

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH  
COUNCIL  
HELD ON MONDAY 15<sup>th</sup> JANUARY 2018 IN THE VILLAGE HALL**

**12/147 Apologies for absence** None

**12/148 Present**

Joanna Hart (JH) - Chair, Jane Knight (JBK), Nigel Hawkey (NH), Simon Young (SY), Susanna Brunskill (SB), Justin Keeble (JK), Andy McLellan (AM),

**Parish Clerk:** Denes Marffy (DM)

**Public:** Jane Murphy (SODC), Simon Clarke (OCC), Janine Rayner, Stephen Woodburn, Eric Jenkins, Jackie Carthey, Naomi Simmonds, Matt Williams, John Hawkins, Steve and Margaret Morant, Simon and Jill Tegg, Pippa Clark, Sally Hawkins, Catherine Gregg.

**12/149 Declaration of any relevant interests .** None

**12/150 Minutes of the 11<sup>th</sup> December 2017 meeting**

Minutes of previous meeting were agreed by all and signed off by the Chair (JH).

**12/151 Public Questions, Comments**

None

**12/152 SODC and OCC Reports to Parish Council**

Simon Clarke (OCC) reported that OCC are considering allowing some Parishes to be super users on Fixmystreet.com, if the PC would like to go ahead, it will need to nominate a super user at the next meeting (JK volunteered). When asked about the Ox-Cam Expressway he commented that it is probably the National Infrastructure Commission and Highways England that will make the final decision on the route it will take rather than OCC. In his opinion it is most likely to go North as the cost is significantly cheaper.

Jane Murphy (SODC) mentioned the Local Plan continues to be discussed and noted the Oxfordshire Housing Infrastructure and Development funding that has been agreed is still to be signed and implies 100,000 new homes, slightly above the 96,000 planned.

**12/153 Planning**

To decide on the following planning application:

**P17/S4317/LB** Removal of disused chimney breast Croft House Fullers Road Aston Tirrold OX11 9EN **Recommend Approval**

**P17/S3714/FUL** Demolition of existing structures. Erection of three dwellings and associated development including parking areas and turning.(As amended by plan 150 P2 and 131 P2 received 12 December 2017 which alters the fenestration details in the rear and side elevations of the detached house). Address : Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW **Recommend Refusal** Aston Tirrold & Aston Upthorpe Parish Council (PC) discussed the amendments to Unit 1 of the planning application above at its January meeting. The PC viewed the amendments as minor and continue to see Unit 1 as overlooking and overbearing on the properties on the Croft, viewing this as unneighbourly. The previous comments on this planning application were re-iterated as below and a unanimous vote to recommend for refusal was carried. Again there was a strong public presence at the Parish Council meeting with villagers raising their concerns (14 present and all

registered their views that this application should be refused).

The PC also notes the lack of accuracy of the location plan as it reflects the properties on the Croft before various extensions were carried out (with planning permission) over the last 10 years. This is particularly relevant when considering the relative distances of the properties to Unit 1.

The PC is concerned that there has been no consultation with neighbours regarding this application. The PC continues to reiterate the importance of this to all applicants in the planning process and would support any SODC move put more pressure on applicants to do this.

Previous comment (reiterated):

Aston Tirrold & Aston Upton Parish Council (PC) voted unanimously to recommend the above planning applications for Refusal. 24 villagers attended the meeting to note their objection to the development. Other than the applicant, no members of the public present supported the development. The reasons that the PC recommended Refusal are:

- The loss of privacy and loss of amenity to the neighbouring properties, particularly numbers 1 and 2 The Croft and Pendelm from the proposed Unit 1 of the development. The positioning and proximity of Unit 1 is considered unneighbourly.
- The PC is supportive of Unit 2 and 3 and sees the development as generally well designed, however the inclusion of Unit 1 as part of the scheme, involves adding too much depth to the development which will impact the character of the village, where the majority of the housing is close to the roads.
- The PC feels that any further development of the site beyond the current plans would have a significant impact on the villages as a whole, changing the character of the settlements.

In addition, the PC continues to have significant concerns about road safety on this stretch of the Moreton Road, particularly for pedestrians and the development of this site will further increase traffic on this road. The PC notes that although each house has sufficient designated parking, there is a lack of incidental parking, which could lead to spillover parking on the Moreton Road, further increasing the dangers for other road users.

