



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 21st October 2019

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 21st October at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence: NH,

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 16th September 2019 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

- i. To ask if any updates on the Oxford-Cambridge Expressway
- ii. Update from SODC on the Local Plan

6. Planning

To decide on the following planning applications:

P19/S1748/HH Replacement roof to existing garage building to form replacement first floor annex room (as amended by plans received on 9th October 2019) Croft House Fullers Road Aston Tirrold OX11 9EN

P19/S3128/HH Single storey rear orangery-style extension Finches Baker Street Aston Tirrold Didcot OX11 9DD

7. ARC

- i. To approve October ARC Minutes
- ii. To approve purchase of a new defibrillator cabinet.
Option 1 - defibsafe 2 - tough cabinet made from plastic (similar to that used in police riot gear) £350 plus VAT £10 delivery
Option 2 - Ecopad - "bombproof" usually installed in insecure places where rates of vandalism are high. Stainless steel - impossible to break into. £745 plus VAT £30 delivery.
- iii. To approve ARC to spend £2,670 inc VAT to fix loose steps and replace wooden balustrade with metal balustrade on the sides of the Pavillion (where the balustrade is not covered by the Pavilion roof overhang).
- iv. To support ARC's application to SODC Councillor fund for a £5,000 contribution to replace the swings.
- v. To discuss plans and next steps for project to replace swings



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8. Finance

- i. Approve payments below
- ii. Community Infrastructure Levy (CIL) of £936.65 will be paid at the end of October.
- iii. Moore have completed the Annual Governance and Accountability Return for the Year ended 31 March 2019

Clerk fees (£54.00 to HMRC, Aug)	£218.60
SODC (Uncontested election fee)	£200.00
Moore (Annual Audit fee)	£240.00
Village Hall (Hall Hire) Quarterly	£39.00
ICO (DGPR Data Protection Fee)	£40.00

- iv. Approve September Financial Statement

9. Discuss draft Budget

10. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic.
- iii. Housing & Development.
- iv. Environment Group

11. Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register.

12. Free Conference Calling

13. Annual grant applications to the PC are due by 31st October.

14. Christmas tree collection

15. Vandalism at the Recreation Ground.

- i. For information – ongoing discussion with insurers regarding claim to replace items damaged at the Recreation Ground . 7ii is dependent on this.

16. Review monthly tasks calendar

17. Items for the next agenda

Date of next meeting: 8pm on Monday 18th November 2019 in the Village Hall

Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably



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regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan/ Confirm defibrillator checks
June	
July	
August	Confirm defibrillator checks
September	Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process/ Confirm defibrillator checks
December	Discuss draft budget