

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 18<sup>th</sup> NOVEMBER 2019 IN THE VILLAGE HALL**

**12/340 Apologies for absence.** Nigel Hawkey (NH), Justin Keeble (JK), Simon Young (SY), David Brimacombe (DB),

**12/341 Present**

Jane Imbush (JI) - Chair, Joanna Hart (JH), Nicole West (NW), Jane Knight (JBK),  
Anne-Marie Simpson (SODC)  
Simon Clarke (OCC)  
Denes Marffy (DM) Clerk  
**Public:** 6 Members

**12/342 Declaration of any relevant interests .** JH (PCC Grant), NW (Village Hall Grant)

**12/343 Minutes of the 21<sup>st</sup> October 2019**

Minutes of the previous meeting were agreed by all and signed off by the Chair (JH).

**12/344 Public Questions, Comments.**

A member of the public asked if there was any further progress on traffic calming measures relating to the junction at Croft Corner. They expressed concern as photographs had been taken of her house and wondered who had authorized it. SC (OCC) said he would investigate.

**12/345 SODC and OCC Reports to Parish Council.**

A-MS (SODC) Reported that:

- i. The Local Plan is still on hold until after the election.
- ii. The result of Capital Grant applications will only be revealed after the election. A total of £320,000 is available and is available to Parish and Town councils. Bids can be made via the SODC grants team
- iii. Free parking is available in Public car parks in the run up to Christmas. Please check tariff boards in the car parks for further details.

SC (OCC) Reported that:

- i. The road closure in South Moreton was a Railways decision and not OCC's.
- ii. OCC are reassessing provisions for armed forces veterans. Veterans of any age who are in need should contact SC.

**12/346 Planning**

To decide on the following planning applications:

**P19/S3213/HH** Proposed Woodburning Stove Flue, 2 Chalk Hill Aston Tirrold OX11 9DN The PC has **No Objections** to this application.

**P19/S3239/HH** Two storey and single storey extensions, internal reconfiguration, new elevational treatment, improved car parking and turning space together with associated ancillary works (as amended by drawing A001A to amend boundary line to the east received on 5th November 2019) Selesk House Spring Lane Aston Tirrold OX11 9EJ. The PC has **No Objections** to this application. The PC appreciate the good design but have concerns over the scale and size of the extension in relation to the plot and view from the street. There are also concerns over the access and egress of plant and machinery.

**P19/S3277/FUL** Variation of Condition 10 of application P16/S4241/FUL to amend the wording to address the matter of contamination. (Demolition of existing structures/buildings and redevelopment to provide five dwellings with parking and gardens and associated works.) Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW. There was no vote needed for this amendment, and is only applicable to the area around the old diesel tank. However, the PC did ask that effective and timely communication was held with immediate neighbours prior to commencement. The PC were assured that suitable qualified contractors would be used to undertake the work.

**Blewbury Footpath No. 3 (part) - Notice of Making of Order** - Public Path Diversion and Definitive Map and Statement Modification Order 2019. For details go to:

<https://consultations.oxfordshire.gov.uk/consult.ti/Blewbury.FP3.Made/consultationHome>

OCC are mapping out all public footpaths and rights of way. This footpath used to go through the Stud but was altered to its present position in the 1980's. This notice of Making of Order just makes the present position legal.

#### 12/347 ARC.

- i. To approve November ARC Minutes. **Approved.**
- ii. The PC would like to thank all the organizers and helpers for a very successful fireworks night in spite of the rain.
- iii. Approve £2,124 (inc) to replace the wooden balustrades with metal equivalents and £546 to fix the paving and steps. Total is £2,670 (inc). **Approved**

#### 12/348 Finance

- i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC, Nov)	£218.60
ARC (Community Infrastructure Levy)	£936.65

- ii. Approve October Financial Statement – **Approved**

#### 12/349 To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups. Discuss at the next meeting
- ii. Roads and Traffic. Ongoing research for traffic calming measures on the entrances to the villages.
- iii. Housing & Development. Nothing to report
- iv. Environment Group. Ongoing application for new multi-purpose bins. DM to write to SODC Waste team.

**12/350 Discuss process for reviewing where risk assessments should be in place and completing them.** To consider adding GDPR, non-financial internal audit to risk register. Discuss at the next meeting. JI agreed to look at the Risk Register in advance of the December meeting.

#### 12/351 Annual grant applications to the PC:

- i. Astons Web Team £150.00 (contribution to the cost of maintain the community website). £237.60 (one-off cost of adjusting the community website to meet UK's Information

- Commissioner's (ICO) new cookie requirements for websites). **Approved**
- ii. Astons Cricket Club. £1500.00 (One-off contribution to the cost of a new roller) **Approved**
- iii. The Astons' History Group. £148.00 (For the purchase of a portable photo studio £105.00, and a Spiral binding machine £43.00). **Approved**
- iv. PCC. £2420.00 (For upkeep of the burial ground and additional work) **Approved**
- v. Village Hall. £2800.00 (to enable the Village Hall to continue with its multi-year programme of renewal and improvement work.) **Approved**
- vi. Post Office and Cafe. £500.00 **Approved**

**12/352 Discuss draft Budget.** Final approval at the next meeting once all grants have been approved.

**12/353 Christmas tree collection.** This will be at the Recreation Ground the same as last year at a date to be advised.

**12/354 Vandalism at the Recreation Ground.**

For information – ongoing discussion with insurers regarding claim to replace items damaged at the Recreation Ground.

**12/355 Review monthly tasks calendar.**

Defibrillator maintenance update needed. DM to contact Emily Richards prior to the December meeting

**12/356 Items for the Next Agenda**

VE day 8<sup>th</sup> May

Meeting closed at 9.39pm.

The next meeting will be on Monday 9<sup>th</sup> December 2019 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			

August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night