

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 20th NOVEMBER 2017 IN THE VILLAGE HALL**

12/100 Apologies for absence

Tim Vallings (TV),

12/101 Present

Joanna Hart (JH) - Chair, Jane Knight (JBK), Nigel Hawkey (NH), Susanna Brunskill (SB), Simon Young (SY), Justin Keeble (JK), Andy McLellan (AM),

Parish Clerk: Denes Marffy (DM)

Public: John Short, Stephen Lindsell, Adrian Lindsell, Eric Jenkins, Catherine Gregg, Bruno Brunskill, Ted Betts, Rosemary Ryder, Steve and Margaret Morant, Mike Moore, Steve White, Mr & Mrs Tegg, Oz Hotz de Baar, Ann & Adam Ray, Bob Picken, Claire & Matt Williams, Jackie & Nick Carthy, Olivier & Steph Bouet, Naomi Simmonds, Robert Bonwell, Mr & Mrs Hawkins, Simon & Jill Tegg

12/102 Declaration of any relevant interests

Joanna Hart (JH) re Oxford to Cambridge Expressway, Andy McLellan (AM) re The Studio.

12/103 Minutes of the 16th October 2017 meeting

Minutes of previous meeting were agreed by all and signed off by the Chair (JH).

12/104 Public Questions, Comments

None

12/105 SODC and OCC Reports to Parish Council

No representatives from SODC or OCC. Clerk to sign up to Oxford to Cambridge Expressway Acion Group. Andy McLellan (AM) to liaise with them.

12/106 Planning

To decide on the following planning application:

P17/S3621/HH Single storey timber building for use as a garden room The Studio Aston Street Aston Tirrold DIDCOT OX11 9DJ. **Approved.** Low impact on the village, replacing an existing shed with a larger one.

P17/S3917/FUL & P17/S3918/LB Demolition of existing structures. Erection of three dwellings and associated development including parking areas and turning. Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW. Aston Tirrold & Aston Upthorpe Parish Council (PC) voted unanimously to recommend the above planning applications for **Refusal**. 24 villagers attended the meeting to note their objection to the development. Other than the applicant, no members of the public present supported the development. The reasons that the PC recommended Refusal are:

- The loss of privacy and loss of amenity to the neighbouring properties, particularly numbers 1 and 2 The Croft and Pendelm from the proposed Unit 1 of the development. The positioning and proximity of Unit 1 is considered unneighbourly.
- The PC is supportive of Unit 2 and 3 and sees the development as generally well designed, however the inclusion of Unit 1 as part of the scheme, involves adding too much depth to the

development which will impact the character of the village, where the majority of the housing is close to the roads.

- The PC feels that any further development of the site beyond the current plans would have a significant impact on the villages as a whole, changing the character of the settlements.

In addition, the PC continues to have significant concerns about road safety on this stretch of the Moreton Road, particularly for pedestrians and the development of this site will further increase traffic on this road. The PC notes that although each house has sufficient designated parking, there is a lack of incidental parking, which could lead to spillover parking on the Moreton Road, further increasing the dangers for other road users.

P17/S3714/FUL Removal of modern buildings and walls affixed to and between the two listed barns and existing house. Conversion, alteration and extension of barns to provide two dwellings. Erection of new boundary features and other work associated with the provision of two dwellings, including parking. Address: Upthorpe Farm Moreton Road Aston Tirrold DIDCOT OX11 9EW. **No Strong Views.** The PC is, in principle, supportive of the conversion of the barns so that the barns are protected for the future. The PC is concerned about the overall scale of the development at the Upthorpe Farm site as noted in the Refusal Recommendation for planning applications P17/S3917/FUL & P17/S3918/LB and the associated increase to road safety concerns on the Moreton Road. The PC agrees with Langdons concerns over the privacy impact of the first floor window of the Southern Barn.

12/107 ARC

- i. Approve November minutes. **Approved**
- ii. Review ARC budget. **Approved**
- iii. PC gave a unanimous vote of thanks to all involved in bonfire night.

12/108 Finance

- i. Approve payments below
- ii. Review bank signatories. **On going action.**
- iii. To discuss draft budget. **Formally approve at the next meeting.**
- iv. Approve Parish Clerk to have delegate access to the bank account. **Approved**

Denes Marffy clerk fees	£162.00
Rustic Management (footpath maintenance)	£520.00
HMRC	£107.80
OCC (TVERC search for CLP)	£198.00
B. Brunskill (20 th & 27 th Sept CLP meetings)	£40.00

12/109 Approve October Financial Statement. **Approved.**

12/110 Roads and Footpaths.

- i. War Memorial footpath. Rustic Management to quote on repair.
- ii. Update on Baker Street footpath barriers. OCC field officer has visited awaiting his reply.

- iii. To discuss replacing Roads & Footpath Coordinator. Discuss at next meeting.
- iv. Historic footpaths/rights of way. PC are confident that all footpaths are on an OCC definitive map.

12/111 Reports from CLP working groups

- i. Housing & Development: John Short presented two papers to the PC from the CLP Housing and Development Group which summarise the National and Local Policy background within which planning applications within the Parish will be considered.
- ii. Roads and Traffic group: To approve payment of £2,600 to Oxfordshire County Council to cover legal costs for implementation of 20mph speed limit in the village.
Approved
To agree in principle to proceed with necessary measures to implement a 20mph speed limit in the village, likely to cost around £12,000. **Agreed**
- iii. Aston's Environment group. Proposal for more dogbins. Correspondence in progress.

12/112 Defibrillator checking process update. Discuss at the next meeting.

12/113 Buses: SY reported that the 94A bus to Didcot will run until March 2018 and then will be reviewed. The DVTG van is very popular and is breaking even with the support from the villages. Likely to require a further £300 next financial year – Clerk to include in budget.

12/114 Guidelines for advertising in the villages. Discuss at the next meeting.

12/115 To approve updated Information Guide. Clerk to send it to Councillors for review.

12/116 To approve Grant applications. The PC agreed to allocate grants to organisations directly associated with the village and approved in principle the following grants to be paid in 2018: Astons website for ongoing hosting (£150), contribution additional functionality for Astons website (£250), Parochial Parish Council for maintenance of the burial ground and footpath through St Michael's Church (£2200), Village Hall to contribute to repairs to the parking area (£3200), contribution to Village Post Office to ensure this service remains (£500)
Refused: Sue Ryder, Victims of Abuse,

12/117 Smartwater signage. Discuss Smartwater briefing document and signage. Discuss at the next meeting

12/118 General Data Protection Regulations. Update from Bruno Brunskill. The PC first need to assess what data is held. Discuss at the next meeting

12/119 Discuss process for reviewing where risk assessments should be in place and completing them. Discuss at the next meeting.

12/120 Review advice for planning. To be edited to make it more focused for the public. Discuss at the next meeting.

12/98 To discuss replacement PC representative on Village Hall Management Committee. Discuss at the next meeting.

12/99 Items for the Next Agenda

- Planning restraints
- Christmas trees

The next meeting will be on Monday 11th December 2017 in the Village Hall at 8.0pm.
Meeting closed at 10.00 pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....