

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 16th JULY 2018 IN THE VILLAGE HALL**

12/44 Apologies for absence

Justin Keeble (JK), Joanna Hart (JH), Jane Knight (JBK), David Brimacombe (DB), Jane Murphy (SODC)

12/45 Present

Simon Young (SY)- Chair, Nicole West (NW), Nigel Hawkey (NH), Jane Imbush (JI)

Parish Clerk: Denes Marffy (DM)

Simon Clarke (OCC)

Public: 3 Members

12/46 Declaration of any relevant interests . None

12/47 Minutes of the 18th June 2018 meeting

Minutes of previous meeting were agreed by all and signed off by the Chair (SY).

12/48 Public Questions, Comments

Prior to the PC meeting Henry Venners presented draft plans for stage 4 of the Cook Family Trust Development of Upthorpe Farms. He invited interested parties to give him constructive feedback on the proposed development of 15 houses. After discussion it was agreed that the PC should write setting out their initial concerns about the draft plans, subject to a more formal review once the planning application is submitted.

12/49 SODC and OCC Reports to Parish Council

Simon Clarke (OCC) reported that OCC Highways had been out to inspect roads in and around the village and that repairs are due to start on the road to Wallingford and on the road to East Hagbourne. He recommended that the PC come up with a sympathetic solution to the parking in The Close that could then be put forward to OCC Highways.

12/50 Planning

To decide on the following planning application:

P18/S2037/HH Applecroft Aston Street Aston Tirrold OX11 9DJ Replacement of existing 1.0m high timber fence with 1.8 + 1.2m high timber close board fence. **Object:- Unsympathetic to the village street scene and concerns about setting a precedent.**

P18/S2064/HH Sheepcote Farm Aston Upthorpe OX11 9DS Erection of two 2-storey side extensions, demolition of existing rear conservatory, erection of new single storey rear extension and internal re configurations. **Fully Supports:- Sympathetic development**

12/51 ARC

- i. To approve July ARC Minutes. **Approved**

12/52 Finance

- i. Approve payments below. **Approved**

Clerk fees (£54.00 to HMRC)	£216.00
Village Hall (Hall Hire)	£58.50

ICO (data protection fee)	£40.00
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- ii. Approve June Financial Statement . **Approved**

12/53 Co-opt Jane Imbush onto the Parish Council. Co-opted

12/54 Roads and Footpaths.

- i. Verge damage, maintenance and parking. Discuss at next meeting.

12/55 Reports from CLP working groups

- i. Review overall progress of CLP Groups. Discuss at the next meeting.
- ii. Roads and Traffic group update. SY reported that OCC have agreed to put forward recommendations for a 20mph speed limit, however they recommend the 20mph speed limit sign on the Moreton Road be placed at the bus stop on the Moreton Road . SY thanked Simon Clarke (OCC) on behalf of the PC for his support on the traffic calming measures. Simon Clarke agreed to look into how to go about obtaining and installing a stop sign at Croft corner.
- iii. Housing & Development and Environment Group. Consider changing the Planning Guidance Document to recommend that developers and neighbours check that current maps used include the correct information about house footprints. The document has been updated and changed.

12/56 Rectory Lane Bench. Simon Clarke (OCC) reported that planning permission is required from SODC before the OCC can approve the bench.

12/57 Oxford to Cambridge Corridor Simon Clarke (OCC) reported that no decision has yet been announced on the route.

12/58 Discuss process for reviewing where risk assessments should be in place and completing them. Discuss at the next meeting.

12/59 Review Emergency Plan. Discuss at the next meeting.

12/60 Review Section 15 of Standing Orders. Discuss at the next meeting.

12/61 Approve planning advice document for villagers to go on the village website. Approved

12/62 Dogbin siting. NW to put a trial container of poo bags at the Rec.

12/63 Acceptance of appraisal of clerk. Next meeting.

12/64 Review monthly tasks calendar.
Review the advert for Grant Applications . Next meeting.

12/65 Items for the Next Agenda

- i. Drones in the village.

Meeting closed at 8.53 pm.

The next meeting will be on Monday 17th September 2018 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November		Review Risk register	Bonfire Night
December			