

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 19<sup>th</sup> NOVEMBER 2018 IN THE VILLAGE HALL**

**12/118 Apologies for absence**

None

**12/119 Present**

Joanna Hart (JH), - Chair, Simon Young (SY) , Nicole West (NW), Jane Knight (JBK), David Brimacombe (DB), Nigel Hawkey (NH), Justin Keeble (JK), Jane Imbush (JI),

**Parish Clerk:** Denes Marffy (DM)

**OCC:** Simon Clark (SC)

**Public:** 2 Members

**12/120 Declaration of any relevant interests . None**

**12/121 Minutes of the 15<sup>th</sup> October 2018**

Minutes of previous meetings were agreed by all and signed off by the Chair (JH).

**12/122 Public Questions, Comments None**

**12/123 SODC and OCC Reports to Parish Council**

SODC report received, nothing to note and no points raised about it.

OCC. Simon Clarke reported that:

- i. Salt and gritting has begun and will continue as necessary until 5<sup>th</sup> April. Information on OCC salting and gritting can be accessed via this link: <https://www.oxfordshire.gov.uk/residents/roads-and-transport/street-maintenance-z/salting-and-snow-clearance>. A and B roads take precedence and then villages.
- ii. He will look into why the PC's application for salt has not yet been delivered.
- iii. He will also look into whether or not OCC will fund a spreader that would fit on a towbar to be used by volunteers around the villages.
- iv. Doorstep Knockers / Rogue Traders should be reported to Trading Standards via this link: <https://www.oxfordshire.gov.uk/business/trading-standards/advice-communities/doorstep-crime>
- v. Registered carers are entitled to free flu jabs.

**12/124 Planning**

To decide on the following planning application:

**P18/S3656/HH** Erection of new single storey rear extension. Associated minor amendments. Sheepcote Farm Aston Upthorpe OX11 9DS. The PC has **No Objection** to this application.

**12/125 ARC**

- i. To approve November ARC Minutes. **Approved.** The PC would like to thank all those involved for a very successful bonfire night that was appreciated by all. The PC notes that ARC will be reviewing the Risk Assessments and would appreciate seeing the updated version by the end of June 2019.
- ii. The Cricket Club are considering installing cricket nets at the top of the Recreation Ground. The PC would like ARC and the Cricket Club to clarify whether these will be a donation or will the Cricket Club be renting the ground. Also whether these will be permanent or

temporary, if permanent they will need to pass risk assessments.

**12/126 Dog bins in the village.** The PC discussed the proposed location of bins.

- i. Two of our existing bins should be replaced with lidded bins, these are the bins by the bench along the Hagbourne Road and by the bench at the war memorial.
- ii. Two of our existing bins should be moved and replaced with lidded multi-purpose bins. One is the bin on Baker Street by the notice board which should be moved closer to the footpath by The Manse. The other is the bin on Aston Street by The Manor Barn which should be moved close to the bench by the cemetery.
- iii. Following consultation with the villagers, it was requested that we have two new bins installed, one on the Moreton Road by the concrete track which goes behind the houses on the south east of the Moreton Road and one on Spring Lane, on the verge by the footpath to Blewburton, opposite Copse Style

The PC were supportive of the above proposals, but felt that additional consultation would be required. DM to write to households next to the proposed new bin sites and DM to ensure a separate VN article on the matter in the December issue. The PC gave a vote of thanks to all of the Environment Group and in particular Louise Binder for all their hard work in this matter.

**12/127 Finance**

- i. Approve payments below. **Approved**

Clerk fees (£54.00 to HMRC)	£216.00
SODC (Dogbins Upthorpe July- Sept)	£13.09

- ii. Approve October Financial Statement . **Approved**

**12/128 Roads and Footpaths.**

- i. The PC raised the issue of the recent road closure signs to South Moreton with OCC Councillor, who noted that as Thames Water have the right to put up emergency signs when they deem it necessary, there is little he can do.

**12/129 Reports from CLP working groups**

- i. Review overall progress of CLP Groups. DB & SY to provide update at the next meeting.
- ii. Roads and Traffic group update. 20 mph update will be in December as there has been an objection. SC will inquire how the consultation is going. Housing & Development: The Housing and Development Group has received helpful, credible and constructive advice in relation to the possible development of phase 4 at Lower Ham Farm. The Parish Council should be assured that there is confidence that a considered and informed response can be provided once better particulars are known if a planning application is tendered by the Cooke Family Trus
- iii. Environment Group. See 12/126 above and note that the Action Plan and minutes are available on the CLP section of the Astons website. All Councillors to review and discuss at next meeting.

**12/130 Grant Applications:** The following applications were discussed so that they can be added, as appropriate, to the 2019-20 budget. Any payments will be approved and made in April 2019.

- Astons Website £150 **Approved**

- History Group £3000 **Decision deferred** the PC are concerned that this is a large grant and would like to discuss it with a representative from the History Group
- Post Office £500 **Approved**
- Village Hall £2900 **Approved**
- PCC £2200 **Approved**
- Fat Frog (Defibrillator maintenance) £150 **Approved** (reduced amount based on recent new pads purchase amount)

**12/131 Oxford to Cambridge Corridor.** SC reported that other than it would go nearer Oxford than here there are no further updates

**12/132 Discuss process for reviewing where risk assessments should be in place and completing them.** This is an ongoing agenda item, and is important for insurance purposes. Discuss at the next meeting

**12/133 Budget.** The draft budget for 2019-2020 was discussed and amended to reflect anticipated spend for the 20mph limit and CLP projects. Discuss at the next meeting along with next year's precept.

**12/134 Donation Policy** Discussed and further amendments were proposed. NW to update and to be discussed at the next meeting.

**12/135 Christmas Tree Collection.** Return your old tree to Astons' Recreation Ground, to the right behind the gates by Wednesday 16 January 2019 (Trees left after this date will not be accepted)

**12/136 To discuss recent incidents of antisocial behaviour.** Villagers should be vigilant and report any incidents to the police via 101 or SODC [hdvice/community-advice-and-support/safer-communities/antisocial-behaviour/report-antisocial-behaviour](https://www.sodc.org.uk/hdvice/community-advice-and-support/safer-communities/antisocial-behaviour/report-antisocial-behaviour)

**12/137 Consider whether to nominate a villager for the High Sheriff Awards 2018/19.** Discus at the next meeting as closing date is 10<sup>th</sup> January.

**12/139 Rectory Lane Bench.** Following concerns raised by villagers the Donor has requested that the bench be removed. The PC has agreed to this and the bench has been removed.

**12/140 Discuss encouraging more village events e.g. Apple pressing at the Rec, Village Fete.** Discuss at the next meeting

**12/141 Review monthly tasks calendar.**

**12/117 Items for the Next Agenda**

- i. To approve payment for an Accessibility Audit

Meeting closed at 10.00 pm.

The next meeting will be on Monday 10<sup>th</sup> December 2018 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

<b>Month</b>	<b>Health &amp; Safety</b>	<b>Process</b>	<b>Social</b>
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November		Review Risk register	Bonfire Night
December			