at the Rec near the zip wire. **Approved**
- iii. ARC budget will be approved in January.

**12/365 Finance**

- i. Approve payments below. **Approved**

Clerk fees (£154.00 to HMRC, Dec)	£218.60
Rustic Management (Ground Maintenance)	£585.00
Railton TPC Ltd (Transport sustainability reports)	£850.00
Bostock Bookkeeping (Payroll quarterly)	£60.00
Bluestone Planning (Advice re Lower Ham)	£940.50

- ii. Approve November Financial Statement – **Approved**
- iii. JH reported that the signatories to the Parish Council bank account have been updated and are; JH, JI, NH, JK, SY.
- iv. JH reported that the Parish Council will need a new bookkeeper to administer the payroll as the present one is moving. Advert to be drafted and circulated in the January VN and on the E news.

**12/366 To accept feedback and discuss matters arising from CLP Groups:**

- i. Review overall progress of CLP Groups. Discuss at the next meeting
- ii. Roads and Traffic. Discuss at the next meeting
- iii. Housing & Development. Nothing to report
- iv. Environment Group. The result of the application for multi- purpose bins is as follows:
  1. Replace the existing bin on Hagbourne Road at the entrance to the footpath to Blewburton Hill with a lidded bin. AGREED the bin requires replacement and there are no bins nearby
  2. Replace the existing bin at the War memorial with a lidded bin. AGREED Although the bin housing is sound and stable and the liner is one of the few bins that has it’s original metal liner however, this is rusted through and we aren’t able to source the same dimension of liner for this bin
  3. Replace the existing bin on Baker Street with a new lidded bin. NOT AGREED. If the bin is not regularly used, I propose instead to remove it in lieu of installing a new lidded in a better location (see 4). The bin is surrounded by vegetation and more works will be needed to clear the area to properly install a new base
  4. Install a new lidded bin on Spring Lane at the entrance to the footpath leading up to Picks Field. AGREED but not in this location. There is no obvious safe location to install a floor mounted bin – the verges are steep. Walkers using that path are likely to pass along the road past the Church and in my view a better location would be on the level verge next to the footpath entrance. This has a safer vehicle stopping area and will serve users of the footpath at Picks Field as well as Church Users and those using the adjacent footpath through the village.
  5. Install a new lidded bin on the verge outside the cemetery on The Croft. NOT AGREED. The bin at Manor Court is within 100m of this location and provides coverage for that side of the village.
  6. Install a new lidded bin at the end of the concrete track past no. 1 Moreton Road at the entrance to Aston Upton Stud. NOT AGREED. There is already a litter bin at the bus stop on Moreton Road to serve this area. I will however arrange to replace this bin for a lidded bin, as it has a poorly fitting liner.

NW will draft a reply asking that the Baker Street bin be retained.

**12/367 Discuss process for reviewing where risk assessments should be in place and completing them.** To consider adding GDPR, non-financial internal audit to risk register. Discuss at the next meeting. Ongoing review by JJ.

**12/368 High Sheriff Award.** The High Sherriff is seeking nominations for the award to people whose particular skill this year has been with homeless people and those with drug addiction. The PC felt it was not relevant to this village and will not submit a nominee. However, as there is to be an additional holiday relating to the 75th anniversary of VE day on 08/05/2020, the PC will discuss organising a VE day celebrations with the possibility of a village award at the next meeting.

**12/369 Budget and Precept**

- i. Resolve to accept the budget for 2020-21, which includes overall spend of £44790.60. **Approved**
- ii. Resolve to accept an unchanged precept on 2019-2020 levels at £17,200. **Approved**

**12/370 Christmas tree collection.** At the Recreation Ground the same as last year. Collection for the Christmas trees will be Thursday 16 January, so residents need to drop of their trees the day before on Wednesday 15 January.

**12/371 Defibrillators.** The PC approved the purchase of Ecopad as OCC Councillor is providing funds to cover the case - Stainless steel cabinet (impossible to break into). £745 plus VAT £30 delivery and the purchase of 2 new pads +/-£100

**12/372 Review monthly tasks calendar.**

**12/373 Items for the Next Agenda**

Approve proposed meeting dates.

Meeting closed at 9.00pm.

The next meeting will be on Monday 9<sup>th</sup> December 2019 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME..... DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day

April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			
August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night