MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL
HELD ON MONDAY 15th OCTOBER 2018 IN THE VILLAGE HALL

12/97 Apologies for absence
Nigel Hawkey (NH), Justin Keeble (JK), Jane Imbush (JI),

12/98 Present
Joanna Hart (JH), - Chair, Simon Young (SY) , Nicole West (NW), Jane Knight (JBK), David Brimacombe (DB),
Parish Clerk: Denes Marffy (DM)
Public: 1 Member

12/99 Declaration of any relevant interests . None

12/100 Minutes of the 17th September 2018
Minutes of previous meetings were agreed by all and signed off by the Chair (JH).

12/101 Public Questions, Comments None

12/102 SODC and OCC Reports to Parish Council No reports.
DM to contact Astons Online and the village website to see if they would like to apply for some of the £2k matched funding on offer from the OCC. SY is making an application to OCC on behalf of the Downlands Village Transport Group, which covers a number of Parish Councils in Simon Clarke (OCC) remit.
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12/103 Planning
None received this month.

12/104 ARC
i.   To approve October ARC Minutes. **Approved**
ii.   PC to approve purchase of 2 additional chafers for use on bonfire night at a total cost of £528. **Approved.**
iii.   Concerns were raised about teenagers drinking alcohol in the children's playground. The PC will write to the PCSO about this and monitor the situation.

12/105   Finance
i.   Approve payments below. **Approved**

Clerk fees (£54.00 to HMRC)	£216.00
Village Hall (Hire including first aid course)	£82.50
ICO Data Protection already agreed on 16/7/18 (Payment by cheque, voucher No. 371)	£40.00

ii.   Approve September Financial Statement . **Approved**

12/106 Roads and Footpaths.
i.   **Proposed 20mph Speed Limit**. It was agreed that the Clerk should submit a response on the OCC consultation website confirming the Parish Council's unanimous support for the proposed reduction in speed limits within the villages. The Parish Council and, more recently,

members of the CLP Roads and Traffic working party have been in protracted discussions with OCC Highways to get to the point where OCC have agreed to support the proposed 20 mph speed limit which is currently out for the necessary statutory consultation period (ending 26 October 2018). Having explored all options, including the preferred one of just changing the whole of the 30 mph limit to 20 mph, the Parish Council agreed, with the backing of the members of the CLP Roads and Traffic working party, to support the proposed scheme on the grounds that this was felt to be the best possible option without being required to introduce hard traffic calming measures in the villages (the CLP highlighted strong opposition to such measures).

12/107 Reports from CLP working groups
   i.   Review overall progress of CLP Groups. DB & SY to provide update at the next meeting.
   ii. Roads and Traffic group update. JK is arranging barrier restoration, total cost £425, which is within his delegated responsibility. This will cover the two barriers on Spring Lane past Copse Stile and two on Aston Street near the Croft to be repainted and the one where Chalk Hill meets Baker Street to be repaired.
   iii. Housing & Development . A productive CLP Housing & Development Group meeting was had with the PC appointed consultant regarding Lower Ham.
   iv. Environment Group. Update at the next meeting.

12/108 Rectory Lane Bench. Following concerns raised by villagers the Donor has requested that the bench be removed. The PC has agreed to this.

12/109 Oxford to Cambridge Corridor. The PC is keeping a watchful eye on developments, but is currently not actively involved. Any villagers that would like to get involved please contact the clerk.

12/110 Discuss process for reviewing where risk assessments should be in place and completing them. This is an ongoing agenda item, and is important for insurance purposes. Discuss at the next meeting.

12/111 Budget. The draft budget for 2019-2020 was discussed. The closing date for PC grant applications is 31st October, which will be added to the budget once agreed. The final budget and precept for next year will be agreed at the December meeting.

12/112 Donation Policy. To discuss initial draft policy regarding the PC accepting donations on behalf of the villages. Thanks to NW for preparing an initial draft. It was agreed that the policy should be as broad as possible to cover any donations received. Discuss at the next meeting.

12/113 Dog mess in the village. It was reported that there was no real improvement following the trial of offering free dog poo bags at the Rec. DM to contact Environment Group for an update on dogbins.

12/114 Christmas Tree Collection. DM to let ARC know and agree who will open the gate for the collection on the agreed date. DM to prepare advert for the VN to go in mid November so that it covers the period and Dec/Jan eNews.

12/115 Review monthly tasks calendar. Final date for Grant applications is 31st October. Discuss at the next meeting.

12/116 Defibrillators. The PC would like to thank NW for checking that both defibrillators in the village are working.
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12/117 Items for the Next Agenda

     i. Encourage more village events e.g. Apple pressing at the Rec, Village Fete.

Meeting closed at 10.00 pm.

The next meeting will be on Monday 19th November 2018 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME……………………………..   DATE……………………............

Month	Health & Safety	Process	Social
January	Defibrilator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrilator check	Prepare FY accounts	
May		Internal Audit	
June		AGM Review Emergency Plan	Astonbury
July	Defibrilator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrilator check	Present budget to PC	Safari Supper
November		Review Risk register	Bonfire Night
December			