

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 18th MARCH 2019 IN THE VILLAGE HALL**

12/206 Apologies for absence. None

12/207 Present

Joanna Hart (JH), - Chair, Simon Young (SY), Nicole West (NW), Jane Knight (JBK), Nigel Hawkey (NH), Jane Imbush (JI), David Brimacombe (DB), Justin Keeble (JK),

Denes Marffy (DM) Clerk,

Jane Murphy (SODC),

Simon Clarke (OCC)

Public: 2 Members

12/208 Declaration of any relevant interests .

JH regarding Oxford/Cambridge Corridor (employment at Harwell).

12/209 Minutes of the 18th February 2019

Minutes of the previous meeting were agreed by all and signed off by the Chair (JH).

12/210 Public Questions, Comments. Complaints from villagers concerning tractors driving through the village and damaging bollards. Councillors will try to establish which farm the tractors are coming from and discuss at the next meeting.

Questions regarding the cladding on Oakwood Barn have been received. The PC notes the response from Enforcement that there is no breach of planning rules.

12/211 SODC and OCC Reports to Parish Council.

JM (SODC) Highlighted that the Women's Cycling Event will be starting in Oxfordshire in June, more details to follow; there were 750,000 visits to Leisure Centres in South Oxfordshire; SODC is ranked number one nationally for recycling and 750 people avoided becoming homeless due to early interventions.

SC (OCC) On behalf of the PC, SC is following up on the state of the barriers throughout the villages. The grant of £501.73 for the salt spreader has been received by the PC.

12/212 Planning

To decide on the following planning application: None

Lower Ham Buildings. No decision has yet been taken by SODC on the application.

12/213 ARC.

- i. The March ARC minutes were approved. It was noted that the ARC meeting was not quorate, the reason being that there is a severe shortage of committee members.
- ii. The PC **approved** the following expenditure: £1,500 +VAT to repair and service the tractor, £1,845 + VAT to purchase a new finishing mower, £315 + VAT to purchase a new mulching kit, Total = £3,660 + VAT
- iii. The PC retrospectively **approved** expenditure of £600 +VAT for the hire of a grab lorry for the removal of spoil from the village clean up day.

12/214 Multi-use bins in the village. The PC **approved** a letter to be sent to SODC to start the process to request additional combined litter and dog waste bins at:

- iv. The bin currently situated on Aston Street by The Manor Barn would remain in-situ but an additional multi-purpose bin close to the bench by the cemetery would be requested.
- v. The existing bins at the war memorial and Hagbourne Road to be replaced with lidded multi-purpose bins.
- vi. The bin on Baker Street near the notice board to be replaced with a new lidded multi-purpose bin so that it is more visible. An option to install signage on the footpath beside The Manse to indicate the location of the bin would be explored.
- vii. A new bin at the end of the Moreton Road is desirable, the request will be to site a multi-purpose bin near the gate to the Stud on the concrete track.
- viii. Request an additional multi-purpose bin on Spring Lane on the verge by the footpath to Blewburton, opposite Copse Stile House.

12/215 Finance

- i. Approve payments below. **Approved**

Clerk fees (£54.00 to HMRC)	£216.00
ARC (Health and Safety cost)	£702.77
Railton TPC Ltd (Sustainability report)	£1002.00
Bluestone Planning (Consultancy report)	£576.00
Jancis Smith (Locum clerk)	£48.00
OCC (20mph signage)	£4065.95
OALC (Subscription)	£138.97
OALC (Training course for JI)	£102.00
N.West (OALC training course)	£54.00
J.Keeble (Salt spreader cover, approved last meeting)	£62.00

- ii. Approve February Financial Statement. **Approved**

12/216 Roads and Footpaths.

- i. There are 10 people who have agreed to be part of the Winter Resilience team that will organise the winter salt spreading in the villages. It was noted that they are all from Aston Tirrold. Anyone from Aston Upthorpe would be most welcome to join the team, please contact Justin Keeble.
- ii. The PC would like to thank all the 30 villagers that turned up for the villages tidy up day. The PC also thanked Justin, Nigel and Jolyon for organising the work parties which cleared the recreation ground, picked up litter throughout the villages and recut the drainage channels on the Moreton Road.

12/217 Introduction of 20 mph speed limit within the villages

OCC intend invoicing the PC in early April for £4065.95 to cover the changes to signage required to implement the 20 mph speed limit. The PC has approved this so that the 20 mph speed limit can be introduced as soon as practicable. The Roads & Traffic CLP group will now focus on other issues raised by the CLP including Croft Corner and consider whether hard calming measures are appropriate.

12/218 Reports from CLP working groups

- i. Review overall progress of CLP Groups - deferred.

- ii. Roads and Traffic – as per 12/216 .
- iii. Housing & Development. See 12/212
- iv. Environment Group - deferred.

12/219 Oxford to Cambridge Corridor.

The PC will write to Ed Vaizey asking for clarification on what the consultation process is for this government proposed project.

12/220 Discuss process for reviewing where risk assessments should be in place and completing them. NW is going on an OALC course for risk assessment.

12/221 Parish Councillor elections. Notice of Election will be published on the noticeboards on 26th March. If you would like to apply to be a Parish Councillor, please contact the Clerk for more details on the process.. The 3rd April is the deadline for receipt of nomination papers and withdrawal of candidature.

12/222 Bonfires in the village. The PC request that all villagers are considerate when having a bonfire and ideally inform neighbours before doing so

12/223 Discuss OALC recommendation that the following are placed on the website:

- i. All items of expenditure above £100. These are already on the website in both the minutes and agenda.
- ii. List of councillor or member responsibilities. Included in AGM minutes and in Village News.
- iii. The details of public land and building assets. Limited ownership so no need for additional information on website.

12/224 Training Courses for Parish Councillors. JI and NW are entered for training courses.

12/225 Review monthly tasks calendar: No tasks due in February.

12/226 Items for the Next Agenda

- i. Tractors through the village.
- ii. Prepare full year accounts.

Meeting closed at 09.45 pm.

The next meeting will be on Monday 15th April 2019 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November		Review Risk register	Bonfire Night
December			