



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 23rd April 2018

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 23rd April at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 19th March 2018 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

Rectory Lane Bench. Discuss

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise, for information only.

Discuss if any village projects that would benefit from £2k matched funding from OCC Councillor fund

6. Planning

To decide on the following planning application:

P18/S0774/HH Proposed erection of 1.5 storey rear extension with basement, along with internal alterations. Frimley House Frimley Yard Aston Upthorpe OX11 9FJ

P18/S0970/HH Proposed single-storey rear extension and front porch. Chalkwell House Frimley Yard Aston Upthorpe OX11 9FJ

7. ARC

- i. To approve April ARC Minutes
- ii. Approve proposed costs for Astonbury.

8. Finance

- i. Approve payments below
- ii. Note that a Tax Reimbursement of £2830.56 has been received.

Clerk fees (£54.00 to HMRC)	£216.00
SODC (Dog bin emptying)	£12.56
DVTG (2018/2019 contribution)	£300.00



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Village Hall (3 meetings)	£58.50
Grant: Aston Website (Hosting)	£150.00
Grant: Aston Website (Additional functionality)	£250.00
Grant: Parochial Parish Council	£2200.00
Grant: Village Hall	£3200.00
Grant: Village Post Office	£500.00
ARC, VAT reclaim	£2575.65

- iii. Approve March Financial Statement
- iv. Discuss Year End Accounts. (Internal audit and new process with New Accountant)

9. Roads and Footpath

- i. Verge damage and parking. Discuss

10. Reports from CLP working groups:

- i. Roads and Traffic group update.
- ii. Housing & Development and Environment Group. Update

11. New Parish Councillors. To discuss the co-option of Jane Imbush, Nicole West and David Brimacombe at the May PC meeting

12. General Data Protection Regulations. Discuss report written by Bruno Brunskill

13. Discuss process for reviewing where risk assessments should be in place and completing them

14. Approve planning advice document for villagers to go on the village website.

15. Discuss how to attract and recruit more Councillors. Discuss advertising notice.

16. Dogbin siting. Discuss

17. DVTG. Wallingford bus Discuss payment of £300.00

18. Emergency planning & resilience

To determine whether any additional measures may be required to improve our emergency preparedness & resilience in light of the recent adverse weather

19. Review monthly tasks calendar

Confirm defibrillator checks

20. Preparations for AGM: Policy review, Full year accounts, internal audit, positions for next year (Chair, Vice Chair, 2 Councillors on ARC) Note updated Standing Orders

21. Items for the next agenda

Date of next meeting: 8pm on Monday 21st May 2018 in the Village Hall



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Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

FOR INFORMATION – Recent Planning Decisions

**Reference
Location/Description**

Date Registered

Decision

P18/S0440/HH

23 Moreton Road Aston Tirrold OX11 9EW

Two storey extension to provide an office and a larger third bedroom. New garage to replace existing garage and lean-to conservatory.

7 February 2018

Planning Permission

P18/S0829/DIS

Thorpe Farm House Thorpe Street Aston Upthorpe OX11 9EQ

Discharge of condition 3(material samples) of planning permission P16/S3301/HH. Amendment to an existing consent for a pool house (Consents ref: P14/S1892/HH and P14/S1893/LB; changes to the entrance by the addition of a splay in the angle between the winds of the pool enclosure. (As amended by plan ref A01A and A02A which reduces the number of rooflights in the northern elevation to 2 and the southern elevation to 4).

8 March 2018

DIS Details Agreed

January	Agree budget / Submit precept request
February	Submit VAT reclaim
March	Confirm defibrillator checks / Reimburse ARC for Health & Safety Costs
April	Grants paid
May	AGM / Renew insurance
June	Confirm defibrillator checks
July	
August	
September	Confirm defibrillator checks / Advertise for grant applications
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process
December	Confirm defibrillator checks / discuss draft budget