

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 17th JULY 2017 IN THE VILLAGE HALL**

12/38 Apologies for absence

Justin Keeble (JK), Denes Marffy (DM)

12/39 Present

Joanna Hart (JH) - Chair, Jane Knight (JBK), Nigel Hawkey (NH), Simon Young (SY), Tim Vallings (TV), Susanna Brunskill (SB)

Minutes taker: Bruno Brunskill (BB)

SODC: Jane Murphy

Public: Dave Machin, Emma Shuttleworth, Jayne Gibson, Tracy Neuman, Naomi Simmonds, Ann Holden, Errol Bishop, Mike Wigg, Louise Binder, Kathryn Hawkey, Debbie Coates, Tom Coates.

12/40 Declaration of any relevant interests

Jane Knight (JBK) – neighbour to Blewburton Hall (P17/S1776/HH)

Nigel Hawkey (NH) – joint applicant for Armadale (P17/S2340/HH)

Simon Young (SY) – neighbour to Old School House (P17/S2291/HH)

12/41 Minutes of the 19th June 2017 meeting

Minutes of previous meeting were agreed by all and signed off by the Chair (JH).

12/42 Public Questions, Comments

Two comments/questions had been received regarding overhanging trees on the Croft and traffic speeds. These were included in during discussion of agenda item 10 ‘Roads & Traffic’..

12/43 SODC and OCC Reports to Parish Council

SODC reported that consultation is underway for the Didcot Garden Town plans; consideration is being given to closing Wallingford Bridge to reduce air pollution; SODC has a new Chief Executive.

SODC informed the meeting under item 12/44 first application that SODC had no policies involving Construction Traffic Management Plans (CTMP). Further, The Astons are the only community to raise the issue. SODC took an action to consult OCC on the inclusion of CTMPs in planning applications.

12/44 Planning

To decide on the following planning applications:

P17/S2098/HH Proposed single-storey and two-storey side extensions. The Studio Aston Street Aston Tirrold OX11 9DJ

Applicants addressed the concerns raised on the SODC website and explained the actions in progress, where appropriate, such as commissioning an arboricultural method statement. Councillors commented on their views regarding these concerns. A member of the public reiterated the comment he had put on SODC website. PC was inclined to approve the application but noted that it could not do so without SODC being satisfied with the applicants’ proposed arboricultural method statement to protect the chestnut tree on the access to The Studio.

PC agreed to respond to SODC with “No strong views” with the comment ‘Had the AMS been available and satisfactory the PC would have recommended the application be approved.’

P17/S1776/HH To construct outdoor swimming pool. Blewburton Hall Hagbourne Road Aston Upthorpe OX11 9EE

Applicant informed the meeting that an amended Design and Access Statement had been completed showing that spoil would be removed from the site via Hagbourne Road towards Blewbury and not transported through the Astons villages. Applicant brought a copy of the document to the meeting because it was not yet available on SODC website.

PC agreed to approve the application with the comment: ‘PC is pleased to see Design & Access statement saying that lorries will not come through village’.

P17/S2291/HH Conversion of existing garage to form Utility Room and Store. New obscure glazed window to North gable end. New sun tube within the existing roof. The Old School House Spring Lane Aston Tirrold DIDCOT OX11 9EJ

PC agreed to approve the application

P17/S2340/HH Proposed rear extensions and alterations Armadale Aston Street Aston Tirrold OX11 9DJ

NH left the village hall temporarily while this item was discussed. PC agreed to approve the application with the comment: ‘Sensible way to achieve more space. Householders have considered access for construction vehicles’.

12/45 **ARC**

PC approved July ARC minutes.

PC approved for ARC to go ahead with Bonfire Night and for ARC to spend up to £2,200 (exc VAT) on fireworks. This is a 10% increase on last year due to price increases.

12/46 **Finance**

- i. The PC approved the payments as below:
- ii. Review bank signatories. Discuss at the next meeting
- iii. Accept quote from Rustic Management for £940.00 **Approved**
- iv. For information, From 1st October the Village Hall is raising its hire charge from £18.00 per session to £19.50 **Noted**

Denes Marffy clerk fees	£162.00
MYLYN Securities (Install Chalk Hill mirror)	£360.00
JACS (Chalk Hill mirror)	£430.81
Rustic Management (for verges)	£45.00
Village Hall (Hire)	£54.00

12/47 **Approve June Financial Statement. Approved.**

12/48 Roads and Footpaths.

