



**ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL**

Agenda for a meeting of the Council to be held online via Zoom (contact Clerk for details) at 7pm on Monday 21st June 2021

You are requested to attend a meeting of the Council to be held online via Zoom (contact Clerk for details) on Monday 21st June at 7pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 17th May 2021 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. Parish Clerk application and appointment.

6. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

- i. Update from SODC on the Local Plan

7. Planning

To decide on the following planning applications:

P21/S2060/HH Demolition of existing timber framed and clad store, removal of oil tank and the erection of a single storey side and rear extension to create a kitchen dining area and remodelling to create a utility and boot room. Croft Corner Moreton Road Aston Tirrold OX11 9EW

P21/S2135/HH Demolition of existing single storey rear extension, replace with new single storey rear extension, front extension and alterations. Freelands Aston Street Aston Tirrold OX11 9DQ

P21/S2508/HH Take down existing side extension due to subsidence and extend forward and upwards. Add timber cladding to front and back elevations. Da Ka Baker Street Aston Tirrold OX11 9DD

Alison's Lane name suggestion for the other spur off Moreton Road (currently Nos. 33 to 43) to be numbered odds on one side and evens on the other. The name The Lees has been suggested along with Lower Ham Yard. Discuss

8. ARC

- i. To approve June ARC Minutes



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- ii. Permission to spend £2,000 on fireworks for the planned Bonfire Night. It should be noted that orders are required now to guarantee availability in November. Unfortunately orders are not refundable but the fireworks can be stored for 2022 in the event that the event needs to be cancelled.
- iii. PC is asked to review the ARC Covid Risk Assessment for the Village Rec day on Saturday 26 June. (Note: Outdoor organised gatherings have been permitted under Step 3, so the event was not dependent on a full re-opening, although now a Covid risk assessment is a requirement)

9. Finance

- i. Approve payments below:

D. Marffy Clerk fees (£51.40 to HMRC) £2.60 overpayment last month so £216.00 – £2.60	£213.40
Simplicity Payroll Services (Payroll)	£24.00

- ii. Approve May Financial Statement

10. Year End Processes:

- i. Receive internal audit
- ii. Approve Asset Register
- iii. Approve Full Year Accounts
- iv. Approve Section 1 and 2 of Annual Governance and Accountability Return 2020/2021.
- v. External auditor has requested the following additional information:
 - a. A copy of the minutes of the meeting where financial statements were approved by council. (NB: Only the relevant page showing this item is required).
 - b. Provide a copy of the terms and scope of engagement of the internal auditor and dates of any reports provided by them (other than completion of the AGAR). If none, provide details as to why such items are not in place.
 - c. Confirm that all internal and external reports have been placed before and considered by the council and provide an extract of the minute in the year in relation to this.

11. Footpath between Silverburn and Lindens. Discuss

12. To accept feedback and discuss matters arising from CLP Groups:

- i. Roads and Traffic.
- ii. Housing & Development.
- iii. Environment Group.

13. Fibre broadband

14. Discuss Community response to Coronavirus (Covid 19)

15. Discuss Sid Marlow bequest of £10000.00

16. Review monthly tasks calendar

17. Items for the next agenda



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Date of next meeting: 7pm on Monday 19th July 2021 in the Village Hall or via Zoom

Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan/ Confirm defibrillator checks
June	
July	
August	Confirm defibrillator checks
September	Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process/ Confirm defibrillator checks
December	Discuss draft budget