

Astons' Recreation Committee

Minutes of meeting held at 19:45 on Monday 2nd October 2017

1. Apologies

Clare Williams (CW), Susan Pallett (SP), John Smelt (JS), Bob Picken (BP), Albie Welch (AW).

2. Present

Jeremy Imbush (JI), Joanna Hart (JH), Nigel Hawkey (NH) nphawkey@gmail.com, Steve Falle (SF), Jolyon Tidmarsh (JT), Seirian Sumner (SS).

3. Minutes of last meeting

The minutes of the meeting held on 3th September 2017 were agreed.

4. Matters Arising

JT will report at the next meeting on the dog poo and toy box signs. We have several sets of artwork but need to get them printed onto 3mm plastic (the current ones are too flimsy). This may also be linked with CLP and parish council since this affects the whole village. There is info on the SODC website. If we are going to implement fines then a byelaw may be required. Contact Louise Binder.

CW to report back on ideas for organising bookings. (carry forwards to next meeting).

Repairs to the barbecue. Peter Butcher thinks the new ones we found got terrible reviews. Maybe we should fix the existing one since it is high build quality... being reviewed by Mr Butcher.

5. Health & Safety Issues

Jl identified some exposed concrete at the base of the small slide. It is clear that this is part of the installation of the slide. As a temporary measure, he and Ollie Wigg have dug some out and replace it with soil and bark chippings. Longer term we will need to put some rubber matting in. This is now a permanent solution, CLOSED.

The balustrades on the pavilion have become loose and need to be replaced. Jl is investigating whether the work is still covered by the builders' guarantee. OPEN.

Jl has bought a first aid kit that he will put on the wall. OPEN.

Jl will get a large key store for the keys for the 3 exits. £60 to £70 expected cost.

Jl has investigated a sign for the gate and has been quoted £1,000 for a glass sign. Jl to investigate a plastic version. We need to agree wording for the sign. Jl to propose wording. Everyone to keep an eye out for suitable sign manufacturers (if you see a good sign, the manufacturer should be stated on the back of sign)

6. Financial Matters

The account balance on 2nd October 2017 was £31,925.

John Smolt to prepare budget to be presented to Parish Council, please bring to next meeting in November.

We approved £80 to be spent on the large key store.

The football goals should be arriving in late October and will require prompt payment via BACS as previously agreed.

Meter Readings: GAS-106046 Electricity: 51731

7. Administrative Matters

We have been approached by a villager to put in a commemorative bench. Parish Council and ARC are very grateful for this offer. However, due to the development plans then the type, placement and timing will need to fit within the scope of the development plans. Action BP to go back to Jancis. If they would like to donate prior to development then it may need moving later.

8. Reports from Clubs and other Rec Ground Users

None.

9. Fundraising and Social

Safari Supper on 7th October. All plans are under control.

JH will take out £850 in float for bonfire night. The sub-committee have plans for the event well under control.

Comments were made during the discussion to remove the “free entry” from the advertising.

10. Maintenance

The Richards have completed the work on their house and no longer need access through the Rec. BP will remind them of the need to reinstate the grass to its previous condition. OPEN.

11. Development plans

JT and SS will present a report at the next meeting.

12. Monthly Tasks / Jobs Calendar

Emily Richards has kindly offered to take on the defibrillator checks. Handover to happen from Jenny Baker.

CW to continue playground checks – BP to check she’s still ok to do these.

JH has arrange PAT testing for 13th October.

13. Any Other Business

JH has checked the signatories at the bank. Currently they are JI, SF, RP and JH and John Morgan. JH to remove John Morgan and add Nigel Hawkey.

14. Next Meeting

The next meeting will be on Monday 6th November at the Pavilion at 7:30pm.

Remaining meeting dates for the rest of the year are:

Monday 4th December

Jobs Calendar

Month	Health & Safety	Process	Social
January	Playground checks Defibrilator check		
February	Playground checks Fire extinguisher check Defibrilator check	Meter Readings	
March	Playground checks Defibrilator check	Ensure payments up to date Final VAT return before mid-March Review Gas & Electricity contracts (expire end April)	Spring Work Day
April	Playground checks Defibrilator check	Prepare FY accounts Weed & feed grass Gas/Electricity contract renewal due	
May	Playground checks Defibrilator check	Internal Audit Meter Readings	
June	Playground checks Defibrilator check	AGM	Astonbury
July	Playground checks RoSPA playground check Defibrilator check		
August	Playground checks Defibrilator check	Meter Readings	
September	Playground checks Defibrilator check	Prepare budget for next year	Autumn Work Day
October	Arrange & carry out PAT test by 14 th October Playground checks Defibrilator check	Present budget to PC	Safari Supper
November	Playground checks Boiler service Defibrilator check	Meter Readings	Bonfire Night
December	Playground checks Defibrilator check		