

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 10th DECEMBER 2018 IN THE VILLAGE HALL**

12/143 Apologies for absence

Jane Imbush (JI), David Brimacombe (DB),

12/144 Present

Joanna Hart (JH), - Chair, Simon Young (SY), Nicole West (NW), Jane Knight (JBK), Nigel Hawkey (NH), Justin Keeble (JK),

Parish Clerk: Denes Marffy (DM)

OCC: Simon Clark (SC)

SODC: Jane Murphy (JM)

Public: 4 Members

12/145 Declaration of any relevant interests . None

12/146 Minutes of the 19th November 2018

Minutes of previous meetings were agreed by all and signed off by the Chair (JH).

12/147 Public Questions, Comments

Name change: Stockwell's Barn has been renamed Oakwood Barn.

The PC were asked about the weatherboarding at Oakwood Barn. The PC noted that all questions regarding whether the correct materials have been used should be directed to the Enforcement Team at SODC: <http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-enforcement>

12/148 SODC and OCC Reports to Parish Council

SODC report received, nothing to note. JM explained that the current focus for SODC is the Local Plan which needs to be submitted on 31st March to ensure that SODC is able to access the growth deal settlement, which will enable central government funding for infrastructure improvements.

OCC. Simon Clarke reported that:

- i. Salt has now been delivered to the village.
- ii. OCC are unable to supply a salt spreader that can be attached to a tow bar, however they are available online. PC to apply to OCC Councilor Priorities Fund for the purchase of one, expected to be around £500.
- iii. OCC Councilor asked for nominations for road improvements by 20th December. JK to collate list and email as requested, list to include Spring Lane drains and blocked culvert, Thorpe Street drains and the drainage on Moreton Road opposite the last house in the village.
- iv. The PC continues to fully support the proposed 20 mph speed restriction and awaits the outcome of the OCC meeting on 20th December.

12/149 Planning

To decide on the following planning application:

P18/S3662/HH Proposed single storey addition and triple garage with demolition of 3 loose boxes. Pope Farm Fullers Road Aston Tirrold OX11 9EN. The PC **Fully Supports** the application as it no longer includes a basement and is in keeping particularly with garages as part of the stable block.

P18/S3807/HH Double garage, open porch to entrance, and verandah to rear elevation with small balcony. The Meads Aston Upthorpe OX11 9EF. The PC has **No Objections** to this application but wish the following comments to be taken into account: Concerned about the setting and scale of the proposed garage.

12/150 ARC

- i. To approve December ARC Minutes. **Approved.**
- ii. The Cricket Club are considering installing cricket nets (that have been donated by a villager) at the top of the Recreation Ground. ACC, ARC and PC are investigating insurance and safety requirements before accepting this donation.

12/151 Multi-use bins in the village. The PC discussed the proposed location of bins.

- iii. Two of our existing bins should be replaced with lidded bins, these are the bins by the bench along the Hagbourne Road and by the bench at the war memorial.
- iv. Two of our existing bins should be moved and replaced with lidded multi-purpose bins. One is the bin on Baker Street by the notice board which should be moved closer to the footpath by The Manse. The other is the bin on Aston Street by The Manor Barn which should be moved close to the bench by the cemetery.
- v. Following consultation with the villagers, it was requested that we have two new bins installed, one on the Moreton Road by the concrete track which goes behind the houses on the south east of the Moreton Road and one on Spring Lane, on the verge by the footpath to Blewburton, opposite Copse Style

The PC are supportive of the above proposals, however following consultation with the villages, there have been a number of concerns raised. NW has kindly agreed to work with the Environment CLP group to see if a solution can be found that pleases all parties.

12/152 Finance

- i. Approve payments below. **Approved**

Clerk fees (£54.00 to HMRC)	£216.00
D. Marffy (Stationery)	£16.08
Bluestone Planning (Consultancy fee)	£667.01
Bostock Bookkeeping (Payroll)	£60.00
Rustic Management (Ground maintenance)	£585.00
HMRC payment	£162

- ii. Approve November Financial Statement . **Approved**

12/153 Roads and Footpaths.

- i. The PC to formally ask ARC to store the new salt spreader in the garage.
- ii. The PC would like to thank all those who helped fill the salt bins and noted that there is a new black salt bin at the top of Chalk Hill.
- iii. PC to seek volunteers to agree to assist with salt spreading when required, tow bar is required.

12/154 Reports from CLP working groups

- i. Review overall progress of CLP Groups. DB & SY to provide update at the next meeting.
- ii. Roads and Traffic group update. See 12/148
- iii. Housing & Development: A quote of £950 + £50 expenses for an Accessibility Audit on the Lower Ham Development was accepted in principle by the PC and will be on the next agenda.
- iv. Environment Group. Update as per CLP pages on Astons website, Councillors to review and discuss at the next meeting.

12/155 Grant Applications: To consider the grant application from History Group for a contribution to the estimated £3000 refurbishment of the archive room in the Village Hall to make it useable by the History Group (deferred from November meeting). PC agreed to contribute £1000 and recommended the History Group approach SODC and OCC Councillors to see if any funding is available.

12/156 Oxford to Cambridge Corridor. No new information, will remain on agenda.

12/157 Discuss process for reviewing where risk assessments should be in place and completing them. This is an ongoing agenda item, and is important for insurance purposes. Discuss at the next meeting. JH noted the OALC briefing which highlighted how PCs should look at risk assessing trees:
<https://www.forestry.gov.uk/website/publications.nsf/DocsByUnique/F912905DFE14FF9780257EBB0046FB2E>

12/158 Budget. The draft budget for 2019-2020 was discussed and following a discussion it was proposed that the precept is unchanged for the next financial year. This will be put forward to the January PC meeting for discussion.

12/159 Donation Policy Discussed and further amendments were proposed. NW to update and to be discussed at the next meeting.

12/160 Christmas Tree Collection. Return your old tree to Astons' Recreation Ground, to the right behind the gates by Wednesday 16 January 2019 (Trees left after this date will not be accepted)

12/161 Consider whether to nominate a villager for the High Sheriff Awards 2018/19. There are 4 categories highlighted including Communication Initiatives. The PC proposed nominating Bruno Brunskill for all his work with the Infinity project, eNews and Astons Online. The PC also discussed introducing an Astons Award for outstanding service to the village.

12/162 Discuss encouraging more village events e.g. Apple pressing at the Rec, Village Fete. Discuss at the next meeting

12/163 Review monthly tasks calendar. DM to confirm that the Defib at the Recreation Ground has been checked.

12/164 Items for the Next Agenda

- i. To approve payment for the Accessibility Audit
- ii. Planning – at least three applications.
- iii. Training Courses

Meeting closed at 09.51 pm.

The next meeting will be on Monday 21st January 2019 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November		Review Risk register	Bonfire Night
December			