

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 19th MARCH 2018 IN THE VILLAGE HALL**

12/191 Apologies for absence

Simon Clarke (OCC)

12/192 Present

Joanna Hart (JH) - Chair, Jane Knight (JBK), Nigel Hawkey (NH), Simon Young (SY), Susanna Brunskill (SB), Andy McLellan (AM), Justin Keeble (JK)

Parish Clerk: Denes Marffy (DM)

Public: 7 Members

12/193 Declaration of any relevant interests . None

12/194 Minutes of the 19th February 2018 meeting

Minutes of previous meeting were agreed by all and signed off by the Chair (JH).

12/195 Public Questions, Comments

Slurry pit at Lower Hill Farm – Still awaiting result from Planning Enforcement agency.

12/196 SODC and OCC Reports to Parish Council

No reports. PC noted that our OCC Councillor, Simon Clarke, could contributed up to £2,000 matched funding to community projects and would encourage villagers to put forward ideas to the PC. Astons Online has noted an interest.

12/197 Planning

To decide on the following planning application:

P18/S0440/HH Two storey extension to provide an office and a larger third bedroom. New garage to replace existing garage and lean-to conservatory. 23 Moreton Road Aston Tirrold OX11 9EW. **No Strong Views.** The PC was supportive of the application. Would prefer to see construction traffic access via South Moreton rather than through the village due to road limitations for large vehicles.

12/198 ARC

ARC minutes were approved and the PC noted that Astonbury will be held on the 25th August.

12/199 Finance

- i. Approve payments below. **Approved**

Clerk fees	£162.00
OALC Annual Subscription	£135.06
Smartwater (4 signs)	£180.00
HMRC (outstanding tax for payroll)	£323.52
Bostock Bookkeeping (Payroll)	£45.00

- i. To agree to transfer £2,575.65 to ARC if VAT reclaim is paid into the PC account before 31st March. **Approved**

- ii. It was noted that dogbin emptying costs have increased from 70p to 73p +15% admin charge.
- iii. Approve January and February Financial Statement. **Approved**

12/200 Roads and Footpaths.

- i. War Memorial footpath: To consider edging and adding gravel to path. The War Memorial Committee requested that the footpath remain unchanged. It was decided that its maintenance would be included in Village work days.
- ii. Update on Baker Street footpath barriers. JK reported that OCC do not consider the barriers necessary and will therefore neither remove them nor replace them. The OCC had no objection to the PC removing or replacing them at their own cost. It was decided that they should be removed.

12/201 Reports from CLP working groups

- i. Roads and Traffic group update. Queues likely sign quote of £1047.43. The PC agreed to the quote. It was also reported that Roads and Traffic have potential costs of £20 000 in 2018-2019, these include 20 mph signage, Vehicle Activated Signs and white gates on all entrances to the village.
- ii. Housing & Development and Environment Group. It was reported that it would be sensible to apply to get the War Memorial listed. The PC felt that as the War Memorial Committee maintained it, it would be best if the application came from the War Memorial Committee. DM to contact the War Memorial Committee.
- iii. The Environment Group are looking at the issue of verge protection.

12/202 Car sharing app: Hamish Blythe explained how the car sharing app RYDE would work. It is aimed at smaller communities and will be more expensive than a bus but cheaper than a taxi. The cost to the customer would be £1/mile paid directly to RYDE. RYDE would retain 45p, and pay 10p to the community and 45p reimbursement to the driver. As the driver would be receiving reimbursement this would apparently negate any insurance issues. Drivers would have to be a minimum of 25 years old. The app would be ready to launch in about 2 months. The PC was supportive of the idea in principle and looks forward to being kept informed of developments.

12/203 Smartwater signage. It was decided that the 4 Smartwater signs would be put up close to the existing Neighbourhood Watch signs at the entrances to the villages.

12/204 General Data Protection Regulations. Report written by Bruno Brunskill and circulated to Councillors. This was discussed at length particularly the length of time personal data could be retained. Councillors will continue to review the report and discuss it further at the next meeting.

12/205 Discuss process for reviewing where risk assessments should be in place and completing them. Discuss at the next meeting.

12/206 Review advice for planning. Circulated amongst Councillors for final editing. Approval at next Meeting

12/207 Discuss how to attract and recruit more Councillors. It was decided that the existing advertisement would continue to be used.

12/208 Dogbin siting. Discuss at the next meeting

12/209 Noise from Ashdown MX track. The owners of the track are attempting to make banks and plant trees to reduce noise levels. The track is open from 10am to 4pm on Sunday with occasional use by a small number of bikes on a Saturday between 10am and 4pm. The PC thanked our SODC Councillor for looking into the matter, with Enforcement explaining that the track had been there for so long, they are unable to investigate it from a planning condition perspective. The noise level has been reported to Environmental Health and the PC await their report.

12/210 Emergency planning & resilience

To determine whether any additional measures may be required to improve our emergency preparedness & resilience in light of the recent adverse weather. JK suggested the purchase of a towable spreader to make salt spreading easier. The PC are supportive of this, subject to a process for using it being put forward to include how volunteers will be coordinated and where it will be stored. JK to action it. The PC thanked Justin Keeble and his team for their hard work spreading salt during the adverse weather conditions.

12/211 Review monthly tasks calendar.

Defibrillator checks amended to April, July, October, January.

12/212 Preparing for AGM: reviewing policies & allocation of roles. Add deletion of personal emails as an agenda item

12/213 Items for the Next Agenda

Meeting closed at 09.55 pm.

PLEASE NOTE THE CHANGE TO THE DATE OF THE NEXT MEETING. Due to a number of Councillors being unable to attend the 16th April, it was considered prudent for the meeting to be moved to the 23rd April.

The next meeting will be on Monday 23rd April 2018 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November			Bonfire Night
December			

