

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL,
HELD ON MONDAY 18th JULY 2016 IN THE VILLAGE HALL**

12/46 Apologies for absence

Patrick Green (OCC), Jane Murphy (SODC), Steve Falle (SF) and Simon Young (SY)

12/47 Present

Joanna Hart (JH) Chair, Susanna Brunskill (SB), Justin Keeble (JKe), Anna Dillon (AD),
Tim Vallings (TV), Andy Toyne (APT), Jane Knight (JKn)

Clerk: Claire Picken (CP), standing in for Denes Marffy (DM)

Public: Ted Betts, Naomi Simmonds (NS) & Steve White

12/48 Declaration of any relevant interests

N/a

12/49 Minutes of the 20th June 2016 meeting

Agreed by the all and signed off by the Chair (JH)

12/50 Public Questions, Comments

SODC are reviewing the issue regarding the Lime trees at Popes Farm and are liaising with the owners. It has also been reported that other trees in the villages have been removed without proper consent. Permission is required from SODC to remove trees in the Conservation Area. In light of this, it was agreed that AD would send the article from the website "Guidance on Trees" to Jeremy Imbush to be included in the next Village News

12/51 SODC and OCC Reports to Parish Council

No reports were received from with SODC or OCC. The SODC Design Guide Consultation runs out at the end of this month. It was agreed by the PC that no further action was required

12/52 Planning

- i. **P16/S1772/DIS – Stockwells Barn, Thorpe Street, Aston Upthorpe** – discharge of conditions 6 (Archaeological Watching Brief) & 7 (Written Scheme of Investigation) on P15/S2009/FUL - for information only
- ii. **P16/S1991/HH – The Studio, Aston Street, Aston Tirrold** – single storey lean-to extension projecting 3m from the rear, measuring 5.6m wide, with a roof height of 4m – red brickwork and plain clay tiles to match existing - approved by the PC – sympathetic design and no impact on neighbours
- iii. **P16/S2065/HH – 1 Aston Street, Aston Tirrold** – to extend the top of the chimney by 1 metre – approved by the PC – for reasons of safety
- iv. **P16/S2246/HH – Popes Farm, Fullers Road, Aston Tirrold** – listed building consent to replace existing guttering with black case aluminium guttering with additional rainwater downpipe. New black twin wall chimney for wood burning stove in existing fireplace – approved by the PC – sympathetic design

12/53 Finance

- i. The financial statement for June will be approved at the September’s meeting
- ii. The PC approved the payments as below:

Emma Anderson 3 hours @ £12.50/hr July	£37.50
Rustic Management	£690.00 *
Bostock Book-Keeping (£15 x3 months)	£45.00

* Please note that this amount will be approved in principle based on receiving an actual invoice as only an estimate has been received to date– DM to request the invoice

- iii. Approval was given by the PC for an electronic payment of lost cheques for the Village Hall grant (£500) [note error on agenda which said £1,000]

12/54 Digitisation of documents: data storage and retention policy

To discuss at the September meeting due to DM’s absence.

12/55 Recreation Ground / ARC

The June ARC minutes were accepted. JH also reported that electronic firework starter kits have been purchased which will make for a safer firework display in November

12/56 Roads and Footpaths (JKe)

From September onwards, DM to amend the initials responsible for this section to JKe on the agendas due to APT’s departure

In light of APT’s departure from the PC, he will email JKe with the document that summarises land ownership in and around the village. APT will also circulate to all councilors, the report received from the Consultant on Road Safety - it outlines two main options for the village (a) a 20mph zone/limit or (b) a 30mph zone/limit with increased signage. To be discussed at the next meeting (DM)

12/57 Bus Service – to approve £120 contribution to 131 service to end December 2016. This was approved in principle by the PC and will be paid once the invoice is received. The PC will need to see an evaluation of the service before committing any further funds.

12/58 Community-Led Plan – NS requested that the CLP had two main aims from the meeting – firstly, feedback from the PC on the latest draft of the CLP and secondly, volunteers from the PC to take the lead on some of the projects mentioned in the CLP. Several suggestions were made by the PC to improve the wording or clarify the meaning of the draft. Some members of the PC volunteered to be involved in the sub-groups for transport and planning.

The CLP noted the comments/suggestions made and promised to distribute the redraft of the document to all PC members for final sign-off. It would then be submitted to SODC and ORCC

12/59 Risk Register – to develop the PC Risk Register – it was decided to leave this for the next meeting (DM)

12/60 Defibrillator – AD will catch up with Mike Moore and Jenni Baker – leave to next month (DM)

12/61 Road Closure – no issues envisaged by the PC regarding closing Fullers Road for Astonbury at the Sweet Olive

12/62 Survey on Policing and Crime – details will be inserted into the Village News for village information.

12/63 Emergency Planning (JK) – JK produced a list of potential incidents and this was discussed by the PC. JK to complete a working document for the September meeting focusing on the most likely three incidents.

12/64 Items for the Next Agenda
N/a

The PC would like to formally thank APT for all his hard work whilst on the PC especially regarding his efforts relating to Roads and Footpaths. The PC wished him well with his move and new life in Somerset.

The next meeting will be on Monday 19th September 2016 in the Village Hall at 8.0pm.

Meeting closed at 10.00pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....