- i. War Memorial footpath
Discuss at next meeting informed by quote from JK
- ii. Update on Baker Street footpath barriers
Discuss at next meeting informed by outcome of OCC inspection and presentation of options. PC noted that this has been discussed for many years and that the views of parents and grandparents should be sought before re-instating regarding pushchair access.
- iii. Verges on The Croft
An informal enquiry had been received from a resident on The Croft regarding who is responsible for maintaining the trees. It was agreed to discuss once a formal request has been received.
In the meantime, it was noted that householders can prune overhanging branches. SY undertook to undertake some research and report separately to councilors.
JK was actioned to discuss these trees with OCC.
- iv. Hedge on Thorpe Street (west) near Stockwells
JBK pointed out that it was seriously overgrown and was impeding sightlines for vehicles. Parish Clerk was actioned to contact the agent to point out the need for action.
- v. Footpath above steps opposite Copse Style House
It was agreed that JBK (and others) would report it to fixmystreet.com

12/49 Bench on grass triangle at Rectory Lane.

The proposal to rotate bench was not agreed following comments from many members of the public and, particularly, the two most affected nearby residents. It was agreed that the bench would remain in its original position.

Many members of the public expressed concern that they had not been made aware of the original proposition and therefore had not had the opportunity earlier to raise their objections. The Chair noted that due process had been followed and that the acceptance of the donation of a bench at the grass triangle was on two previous agendas which had been highlighted in two eNews 'Round-up' emails. PC had already appreciated, however, that there are lessons to learn from this matter. The Chair noted Standing Order 7.a which states 'a resolution shall not be reversed within six months...', so the PC will review the bench in January.

12/50 Reports from CLP working groups

- Update from the Housing and Development project team:
 - Updating The Astons Conservation Management Plan by producing a new document to suit The Astons needs;
 - Project team will walk around the villages to note changes in house names, boundaries, valuable sightlines etc that have taken place since the previous plan was prepared;
 - Make use of a tree survey being planned by the Environment project team.
- Update from Roads, Traffic & Public Transport project team:
 - Chalk Hill/A417 mirror is in place;

- Notice of 30mph advisory speed limit is in place on A417 on the approach from Blewbury to Spring Lane junction;
- “Queues likely” notices are still required on A417 on the approach to Chalk Hill junction from Streatley; negotiations with OCC are ongoing; PC agreed to consider funding the sign if there were to be no alternative.

12/51 To Accept War Memorial Report.

The Council agreed to accept the report but request more information about the proposed planting of the area.

12/52 To review and accept risk assessment for Chalk Hill Traffic Mirror.

The Council reviewed and accepted the risk assessment. It was noted that the Council’s insurance provided cover in the event of alleged negligence associated with the mirror. The Council also noted that had recently joined Local Council Advice Service (LCAS) which provides advice on assessing risks.

Further feedback from users of the Chalk Hill road junction is needed and drivers are asked to email astons.parishclerk@gmail.com with their comments.

12/53 Defibrillator checking process update

This will be discussed further at the next meeting. A volunteer is needed to manage the Pavilion defibrillator which requires monthly checking of the equipment and registration. A member of ARC is currently doing this.

12/54 Noticeboard keys

This will be discussed at the next meeting because action is with JK

12/55 Vote of thanks

The Council unanimously and wholeheartedly thanked Anna Dillon for her considerable contributions as a Parish Councillor for many years. .

12/56 Drones

JK reported two sightings of low flying drones over her part of the village and asked what the regulations applied. It was agreed that she would report both sightings to the police on 101. BB agreed to contact Thames Valley Police Community Policing team to obtain their guidance.

BB Note: Drone Code is available at <http://dronesafe.uk/drone-code/>

12/57 Items for the Next Agenda

- Approve updated Information Guide
- Review bank signatories
- Defibrillator checking process
- War memorial footpath
- Baker Street footpath barriers
- Guidelines for advertising in the villages

- Drones awareness guidance
- Planning advice document
- PC nominee for Village Hall Management Committee

The next meeting will be on Monday 18th September 2017 in the Village Hall at 8.0pm.
Meeting closed at 9.50 pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....