

## Astons Community Led Planning - Communications & Business Action Plan

Item	Issue	Action	Outcome sought	Priority	Timescale (from formation of project team)	Key milestones	Responsible person(s)/ organisation(s)	Resources needed
1	Astons communications and business project	Form project team	4 person project team	1	3 months to 31 Mar 17	None	Astons CLP SG	None
2	Identify options for improving mobile phone signal	Research options and select feasible ways to improve the signals in the Astons	Up to 3 feasible and credible options for community consultation	2	6 months 1 Apr to 30 Sep 17	31 May 17 - produce shortlist of no more than 6 possible options 31 Jul 17 - consult nearby villages 30 Sep 17 - refine shortlist to no more than 3 feasible and credible options	Project team	None
3	Identify options for improving home broadband	Support home broadband owners to analyse the problems in their premises and to make improvements	Reduce by 75% the number of residents who consider broadband to be a business inhibitor	3	9 months 1 Apr to 31 Dec 17	30 Oct 16 - host 2 broadband and wifi workshops ( <b>Action complete</b> ) 30 Oct 16 - produce guidance for home broadband and wifi users ( <b>Action complete; advertised in Aston News</b> ) 30 Jun 17 - focus on hard-to-reach locations in the Astons 30 Jun 17 - offer to host further broadband and wifi workshops if evidence of sufficient demand	Project team	None
4	Identify options for developing wifi hotspots	Assess Astons locations for hotspots Explore means of providing and supporting hotspots	Cheaper online access through shared facility	2	12 months 1 Apr 2017 to 31 Mar 2018	None identified	Project team	None
5	Identify new technological opportunities to enhance broadband in the Astons	Astons to be fully informed of emerging broadband developments	Astons always to be in a position to exploit new broadband and wifi technologies at the earliest opportunity	3	Ongoing	30 Jun 17 - network, market and advertise Astons' requirement to be early user of new technologies	Project team	None
6	Improve shared/public transport for business users	Assess options in partnership with Astons public transport project team	Reliable and lower cost of transport in and out of the Astons for business users	3	2 years	30 Sep 17 - research and assess car sharing options (including shared taxis)	Project team	None
7	Examine feasibility of wifi in the ARC pavilion	Liaise with ARC management committee to examine options	Feasible options for installing wifi in the pavilion	3	12 months to 31 Mar 2018	None	Project team	None

## ***Astons Community Led Planning - Community Action Plan***

<b>Item</b>	<b>Issue</b>	<b>Action</b>	<b>Outcome sought</b>	<b>Priority</b>	<b>Timescale</b>	<b>Key milestones</b>	<b>Responsible person(s)/ organisation(s)</b>	<b>Resources needed</b>
1	Astons' Community Project Team	Complete Project Team	Five person team. Currently Alison Nicholson and Katharine Verrill	1	28th February 2017	None	Astons CLP SG	None
2	The Astons doesn't have a Community Response Plan	Write one	A CRP that recognises threats to the Astons from accidents, disease, and other disasters and offers guidance about what to do	1	31st December 2017	1. Review similar plans from elsewhere. 2. Seek advice from SODC and other bodies. 3. Determine the threats to cover. 4. Seek advice on how to mitigate threats. 5. Write Plan	Project team	Not yet known
3	Make the Astons a model of Good Neighbourliness	Integrated help for the elderly and infirm - buddy scheme.	Make the elderly and infirm more confident of where to get support	2	31st December 2017	None	Project team	None
4	Make the Astons a model of Good Neighbourliness	Support network for families with young children.	Every young family knows who to turn to for support and advice	2	31st December 2017	None	Project team	None
5	Make the Astons a model of Good Neighbourliness	Make people aware of the defibrillator and review use of similar equipment.	The equipment can be in use as quickly as possible when needed.	2	31st December 2017	None	Project team	None
6	Make the Astons a model of Good Neighbourliness	Train first responders and ensure people know who they are.	If the skills are needed, they are in use as quickly as possible.	2	31st December 2017	None	Project team	None
7	Make the Astons a model of Good Neighbourliness	Volunteer drivers.	Despite limited bus services, no-one should be unable to attend a medical appointment, an important meeting or just do the shopping.	2	31st December 2017	None	Project team	None

