

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 18th FEBRUARY 2019 IN THE VILLAGE HALL**

12/184 Apologies for absence

Justin Keeble (JK), Denes Marffy (DM) (Clerk), Jane Murphy (SODC), Simon Clarke (OCC)

12/185 Present

Joanna Hart (JH), - Chair, Simon Young (SY), Nicole West (NW), Jane Knight (JBK), Nigel Hawkey (NH), Jane Imbush (JI), David Brimacombe (DB)

Jancis Smith (JS) – to take Minutes

Public: 2 Members

12/186 Declaration of any relevant interests .

JH regarding Oxford/Cambridge Corridor (employment at Harwell).

12/187 Minutes of the 21st January 2019

Minutes of the previous meeting were agreed by all and signed off by the Chair (JH).

12/188 Public Questions, Comments. None

12/189 SODC and OCC Reports to Parish Council. None

12/190 Planning

To decide on the following planning application:

P19/S0341/HH. Chalkwell House Frimley Yard Astons Upthorpe. Variation of Condition 2 of **P18/S0970/HH** for minor changes to the approved scheme and amended drawings. (Proposed single-storey rear extension and front porch). Chalkwell House Frimley Yard Aston Upthorpe OX11 9FJ.

The PC **Fully Supports** this variation, which is in keeping with the style of the original application, is of a minor nature

P18/S4124/O/HH Lower Ham Buildings. No decision has yet been taken by SODC on the application. If SODC is minded to approve the planning application it will go to Planning Committee, if SODC refuses the planning application, there could be an appeal. To ensure that the PC is ready for either scenario it has asked the CLP Housing & Development Working Group to consider possible scenarios and suggest any actions that the PC may need to take.

12/191 ARC.

- i. The February ARC minutes were approved.
- ii. The donation of 50% of the proceeds of the 2019 Safari Supper to the Didcot Food Bank was agreed. The proportion was more than previously donated, but as ARC has a strong balance sheet, the PC is happy to support the organisers of the event that put forward the request.
- iii. To approve that the cricket club may accept the donation of cricket nets and erect them at the Recreation Ground, providing risk assessments (for installation and ongoing) are submitted to ARC & the PC, that the nets are insured for third party liability through the cricket club and that the cricket club checks the nets regularly and confirms with ARC &

- PC at least quarterly that the nets have been checked. **Approved**
- iv. The expenditure of £552 for a 10 yearly check of the pavilion's electrical wiring was agreed. ARC would be using the same contractor they used for their annual PAT certification as the contractor knows the Pavilion well and is reliable.

12/192 Multi-use bins in the village.

No further comments had been received following the Village News entry, but some comments had been received following consultations with owners of houses adjoining the proposed sites. These will need to be considered, and the forthcoming Village News entry amended as necessary. JH stressed the importance of keeping all those affected informed. A letter will be prepared for SODC to start the application process to be discussed at the next PC meeting.

12/193 Finance

- i. Approve payments below. **Approved**

Clerk fees (£54.00 to HMRC)	£216.00
SODC (Dogbin emptying Upthorpe Oct- Dec)	£13.09

- ii. Approve January Financial Statement . **Approved**
- iii. The application for VAT refund for the current year, currently 443.12 for the PC, was approved.

12/194 Roads and Footpaths.

- i. The purchase of a cover for the salt spreader for £62.00 was approved. The practicalities of salt spreading at short notice with limited manpower were discussed. It was agreed to agenda discussion on logistics for this process for the next meeting.
- ii. The salt spreader was used on three occasions to spread salt on the village roads in advance of the snow. There was also a team to spread additional salt by hand at the top of Chalk Hill. JK has set up a "Winter Resilience" team to operate the salt spreader and would like to extend a big thank you to Marcus, Phil, Tom and Mike for their help in spreading salt in advance of the snow.
- iii. ARC has confirmed we can keep the salt spreader at the Rec.
- iv. NH has submitted photos of the poorly painted barriers to OCC. The broken barriers at the junction of Chalk Hill and Baker Street will also be raised. JK has heard from OCC Highways they are looking into the matter of the poorly painted bridge barriers. No word back yet.

12/195 Introduction of 20 mph speed limit within the villages

This had received statutory approval on 20 December 2018. Final costings would be ready for the March meeting and work was expected to start early in the financial year. Exact logistics of fixings and signage positions would be prepared by OCC Highways, who would also be responsible for installation.

Once these works were complete the CLP Working Group would move onto other areas of concern that had been raised during consultations.

It is hoped that the new limits might lead to reduced speeds in those stretches that had narrowly missed speed targets for inclusion in the 20mph areas.

The Roads & Traffic CLP group was commended for its actions to date including implementing the items highlighted in the CLP such as adding a mirror at the top of Chalk Hill, improving A417 signage and imminent introduction of a 20mph limit in the villages.

12/196 Reports from CLP working groups

- i. Review overall progress of CLP Groups - deferred.
- ii. Roads and Traffic – as per 12/194 .
- iii. Housing & Development. SODC had visited Stockwell Barn with regard to incorrect timbered exterior. The outcome was not known as yet.
- iv. Environment Group - deferred.

12/197 Oxford to Cambridge Corridor.

Blewbury PC has written to Ed Vaizey asking for clarification on what the consultation process is for this government proposed project. Oxford City Council has already voted to object to the route’s impact. Given the probable impact of the proposed increase in housing it was agreed ask the CLP Housing & Development Working Group to maintain a watching brief.

12/198 Discuss process for reviewing where risk assessments should be in place and completing them. This is an ongoing agenda item, and is important for insurance purposes. Discuss at the next meeting.

12/199 Parish Councillor elections. These take place in May. Forms will be circulated by DM.

12/200 Parish Council meeting dates for 2019.

Dates of 18 March, 15 April, 20 May & AGM, 17 June, 15 July, 16 September, 21 October, 18 November, and 9 December were agreed.

12/201 Training Courses for Parish Councillors: The OALC newsletter lists available courses. Anyone interested should contact DM

12/202 Discuss encouraging more village events e.g. Apple pressing at the Rec, Village Fete. The PC confirmed their encouragement through seed funding and support for groups or individuals planning village events.

12/203 Village clear up day 11am-2pm on Saturday 16th March

12/204 Review monthly tasks calendar: No tasks due in February.

12/205 Items for the Next Agenda

- i. Discussion on winter salt spreading processes.
- ii. Adding the contact details for the CLP groups to the Village News back page

Meeting closed at 09.29 pm.

The next meeting will be on Monday 18th March 2019 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November		Review Risk register	Bonfire Night
December			