

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL,  
HELD ON MONDAY 20 June 2016 IN THE VILLAGE HALL**

**12/46 Apologies for absence:** Steve Falle (SF), Jane Murphy (SODC)

**12/47 Present**

Joanna Hart (JH) Chair, Tim Vallings (TV) Vice Chair, Anna Dillon (AD), Andy Toyne (APT), Susanna Brunskill (SB), Justin Keeble (JK), Simon Young (SY). Clerk: Emma Anderson, Denes Marffy. Public: Jane Knight, Ted Betts, Patrick Greene (OCC), Neil Carter, Annicka Carter, Chris Temple, Lucy Henman, Guy Liverton, Gerald Threadgold.

**12/48 Declaration of any relevant interests:** None

**12/49 Minutes of the 16 May meeting**

Agreed by all and signed off by the Chair (JH)

**12/50 Public Questions, Comments:**

Guy Liverton asked why the lime tree at Pope's was removed during building works. It was agreed that this matter would be put on the next agenda.

**12/51 OCC Report and SODC Report.** A report was received from Patrick Greene. He highlighted that both OCC and SODC have appointed consultants to look at devolution options.

**12/52 Planning**

P16/S1760/FUL. Filberts Aston Street Aston Tirrold. Replacement stables. Approved  
P16/S1825/HH. The Old Boot House Thorpe Street Aston Upthorpe. Erection of a single storey summerhouse in the rear garden. Approved  
P16/S1829/LB. Croft House Fullers Road Aston Tirrold for development work. Approved

**12/53 Finance**

- i. The financial statement to 31<sup>st</sup> May 2016 for the combined council was approved.
- ii. Payments were approved as below in the table and will be paid electronically.
- iii. Two cheques to the Village Hall (#733 and #734) have been cancelled as they were lost. Electronic payments to replace these were approved.
- iv. Receipt of SODC grant.

Emma Anderson clerk fees for April	£200.00
Village Hall (hall hire for 3 months)	£54.00
Grant: Village hall	£1000.00

Payment to George Curtis (Queen's birthday)	£197.50 (includes £32.92 VAT)
Payment to Jancis Smith (Queen's birthday)	£51.82

#### **12/54 Recreation ground / ARC**

The June ARC minutes were accepted.

#### **12/55 To approve the 2016 audit**

The internal auditor, Steve Morant, had reviewed the PC accounts, following his review of the ARC accounts. It was noted that the PC will need to explain the increase in cash balances to the external auditors, BDO. The increase in cash is due to: successful fundraising by the PC's subcommittee ARC, which is unlikely to be repeated this year; expectation that County and District Council cuts will mean the PC has to take on more local services; and the need to have reserves to fund some of the conclusions from the CLP. The 2016 audit was approved and signed. The PC thanked Steve Morant.

#### **12/56 Roads and Footpaths.**

- i. Due to budget cuts the road verges would only be cut once a year instead of twice yearly and because of this they were being done later than normal.
- ii. Villagers were urged to use **Fix My Street**.  
<https://www.fixmystreet.com/reports/South+Oxfordshire>. Once logged, there is more of a chance of action being taken

**12/57 To resolve to co-opt Jane Knight to the Parish Council :** The advertised vacancy for a Parish Councilor has not been filled so Jane Knight has been co-opted to the Parish Council.

**12/58 SODC Local Plan Update** AD/SY Reported that the village could be potentially required to allow up to 10 houses to be built as part of the latest Local Plan Preferred Options Consultation which started on the 27/06/16 and ends on the 19/08/16. Visit this link to feedback. <https://consult.southandvale.gov.uk/portal/south/planning/pol/poj2016/poj2016>

**12/59 Bus Service.** SY and Maranda, reported that OCC is withdrawing its bus subsidies and that all village buses will cease by 24<sup>th</sup> July . There is growing support to fund the 131 bus on Fridays until the end of the year with each village on its route making a contribution. This is anticipated to cost £1500. Blewbury and Hagbourne are already committed. The Council suggested in principle it could contribute £250 to a trial service until the end of the year. The 94A will provide a daily service during term time. There is also a weekly bus to/from Tesco's. An update will be sent for inclusion in the VN. The PC thanked SY, Maranda and the Downland Village Transport Group for all their hard work to try and secure a bus service for the villages.

**12/60 Community Led Plan.** Steve White will prepare a draft for the July meeting.

- 12/61 The Queen's Birthday.** A vote of thanks was made by the Parish Council to George Curtis and all those involved for organizing the celebrations.
- 12/62 Defibrillator:** It was noted that Mike Moore is registering the 2 defibrillators and that once that has been done they will require monthly checks. This will be discussed further at the next meeting. The Parish Council would like to thank Mike Moore and those that have contributed to the defibrillators.
- 12/63 Welcome Pack:** The general feeling was that there should be more on the Astons website and that a volunteer is needed to upgrade the Welcome Pack onto the website.
- 12/64 Parish Clerk.** Denes Marffy will be the new Parish Clerk and the contracts were signed. The Parish Council would like to thank the outgoing parish clerk Emma Anderson for all her hard work.
- 12/65 Emergency Planning.** The email concerning emergency planning is to be recirculated and discussed at the next meeting. NB, this is not a task just for the PC and everyone is invited to take part. JK volunteered to drive this forward.
- 12/66 To discuss and develop a risk register:** To be discussed at the next meeting.
- 12/67 Annual Parish Survey:** The emergency contacts were agreed and the form will be sent in.
- 12/68 Items for the next Agenda**
- Lime tree at Pope's
  - SODC Design Guide Consultation. SB/AD
  - Digitisation of documents
  - Data storage and retention policy
  - Defibrillator
  - Welcome Pack
  - Risk Register
  - Emergency plans (JK)

The next meeting will be on Monday 18 July 2016 in the Village Hall at 8.00pm.  
Meeting closed at 10.00 pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME.....

DATE.....