**P18/S0010/HH, P17/S4419/LB** Amendments to planning and listed building consent ref. P15/S0605/HH and P15/S0606/LB, relating solely to works to the Barn. Proposals are for an additional internal mezzanine level; a new two-light window to the north elevation; the removal of the double doors to the east (roadside) elevation; revisions to the west elevation fenestration. Manor Barn Aston Street Aston Tirrold OX11 9DJ **No Strong Views**

**P17/S3767/HH** Double storey rear and front extension, external and internal alterations, pool and outbuildings and alterations to vehicular access Downscroft Baker Street Aston Tirrold OX11 9DD **No Strong Views** Aston Tirrold & Aston Upton Parish Council (PC) are supportive of this application and are pleased to see good consultation from the applicants with the neighbours. The PC would encourage the applicants to carefully consider the access routes for the lorries removing the spoil resulting from the swimming pool. The PC would prefer to see lorries using Chalk Hill rather than through the narrow village roads.

**12/154 ARC**

- i. Approve maintenance payment of £490.00 **Approved**
- ii. Approve a quotation of £600.00 by Jamie Turner for tree surgery work at the Recreation Ground. **Approved** due to the urgency of the task. The PC agreed to contribute half the cost because as well as maintenance there are Health and Safety issues.

**12/155 Finance**

- i. Approve payments below. **Approved**
- ii. For information: Bank signatories have been updated. Current signatories are JH\*/SY\*/SB/NH\* (\* have electronic access)
- iii. To approve PC budget for 2018/19. **Approved**
- iv. To approve precept request for £17200.00 (a 2% increase on 2017 -18 of £16800.00) **Approved**

Denes Marffy clerk fees	£162.00
SODC (Dogbins)	£25.12
Village Hall Hire	£58.50

**12/156 Approve December Financial Statement. Approved.**

**12/157 Roads and Footpaths.**

- i. War Memorial footpath. JK noted that Tom had tidied the path and agreed to liaise with the War Memorial Group as to whether or not to hire Rustic Management to do a yearly clean up of the site. It was also proposed that the footpath be graveled and edged. To be approved at the next meeting.
- ii. Update on Baker Street footpath barriers. JK to forward correspondence relating to this matter to Simon Clarke (OCC).
- iii. To discuss replacing Roads & Footpath Coordinator. JK volunteered to continue as the Roads & Footpath Coordinator. The PC would like to thank him for his hard work in this role and is delighted that he is happy to continue.

**12/158 Reports from CLP working groups**

- i. Housing & Development group update. On going work being done to try and get the village re mapped by Ordnance Survey. DM to ask Enterprise Inns to keep the PC informed about future developments regarding the Chequers.
- ii. Roads and Traffic group update. SY to forward correspondence on the proposed 20mph speed limit and signage on the A417 to Simon Clarke (OCC).

**12/159 Defibrillator checking process update.** Emily Richards has been checking the Recreation Ground defibrillator on a monthly basis and will inform the PC quarterly going forward that all is ok.

**12/160 Guidelines for advertising in the villages. Approved**

**12/161 To approve updated Information Guide. Approved**

**12/162 Smartwater signage.** Approved the Clerk to purchase of 4 metal signs at £35.00 each plus £10.00 postage total cost £150.00 on behalf of the PC.

**12/163 General Data Protection Regulations.** DM reported that an audit had been done by Bruno Brunskill and that a report and written policy are being put together. Update at next meeting. JH

noted that a Data Protection Officer will be required in due course according to OALC.

**12/164 Discuss process for reviewing where risk assessments should be in place and completing them.** Discuss at the next meeting.

**12/165 Review advice for planning.** Circulate for discussion at the next meeting.

**12/166 To discuss replacement PC representative on Village Hall Management Committee.** Discuss at the next meeting.

**12/167 Pension Regulation.** JH reported that the PC are now compliant with pension regulation requirements.

**12/168 Items for the Next Agenda**

- Environment Group update – Anna Dillon
- Action plan to recruit more councillors.
- Discuss what signs are appropriate to display
- Approve Fixmystreet.com super user

Meeting closed at 09.43 pm.

The next meeting will be on Monday 19<sup>th</sup> February 2018 in the Village Hall at 8.0pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME..... DATE.....

For information: Remodelling of property known as: Kaltern and as a result a change of house name to: Kite House, Aston Street, Aston Tirrold, DIDCOT OX11 9DJ

<b>Month</b>	<b>Health &amp; Safety</b>	<b>Process</b>	<b>Social</b>
January	Defibrillator check	Send Precept application	
February			
March		Ensure payments up to date Final VAT return before mid-March	Spring Work Day
April	Defibrillator check	Prepare FY accounts	
May		Internal Audit	
June		AGM	Astonbury
July	Defibrillator check		
August			
September		Prepare budget for next year	Autumn Work Day
October	Defibrillator check	Present budget to PC	Safari Supper
November			Bonfire Night
December			