

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 16th SEPTEMBER 2019 IN THE VILLAGE HALL**

12/303 Apologies for absence. David Brimacombe (DB), Justin Keeble (JK),

12/304 Present

Joanna Hart (JH), - Chair, Jane Imbush (JI), Nicole West (NW), Nigel Hawkey (NH), Simon Young (SY), Jane Knight (JBK),

Jane Murphy (SODC)

Simon Clarke (OCC)

Denes Marffy (DM) Clerk

Public: 8 Members

12/305 Declaration of any relevant interests . None

12/306 Minutes of the 16th July 2019

Minutes of the previous meeting were agreed by all and signed off by the Chair (JH).

12/307 Public Questions, Comments.

- i. To consider foliage adjacent to roads in the villages that in some cases is causing cars and other road users to move into the middle of the road. SC noted that foliage in the road is the responsibility of the owner. The PC noted that the foliage had been trimmed and decided to continue to review and assess the situation until the next meeting.
- ii. A villager raised concerns about the number of tractors going through the village. Following July's PC meeting where a number of farmers kindly came to discuss the issue of tractors in the villages, the PC was notified that the maize harvest was happening. As note in July there was heavy traffic for 1 day as the maize was being harvested. The tractors were using a 1 way system to cause as little disruption as possible.

12/308 SODC and OCC Reports to Parish Council.

JM (SODC) Reported that the Local Plan may be removed which could lead to speculative development which could also lead to the £400 million Housing Infrastructure Fund being withdrawn. SODC are having a meeting on the 10th October to decide this, JI will attend the meeting.

SC (OCC) Nothing to report due to the holiday season.

12/309 Planning

To decide on the following planning application:

TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78

Site Address : 1 Lower Ham Buildings, Moreton Road & land north east of the Croft Aston Tirrold OX11 9EW Description of development: 1. Demolition of existing buildings and removal of hardsurfaces; Residential redevelopment by 9 dwellings with associated works at Lower Ham Buildings and 2. Provision of land for cemetery extension/area of community open space and footpath link at land northeast of The Croft. Application reference: P18/S4124/O Appellants name : The Cook Family Trust Appeal reference : APP/Q3115/W/19/3234547

The above appeal was received too late to put on the agenda, but as it is a matter of urgency and

the written representations have to be in by the 16th October the PC decided to discuss it. As a result of the discussion the PC have decided

- i. JI to contact the PC retained consultants Bluestone and Railton in order that they can advise and if necessary, update their reports which accompanied the PC's letter of objection that was submitted in January 2019 in order to inform the PCs response to the appeal
- ii. JI authorized to have a discretionary budget of £2200 when dealing with the consultants.
- iii. There may need to be an EGM on the 14th October.

12/310 ARC.

- i. To approve September ARC Minutes. **Approved**
- ii. To approve ARC purchase of swings at £10,000 (inc VAT) to replace those that have been removed following annual RoSPA safety report. **PC to apply for a grant from SODC, letter to be written to JM (SODC), will approve at the next meeting after reviewing the various quotes.**
- iii. To approve purchase of a new defibrillator cabinet. A point was raised as to whether or not the defib should be moved to an alternative position. A decision will be made at the next meeting depending on the insurance claim.
- iv. To decide whether to claim on the insurance for the recent vandalism. **Approved** for both the defibrillator and damaged Recreation Ground equipment. A crime number will be needed in order to claim.

12/311 Finance

- i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC)	£218.60
Clerk fees (£54.00 to HMRC, Sept)	£218.60
SODC (AUS Dogbins, Quarterly April-June)	£13.81
Rustic Management (Footpath maintenance)	£860.00
D.Marffy (Stationery)	£24.96
Bostock Bookkeeping (Payroll)	£60.00
Quarterly HMRC payment	£162.00

- ii. Approve July Financial Statement - **Approved**
- iii. Second half precept of £8600.00 has been received.

12/312 To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups. Next meeting.
- ii. Roads and Traffic. The PC would encourage all villagers to adhere to the 20mph speed limit. SY reported that 2 sub committees had been formed to consider:
 - a) Improving safety at Croft Corner and looking into extending the 20mph limit to the rest of the Moreton Road.
 - b) Hard traffic measures on the Moreton Road and Hagbourne Road to slow traffic as it enters the villages.
 - c) .
- iii. Housing & Development. Will be meeting on 2nd October to discuss the appeal at Lower Ham development. A pre meet has been arranged for September 25.
- iv. Environment Group. DM to write to SODC again about multi purpose bins.

12/313 Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register. No update

12/314 Community Infrastructure Levy Update. Due to the development in the villages over the last year, the PC is due to receive £936.65. The PC to resolve to opt to receive the funding and to discuss how to spend the funds. The PC opted to receive the funds DM to apply. It was decided to contribute the funds towards ARC’s playground development.

12/315 To approve the updated Emergency Plan update. Approved

12/316 Annual grant applications to the PC are due by 31st October. To discuss encouraging CLP and other groups to apply and raising awareness. An advert will be put in the VN.

12/317 To discuss any responses to the PC eNews and VN article regarding tractor traffic through the villages. See 307.ii. above

12/318 Vandalism at the Recreation Ground. See 310. iv. above

12/319 Review monthly tasks calendar:
i. Prepare budget for next year

12/320 Items for the Next Agenda

Meeting closed at 9.55pm.

The next meeting and AGM will be on Monday 21st October 2019 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME..... DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			

August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night
December			