

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL,
HELD ON MONDAY 16 May 2016 IN THE VILLAGE HALL**

12/46 Apologies for absence: Patrick Green (OCC), Jane Murphy (SODC)

12/47 Present

Joanna Hart (JH) Chair, Tim Vallings (TV) Vice Chair, Anna Dillon (AD), Andy Toyne (APT), Susanna Brunskill (SB), Steve Falle (SF), Justin Keeble (JK), Simon Young (SY). Clerk: Emma Anderson. Public: Ted Betts, Denes Marffy

12/48 Declaration of any relevant interests: None

12/49 Minutes of the 18 April meeting

Agreed by all and signed off by the Chair (JH)

12/50 Public Questions, Comments:

i) Ted Betts asked how to see the minutes of the previous meeting before they are uploaded a month after the meeting. It was explained that minutes are agreed and signed at the following meeting but that a note on the website be put up stating that minutes are available by request to the clerk if required.

ii) Ted Betts noted a number of SODC and OCC reports and asked whether any section 106 of CIL money is available to improve the A417 junctions into the village. Ted Betts summarised some of the findings in the CLP with regards the speed restrictions, give way/halt sign on Croft Road and the A417 junctions.

12/51 OCC Report and SODC Report. Reports were received from Patrick Green and Jane Murphy.

12/52 Finance

- i. The financial statement to 30th April 2016 for the combined council was approved.
- ii. The following payments were approved as below in the table, with the exception of Rustic Management which was agreed in principle and will be paid after the invoice in July.
- iii. Appointment of external payroll manager Julie Latter – Bostock Bookkeeping was approved.

Emma Anderson clerk fees for April	£200.00 (+£50 HMRC accrual)
Insurance	£1483.29
Rustic Management	£690.00

12/53 Recreation ground / ARC

The April ARC minutes and finances were accepted.

12/54 Roads and Footpaths.

- i. AD noted a road traffic accident that took place on the A417 at the Spring Lane junction last week that led to a car and lorry being written off.
- ii. A large pothole at Pick Fields was noted. APT offered to take a photograph and send to JK to inform our local footpath coordinator, David Seed.
- iii. Councillors and CLP representatives met a consultant who will prepare a report on traffic calming measures and a 20mph zone. ~~limit~~

12/55 Bus Service. Discussions are still continuing and the PC is liaising with Maranda St John Nicolle.

12/56 Planning Permission Guidelines. The guidelines were approved and will go up on the website. AD was thanked for her work on the document. The incident of a person in Warborough who had over-pruned a tree and subsequently received a large fine for doing so was brought to the councillors' attention.

12/57 Community-Led Plan. Simon Young explained that the report is being worked on and should be available at the July meeting. The CLP were thanked for their work on the plan.

12/58 Risk Register. Having reviewed the OALC generic Risk Register accompanying the Agenda, Councillors agreed it was appropriate to put a Risk Register in place. JH suggested undertaking a section a month (there are 13 in all) until the task was completed. This was agreed with the process beginning at the June meeting.

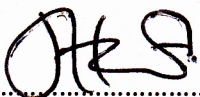
12/59 Transparency Code. All councillors were made aware of the code.

12/60 Parish Clerk. Denes Marffy will be the new Parish Clerk. EA to liaise with new clerk DM with regards handover from the June meeting.

12/61 Emergency Planning. The email concerning emergency planning is to be recirculated discussed at the next meeting. NB, this is not a task just for the PC and everyone is invited to take part.

The next meeting will be on Monday 20 June 2016 in the Village Hall at 8.00pm.
Meeting closed at 9.45 pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME 

DATE 22/6/16