8	Make the Astons a model of Good Neighbourliness	Register of skills and free share	No-one should be unable to get a simple job done that doesn't require a professional.	2	31st December 2017	None	Project team	None
9	The Astons doesn't have a doctors' surgery	Determine if there is a need and what frequency	If one is needed, negotiate with local medical practices to supply a limited hours surgery.	2	31st December 2017	1. Is there a need? 2. Talk to local medical centres. 3. Negotiate with prospective partners.	Project team	Not yet known
10	Encourage personal fitness	Determine what new sports and activities might be started	Anyone who wants to get fit or stay fit or who wants to play a sport locally will have something to interest them	2	31st December 2017	None	Project team	Not yet known
11	Cycle ways	Assess feasibility of linking the Astons to other villages with safe cycle ways	A network of cycle ways to link local villages to encourage safe cycling	2	31st December 2017	1. Plan possible routes. 2. Discuss opportunities with Astons PC and SODC. 3. Forecast cost and timescale. 4. Seek PC and other approval for plan.	Project team	Not yet known

## Astons Community Led Planning - Community Communications Action Plan

Item	Issue	Action	Outcome sought	Priority	Timescale (from formation of project team)	Key milestones	Responsible person(s)/ organisation(s)	Resources needed
1	Astons community communications	Form project team	5 person project team	1	3 months to 31 Mar 17	None	Astons CLP SG	None
2	New website	Oversee the creation and maintenance of the new website Take account of the comments made in the responses to the CLP questionnaire	website that is always up-to-date and maintained by a number of editors and administrators	1	Ongoing	31 Mar 17 - agree go-live in Q2 or Q3 2017	Project team	Website development and maintenance resources obtained for the first five years of operation. There may be new requirements for extra functionality that will require resourcing.
3	Astons News	Oversee the quality and protocols of these social media channels Take account of the comments made in the responses to the CLP questionnaire	Synchronisation of communications through all channels	2	Ongoing	31 Mar 17 - assess feasibility of digital copies to some readers	Project team	None yet identified
	Astons Twitter					None		
	Astons eNews					31 Mar 17 - complete review of eNews protocol 31 Mar 17 - initiative to include more readers in the Astons		
	Astons facebook					31 Mar 17 - launch Astons Facebook		
	Village noticeboards					None		
4	Newcomers welcome	Examine options of providing welcome information using one of more of the communication channels in line 3 above	Produce a model for making information quickly available to new arrivals in the Astons	2	30-Sep-17	30 Jun 17 - agree which Astons community group manages it 30 Sep 17 - agree how best to make the information available	Project team in liaison with the parish council and Astons churches	None

5	Astons map showing houses	Research possible sources of a map with the required details Agree an options shortlist for community consultation	Produce an online map showing all the house names in the Astons	2	31-Dec-17	30 Jun 17 - complete research into options	Project team	None yet identified
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## ***Astons Community Led Planning - Crime & Personal Safety Action Plan***

<b>Item</b>	<b>Issue</b>	<b>Action</b>	<b>Outcome sought</b>	<b>Priority</b>	<b>Timescale</b>	<b>Key milestones</b>	<b>Responsible person(s)/ organisation(s)</b>	<b>Resources needed</b>
1	Astons' Crime & Personal Safety Project Team	Complete Project Team	Three person team needed.	1	28th February 2017	None	Astons CLP SG	None
2	Are the Astons suitably linked to Thames Valley Police?	Review current practice, including the Neighbourhood Watch Scheme, and propose improvements, if needed.	Easy and fast communication to and from TVP	1	30th April 2017	None	Project team	None
3	Encourage more households to use SmartWater technology to protect their possessions.	Continue to promote the value of the technology.	Everyone in the Astons is aware of the value of SmartWater and has had a chance to use it.	1	30th April 2017	None	Project team	None
4	Are there more ways in which we can be safer?	Look at what other communities do. Seek advice from TVP/SODC/OCC. Assess benefits.	Make the Astons as security conscious as possible.	2	30th September 2017	None	Project team	None

