

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL,  
HELD ON MONDAY 18 April 2016 IN THE VILLAGE HALL**

**12/46 Apologies for absence:** Steve Falle (SF), Justin Keeble (JK)

**12/47 Present**

Tim Vallings (TV) Chair, Joanna Hart (JH) Vice Chair, Anna Dillon (AD), Andy Toyne (APT), Susanna Brunskill (SB), Patrick Green, Jane Murphy (SODC), Simon Young (SY). **Clerk:** Emma Anderson

Public: Mr and Mrs Richards; Mr Henman; Mr Green (Richards' architect)

**12/48 Declaration of any relevant interests:** None

**12/49 Minutes of the 14 March meeting**

Agreed by all and signed off by the Chair (TV)

**12/50 Public Questions, Comments:** None

**12/51 OCC Report.** Patrick Green reported that Oxfordshire has been rated among the best performing authorities on three key measures linked to the time taken for children in care to move in with adoptive families. 2000 local taxis have all been trained for safeguarding. The debate on unitary councils continues and PG reported that OCC's view is to investigate all options to find the best solution for the residents of Oxfordshire. It is my personal view that a single unitary co-terminus with Oxfordshire county boundaries may well work for the best for the residents of Oxfordshire and possibly save the most money. PG read out an email from David Nimmo Smith regarding the bus situation and that some services will continue after 20 July. Concerning the roads and potholes, PG explained about the "Dragon" machinery for fixing potholes and reiterated that villagers should upload data on to the Fix My Street website to ensure danger areas are known and action can be taken.

**SODC Report.** Jane Murphy explained that the Corporate Plan for the next four years was available and the PriceWaterhouseCooper had been engaged to undertake the Oxfordshire Vision consultation, due to start in June. PCs will be invited to offer feedback when it is published. With regards training and governance for PCs, Steven Corrigan from SODC and Peter Clarke from OCC were suggested as possible are useful contacts.

**12/52 Planning**

P16/S0558/HH. 2 Chalk Hill Aston Tirrold. Alterations and extensions to existing dwelling. Approved: Retains character and is sympathetic to existing building.

P16/S0855/FUL. Filberts Aston Street Aston Tirrold. Change of use of land to equestrian, including formation of horse exercise area, bounded by post and rail fence. Approved: No negative impact.

### 12/53 Finance

- i. The financial statement to 31st March 2016 for the combined council was approved
- ii. The following payments were approved: Emma Anderson clerk fees for £200.00 (net of £50 tax); Village Hall for three meetings for £54.00; Grants for 2016.

Emma Anderson clerk fees for April	£200.00
Village Hall (hall hire for 3 months)	£54.00
Grant: Village hall	£1000.00
Grant: Café and Post office services	£500.00
Grant: Astons webteam	£150.00
Grant: PCC Burial Ground	£1906.00
Grant: Astons CLP	£100.00 (to be held in PC bank account)

- iii. Approval for an electronic payment to HMRC of £520.36 (£465.00 HMRC Emma Anderson tax, £9.36 Emma Anderson NI insurance, £46.00 HMRC Claire Picken tax) was given.
- iv. Approval for an external payroll manager was given. TV to find three quotes.

### 12/54 Recreation ground / ARC

The March ARC minutes and finances were accepted.

### 12/55 Roads and Footpaths.

- i. It was agreed to approve £700 to pay consultants to look at the traffic calming measures and speed restrictions in the village. AT has contacted the consultant requesting dates for the survey and will send the information to the councillors when it is in.
- ii. The pothole situation in the village was discussed and it was agreed there needed to be a concerted effort to log incidents on the Fix My Street website, to include potholes and the sunken sections of Aston Street. Photographs can also be uploaded.

**12/56 Bus Service.** The PC are still awaiting the final announcement and are encouraged by the discussions so far with regards the bus services. SY is to contact Maranda St John Nicolle with concerns about levels of potential subsidy to the 131 as so few villagers are regular users of the service.

**12/57 Planning permission guidelines.** AD circulated a draft document for the website, along



with links, to be commented upon and added to for discussion. It was agreed that subject to some wording revisions, the document will be put up on the website.

**12/58 Defibrillator.** Councillors approved the additional payment of £13.78 for the annual defibrillator insurance which will be added at the next insurance renewal.

**12/61 Community-Led Plan .** Simon Young explained that the consultation period had come to an end and the draft plan would be presented to the PC and SODC late Summer. He also requested information as to who was responsible for the following initiatives.

- Roads (traffic calming and footpaths). It was agreed this was the PC's role
- Cleaning of benches. Burial Ground bench – PCC; benches in the Croft, War Memorial, ARC and Blewburton Hill – PC. It was suggested Tom Coates be asked to submit a quote.
- Noticeboards. The CLP has shown many villagers would like to be able to access the noticeboards. It was suggested that one of the noticeboards could have a key secured to it so anyone can add village news. Steve Falle to check whereabouts of keys and PC to look into securing one on the noticeboard by the village hall. The other alternative was to offer an additional open noticeboard in the village.

**12/62 New Councillors.** Councillors are requested to contact interested parties for the role of councillor (two vacancies).

**12/63 Appointment of new Parish Clerk.** Denes Marffy has agreed to be the new Clerk and will come to the May meeting with a view to being appointed at the June meeting where the current Clerk will handover responsibility.

**12/64 PC Records.** The councillors approved the digitisation of pre-digital-age PC records.

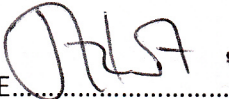
**12/65 Public Service Reorganisation for Oxfordshire.** This is to be discussed at future meetings when there is more information available.

**12/66 Emergency Planning.** This will be discussed at future meetings, with the input of the CLP.

**12/67 Notice of AGM.** All councillors are requested to review policies on the website.

The next meeting will be on Monday 16 May 2016 in the Village Hall at 8.00pm.  
Meeting closed at 10.20 pm.

SIGNED FOR ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL

NAME  .....

DATE 16/5/16 .....