

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL,
HELD ON MONDAY 17th OCTOBER 2016 IN THE VILLAGE HALL**

12/46 Apologies for absence

Tim Vallings (TV)

12/47 Present

Joanna Hart (JH) Chair, Susanna Brunskill (SB), Justin Keeble (JK), Anna Dillon (AD) Jane Knight (JBK), Steve Falle (SF) and Simon Young (SY)

Clerk: Denes Marffy (DM)

Public: Jane Murphy (SODC) Patrick Greene, Ted Betts, Guy Liverton, Richard Burlington, Jeremy & Jane Imbush, Alan Kayley, Greg Locke, Billy & Kelsey Sheedy

12/48 Declaration of any relevant interests

(JK) re Kaltern, (AD) re Kaltern

12/49 Minutes of the 19th September 2016 meeting

Agreed by all and signed off by the Chair (JH)

12/50 Public Questions, Comments None

12/51 SODC and OCC Reports to Parish Council

Patrick Greene reported that he will be retiring in May.

12/52 Planning

P16/S3034/HH Remodelling of Kaltern with a new roof to form a chalet, bungalow and a side extension. Demolition of garage and a new replacement garage. Kaltern Aston Street Aston Tirrold OX11 9DJ. Refused over concern of privacy with reference to the bedroom window overlooking Heathersage.

P16/S3054/FUL Proposed new house and garage. The Paddock Spring Lane Aston Upton Refused due to concerns over: Access, CLP show that a significant majority of the village do not want Greenfield sites developed, proposed building too close to 10 Spring Lane,

12/53 Finance

- i. The financial statement for June-August approved.
- ii. The PC approved the payments as below:

| | |
|--|-------------------------|
| Village Hall hire(1 st July – 30 th Sept 2 meetings) | £36.00 |
| Denes Marffy Stationary | £8.65 |
| Denes Marffy clerk fees | £250.00 less Tax and NI |
| Bostock Bookkeeping payroll | £45.00 |
| HMRC Payment | £203.26 |
| Village Hall for CLP distribution of Smartwater kits | £22.00 |

12/54 Digitisation of documents: data storage and retention policy

DM to purchase Hard Disc as secondary backup for Dropbox

12/55 Recreation Ground / ARC

The October ARC minutes were accepted.
£2500 for football goal posts. Approved

12/56 Roads and Footpaths (JK)

Greg Locke reported that the footpath between Baker Street and Spring Lane was overgrown.

12/57 Bus Service – SY agreed to be the PC rep on the DVTG. Ann Annells has also agreed, as a bus user, to attend DVTG meetings.

12/58 Community-Led Plan – SY stated that the councillors have made a number of comments and suggestions on the draft CLP which has been passed back to Steve White for final editing. The plan will then be put to the villages again for comment before approval

12/59 Risk Register – To clarify what the PC is responsible for e.g. trees, footpaths etc before final approval.

12/60 Insurance. – As with Risk Register

12/61 Planning Guidelines for new Village website. Resend guideline template for approval.

12/62

12/63 Emergency Planning (JK) – Expected to be final review and approval at the next meeting

12/64 To discuss site visit policy. It was decided that site visits would be discretionary and that 3 Councillors would be adequate if a site visit was needed.

12/65 Parish Council Grants Application CAGE and TaxAid so far.

12/66 Items for the Next Agenda

Asset of Community Value
Late parties in the village
Approve keeping paper copies of planning applications for 3 years
E News - planning applications
Risk Register i.e. Footpaths

The next meeting will be on Monday 21st November 2016 in the Village Hall at 8.0pm.
Meeting closed at 10.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....