**Astons Community Led Planning - Environment Action Plan**

Item	Issue	Action	Outcome sought	Priority	Timescale	Key milestones	Responsible person(s)/ organisation(s)	Resources needed
1	Natural Environment Group	Form the Project team to represent the community on environmental and conservation matters	Protecting green spaces and historic buildings and wildlife within the Astons and surrounding area	1	2 months	1. Identify Group Members 2. Scope potential initiatives 3. Produce recommendations and options	Project team (Anna Dillon, Louise Binder, Naomi Simmonds, Pippa Clark) Specialist advisory bodies and subject matter experts to be identified Consult PC	1. Volunteers from the community 2. Other TBC
2	Improving footpaths	Review accessibility options and recommend improvements/periodic pruning of overhanging and fallen vegetation Remove / replace barriers to enable wider access Replenishing gravel	Improved Accessibility Rolling schedule, or activities to be undertaken Identify volunteers to undertake tasks	1	6 months	Review existing approach and whether additional action is required	Parish Council and volunteers	Funding from PC or the community.
3	Improve Dog Ownership responsibilities	Identify initiatives to promote and improve better dog owner / walker practices		1	3 months		Parish Council and Roads and Traffic working group.	Funding from the PC or community.
4	More Cycle tracks	Investigate and recommend how to create a network of cycle-ways		2	12 months		Parish Council and Roads and Traffic working group.	Funding from the PC or community.
5	Village Walking group	Understand appetite for a local walking group		3	6 months		Parish Council and Roads and Traffic working group.	Funding from the PC or community.
6	More Circular walks	Explore additional / alternatives		3	6 months		Parish Council and the DVTG, supported by the Public Transport CLP working group.	Funding from the PC or community.
7	Energy efficiency options within AONB	Investigate options for reducing energy usage at the VH and Pavilion Investigate the desire for group buying of energy, greater use of renewables and installation of energy efficient devices		2				
8	Litter tidy-up	Organise a periodic (TBA) Litter picking schedule. Review use and location of litter bins within the Astons whilst understanding why and where littering is occurring. Consider recommendations that may reduce littering. This may include consultation with other parishes that have had this issue		2		1. Confirm no of key volunteers (8 individuals initial volunteers) identifying 2 as key contacts for this initiative 2. Organised action schedule communicated 3. Update progress via AN/Website/Noticeboards and PC 4. Ongoing monitoring of volume of litter via key volunteers	Parish Council and Roads and Traffic working group.	Funding from PC or community (as OCC has indicated that they have no funds available).
9	Planting	Identify public places which would benefit from the planting of trees, bulbs and wild flowers				1. Identify Group Members 2. Scope potential initiatives 3. Produce recommendations and options		
10	Removing Ivy from some trees	Identify areas in villages where this may be a problem. Consulting environmental resources	A clear understanding of the benefits and disbenefits in order to implement measures to control, where needed	2	1 year	1. Identify Group Members 2. Research and consult subject matter experts in order to understand where there may be a need for concern 3. Recommend actions and approach 4. Produce schedule and encourage additional volunteers		

