

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 19th FEBRUARY 2018 IN THE VILLAGE HALL**

12/169 Apologies for absence

Justin Keeble (JK)

12/170 Present

Joanna Hart (JH) - Chair, Jane Knight (JBK), Nigel Hawkey (NH), Simon Young (SY), Susanna Brunskill (SB), Andy McLellan (AM),

Parish Clerk: Denes Marffy (DM)

Public: Jane Murphy (SODC), Simon Clarke (OCC), John Short, Anna Dillon, Peter Backhouse, Steve & Margaret Morant, Naomi Simmonds, Steve White, Ted Betts, Bruno Brunskill

12/171 Declaration of any relevant interests . None

12/172 Minutes of the 15th January 2018 meeting

Minutes of previous meeting were agreed by all and signed off by the Chair (JH).

12/173 Public Questions, Comments

Slurry pit at Lower Hill Farm – concern over lack of fencing and cover. It was reported that a neighbour's dog had died in the lagoon and there was concern that a confused local resident may be at risk. The landowner has said that the permanent high fence cannot be erected until the excavated soil has dried and settled, probably April/May. The cover cannot be put on until there is more slurry in the lagoon. The PC will contact SODC Planning Enforcement (if it is not already showing as being investigated) and HSE to see if any action can be taken.

Please also note: The PC has received emails regarding noise from the Ashdown MX track, this will be put on the next agenda for discussion

12/174 SODC and OCC Reports to Parish Council

Simon Clarke (OCC) highlighted that he would welcome requests for matched funding around £2,000 for small community projects, as he has a budget that can be used for this.

12/175 Planning

To decide on the following planning application:

P18/S0093/HH Two storey side and rear extension. Single storey extensions to front and rear. Address: 5 The Croft Aston Tirrold OX11 9DL **Recommend Approval.** In keeping with other extensions on The Croft.

To review representation to Planning Committee (date 18/02/2018):

P17/S3714/FUL Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW. The PC will liaise with Jane Murphy (SODC) and Steve Morant (residents representative) on their representation to the Planning Committee.

12/176 ARC

ARC minutes were approved and the PC noted the plans for the developments at the Recreation Ground that could cost up to £200,000 if fully implemented.

12/177 Finance

- i. Approve payments below. **Approved**

Denes Marffy clerk fees	£162.00
SODC (Dogbin emptying Oct - Dec)	£12.56
Health & Safety reimbursement to ARC	£972.77

- i. To approve continuation of use of Bostock Bookkeeping to manage payroll in the next tax year, noting the monthly charge increase from £15 per month to £20 per month. **Approved**
- ii. Confirm VAT reclaim to be submitted. DM to submit it.
- iii. Approve January Financial Statement. **Approved**

12/178 Roads and Footpaths.

- i. War Memorial footpath: To consider edging and adding gravel to path. Discuss at the next meeting.
- ii. Update on Baker Street footpath barriers. Discuss at the next meeting.

12/179 Reports from CLP working groups

- i. Roads and Traffic group update. SY reported that there was on going correspondence concerning the queues likely sign on the A417 and the Traffic Survey on the Moreton Road.
- ii. Combined update from the Housing & Development and Environment Groups: Anna Dillon to provide an update on the mapping of the Conservation Area. Anna Dillon reported that the latest map still has anomalies which is of particular concern as planning officers use these when deciding planning applications. She suggested that it might be possible to join a partnership scheme/service to be able to edit maps. It was also suggested that Ordinance Survey be contacted and requested to do an overfly as the present map is out of date. The Environmental Group showed the PC a preliminary map detailing amongst other things, important trees, the conservation boundary and important open spaces.

12/180 Expressway Action Group: Confirm submission of landscape impact assessment – Blewburton Hill, Iron Age Fort. The PC thanked Anna Dillon for putting the submission together.

12/181 Car sharing app: To hear about local car sharing app, Ryde (Hamish Blythe from Blewbury) Discuss at the next meeting.

12/182 Smartwater signage. Approve placement of signs to be purchased. Discuss at the next meeting.

12/183 General Data Protection Regulations. Report written by Bruno Brunskill and circulated to Councillors. To be discussed at the next meeting.

12/184 Discuss process for reviewing where risk assessments should be in place and completing them. Discuss at the next meeting.

12/185 Review advice for planning. Circulated amongst Councillors for final editing. Approval at next Meeting

12/186 Discuss how to attract and recruit more Councillors. Keep advertising.

12/187 Approve Fixmystreet.com super user as Justin Keeble. Approved DM to give Simon Clarke JK's details

12/188 Discuss whether action is required regarding current closure of the Chequers Pub. DM to email Enterprise Inns for an update.

12/189 Review monthly tasks calendar. VAT return to be sent.

12/190 Items for the Next Agenda

- Dogbin siting
- Progress on GDPR
- Advertising policy re North Moreton book sale.
- Noise from Ashdown MX track

Meeting closed at 09.32 pm.

The next meeting will be on Monday 19th March 2018 in the Village Hall at 8.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....

Month	Health & Safety	Process	Social
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November			Bonfire Night
December			