

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 15th JULY 2019 IN THE VILLAGE HALL**

12/286 Apologies for absence. Simon Young (SY), Jane Knight (JBK), Denes Marffy (DM) Clerk, Jane Murphy (SODC)

12/287 Present

Joanna Hart (JH), - Chair, Jane Imbush (JI), Nicole West (NW), Nigel Hawkey (NH), David Brimacombe (DB), Justin Keeble (JK),
Simon Clarke (OCC)

Public: 5 Members

12/288 Declaration of any relevant interests . None

12/289 Minutes of the 17th June 2019

Minutes of the previous meeting were agreed by all and signed off by the Chair (JH).

12/290 Public Questions, Comments.

A member of the public noted that the Moreton Road culvert had been cleaned so should not flood again

12/291 SODC and OCC Reports to Parish Council.

OCC noted that banding on road repairs is not always necessary in response to PC concerns about the repairs to Moreton Road. OCC noted that the ditches on Chalk Hill have riparian rights so OCC will not clear. The Culvert on Spring Lane is on the list to be cleaned, but no date has been informed yet.

Also, discussed impact of SODC rejecting the Local Plan in particular on Lower Ham development. JH to contact new SODC Ward Councillor, Anne-Marie Simpson for views on the Local Plan and potential impact on the villages. JM's support for the Local Plan are well known.

12/292 Planning

To decide on the following planning application:

P19/S1748/HH Replacement roof to existing garage building to form replacement first floor annex room. Internal alterations to raise door head between family room and kitchen, and removal of faux chimney breast to kitchen. Croft House Fullers Road Aston Tirrold OX11 9EN

The PC **Objects** due to external staircase accessing the garage first floor being overlooking to the neighbours at Suggetts, which will lead to a loss of amenity

P19/S2069/HH Single storey rear extension. Baldons Baker Street Aston Tirrold OX11 9DD

The PC has **No Objections:** Sympathetic design, considerate to neighbours and reduces light pollution

12/293 ARC.

- i. To approve June/July ARC Minutes **Approved.** Note playground swings will be taken out of service as the frame is rotten and RoSPA has reported that the unit is beyond its working life.

- ii. Approve ARC to go ahead with bonfire night and purchase fireworks up to a cost of £2,200 exc. VAT **Approved**

Following a discussion about the lack of members of ARC to progress the necessary actions, Chair of ARC to be invited to September PC meeting to discuss how to encourage more volunteers.

NW noted the Commemorative bench planned for the recreation ground and wanted to ensure the Donations Policy has been followed. NH to follow up with ARC.

12/294 Finance

- i. Approve payments below. **Approved**

Clerk fees (£51.40 to HMRC)	£218.60
Village Hall (Hall hire, Quarterly)	£58.50

- ii. Approve June Financial Statement - **Approved**
- iii. Annual return completed and sent to external auditor. Fixed Asset Register and Full Year Accounts available on website.

12/295 To accept feedback and discuss matters arising from CLP Groups:

DB held a meeting with representatives from all the active CLP Groups and would like to thank all for attending. Overall the Roads & Traffic, Housing & Development and Environment CLP Groups are active and making good progress. The PC would like to thank all those that are contributing to these groups and making a positive contribution to the villages, noting the time and dedication all have given. Following discussion the key points were:

- i. The PC looks forward to receiving thoughts on hard traffic measures from Roads & Traffic CLP Group;
- ii. PC would consider funding an official OS of the village- subject to costs and detailed proposal etc;
- iii. PC supported the concept of creating a master plan/record of planning issues;
- iv. PC supportive of blue ribbon stream mapping;
- v. PC supportive of tree survey and TPO but aware that TPO must be done with “care” if it involves trees on villager properties;
- vi. On the Environmental Group DB & JK will attend meetings that discuss sustainability (JK) and trees/hedges/wild flowers etc (DB).

DB noted that 3 of the CLP Groups appear to no longer be active: Community and Wellbeing, Business and Communications, Crime and Personal Safety. DB to see if there is any prospect of reinvigorating these.

The PC thought it would be a good idea to host an annual Parish Evening when the PC and CLP could provide short updates to the villages followed by a social occasion, perhaps with cheese and wine. JI to consider and make a proposal. This could also incorporate an award ceremony to recognise the hard work that villagers put in to a wide range of projects throughout the year.

DM confirmed that he has emailed SODC re multi use bins to ask for an update, and will continue to do so monthly until they respond with something useful.

12/296 Oxford to Cambridge Corridor There was a meeting at Radley to discuss this, the key concern is around the lack of local consultation regarding the project.

12/297 SODC Waste Team. Village clean up from 31/07/2019 to 2/08/2019. This will include litter picking and clean up of kerbs around the village. There is ongoing correspondence with OCC about clearing and unblocking culverts and ditches.

12/298 Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register. Ongoing

12/299 Discuss impact of tractor traffic and any potential mitigation

Following concerns raised by villagers about the impact of tractors driving through the villages on the verges, the Parish Council (PC) wrote to local farmers and invited them to the July PC meeting to discuss tractor traffic and any potential mitigation issues. The PC is very grateful to the farmers that attended the PC meeting to discuss the issues with Councillors. As rural villages it is accepted that tractors are part of the local traffic and cannot be stopped from coming through, the PC was interested to understand more about the types and frequency of tractor traffic and appreciate the challenges for tractor drivers that are leading to the impact on the verges.

From the discussion the PC would like to make residents of the Astons aware of the following points:

- Tractor traffic through the villages is lower than it has been in the past due to the way that Astons Farm land is now farmed, meaning that a number of the tractors farming the land on the other side of the A417 no longer need to go through the villages.
- Some farmers operate a 1-way system through the villages: come in through Baker Street and leave via South Moreton to avoid tractors needing to pass each other.
- Tractor traffic will be heaviest during harvest season, in particular around the maize harvest in September when the frequency could increase to one tractor load every 15 minutes for one day. Outside of this season the traffic should be no more than a handful per day.
- Tractors require clearance of 2.8m, so if you are parking a car on Baker Street (or the Moreton Road outside of the layby), please ensure that there is a good 3m between your car and the opposite verge, particularly if you are leaving your car there for a prolonged period of time. This may mean parking very close to the verge/house neighbouring the road.
- Emergency vehicles need a similar clearance.

The PC has asked the farmers to alert us when cars are blocking the road and we will monitor the frequency that this is an issue and contact householders as appropriate.

If residents have further thoughts on what could be done to mitigate the impact of tractor traffic, this will be discussed at the September PC meeting.

The above will be sent as an eNews, JK has volunteered to receive alerts from Farmers

12/300 Emergency Plan update. Discuss at the next meeting.

12/301 Review monthly tasks calendar:

12/302 Items for the Next Agenda

Meeting closed at pm.

The next meeting and AGM will be on Monday 16th September 2019 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January		Send Precept application	
February	Defibrillator check		
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April		Prepare FY accounts	
May	Defibrillator check	Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July			
August	Defibrillator check		
September		Prepare budget for next year	Autumn Work Day
October		Present budget to PC	Safari Supper
November	Defibrillator check	Review Risk register	Bonfire Night
December			