## ***Astons Community Led Planning - Housing & Development Action Plan***

<b>Item</b>	<b>Issue</b>	<b>Action</b>	<b>Outcome sought</b>	<b>Priority</b>	<b>Timescale</b>	<b>Key milestones</b>	<b>Responsible person(s)/ organisation(s)</b>	<b>Resources needed</b>
1	Astons' Housing & Development Project Team	Complete Project Team	Five person team: Susanna Brunskill, Anna Dillon, Emma Lewins, John Short and Steve White	1	1st February 2017	None	Astons CLP SG	None
2	Principal objective	Encourage housing development in the Astons that sympathetically accords with the wishes of the villagers as expressed in the Community Led Plan.	Any new housing development exhibits these characteristics	1	Continuing	None	Project Team	None
3	Encourage the village community to engage with the planning process	1) Ensure planning applications and decisions for discussion at PC meetings are easily available on the Astons website and accessible through the monthly Astons eNews round-up. 2) Acquire and publish SODC's registers of notable buildings and open spaces. 3) Discover the current extent of affordable/social housing in the	Greater participation in decisions	1	30th April 2017	None	Project Team	None
4	Both the Astons' Conservation Area Management Plan and the Conservation Area Character Appraisal published by SODC are over ten years old and need factual updating.	We agreed to make corrections and then invite the Parish Council to encourage SODC to update the documents	Accuracy informs better decisions	1	Character Appraisal by 30th June 2017. Management Plan by 30th September 2017.	None	Project Team	None
5	Highlight ecological, heritage, water, traffic and other constraints that might affect planning applications and decisions.	Write a Constraints Profile for the Astons.	Constraints profile for use by the PC, interested villagers, developers, their agents and planning officers	1	30th October 2017	None	Project Team	None



**Astons Community Led Planning - Roads, Traffic & Public Transport Action Plan**

Item	Issue	Action	Outcome sought	Priority	Timescale	Key milestones	Responsible person(s)/ organisation(s)	Resources needed
1	Dangerous junctions, A417	To continue to lobby OCC to improve road safety at the two junctions.	Significant reduction in traffic accidents.	1	One year	Working group set up. OCC has already inspected the junctions and has agreed that they do not comply with National Highway standards. Further meeting set up to agree possible solutions. Implement solutions.	OCC (with Parish Council and Roads and Traffic working group input).	Funding from OCC (with additional financial support from PC, the community or other sources as necessary).
2	Dangerous junction, Croft Corner	Work with OCC and other relevant parties to improve road safety at the junction.	Significant reduction in the risk of accidents.	2	Two years	Report already received from traffic consultant on traffic calming measures. Working group to review and identify an acceptable (and affordable) solution and make recommendations to the Parish Council for implementation.	OCC (with Parish Council and Roads and Traffic working group input).	Funding from OCC (with additional financial support from PC, the community or other sources as necessary).
3	Traffic calming in the villages	Work with OCC and other relevant parties to reduce traffic speed through the village and to improve road safety.	To reduce speed and volume of traffic passing through the villages.	2	Two years	Report already received from traffic consultant on traffic calming measures. Working group to review and identify an acceptable (and affordable) solution. Balance the wish to reduce traffic speeds with the reluctance to increase street furniture or lighting.	OCC (with Parish Council and Roads and Traffic working group input).	Funding from OCC (with additional financial support from PC, the community or other sources as necessary).
4	Concern at growing volume of traffic, including HGVs, cutting through the villages.	Use signage and other traffic calming measures to discourage traffic from cutting through the villages and to improve road safety.	Less traffic passing through the villages.	2	Two years	Report already received from traffic consultant on traffic calming measures. Working group to review and identify an acceptable (and affordable) solution and make recommendations to the Parish Council for implementation.	OCC (with Parish Council and Roads and Traffic working group input).	Funding from OCC (with additional financial support from PC, the community or other sources as necessary).
5	Concern at the increasing number of potholes, overgrown verges and frequency of flooding.	Increase pressure on OCC to address the issues and to take direct action where necessary and appropriate.	Better maintained roads and verges.	2	Two years	Working group to agree and implement solutions. Members of the community are encouraged to log problems on <a href="http://www.fixmystreet.com">www.fixmystreet.com</a>	OCC (with Parish Council and Roads and Traffic working group input).	Funding from OCC (with additional financial support from PC, the community or other sources as necessary).
6	Limited bus services running to Didcot and Wallingford.	To work with Thames Travel and OCC to maintain and improve the current services.	More frequent and convenient bus services.	3	Three years	Parish Council is represented on, and supporting, the Downland Villages Transport Group which is lobbying Thames Travel and running the Friday bus to Wallingford.	Parish Council and the DVTG, supported by the working group.	Funding from the Downland Villages Transport Group (with financial support from the PC and other sources as necessary).