



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held online via Zoom (contact Clerk for details) at 8pm on Monday 20th July 2020

You are requested to attend a meeting of the Council to be held online via Zoom (contact Clerk for details) on Monday 20th July at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 15th June 2020 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

- i. Update from SODC on the Local Plan

6. Planning

To decide on the following planning applications:

P17/S3917/FUL Variation of condition 2 (approved drawings) on application Removal of modern buildings and walls affixed to and between the two listed barns and existing house. Conversion, alteration and extension of barns to provide two dwellings. Erection of new boundary features and other work associated with the provision of two dwellings, including parking. Black Barns at former Upton Farm Moreton Road Aston Tirrold OX11 9EW

P20/S2172/AG General purpose (store) building Carrimers Farm Aston Tirrold OX11 9DP

7. ARC

- i. To approve July ARC Minutes and AGM minutes.

8. Finance

- i. Approve payments below:

D. Marffy Clerk fees (£51.40 to HMRC)	£218.60
Jane Imbush C19 Mobile phone top ups April to July 2020	£40.00

- ii. Approve June Financial Statement



**ASTON TIRROLD & ASTON UPTON
PARISH COUNCIL**

- iii. Review Asset Register and final PC accounts.

9. Discuss Community response to Coronavirus (Covid 19)

10. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic.
 - a. Discuss motorcycles using footpaths.
 - b. Discuss the kissing gate at Silverburn/Lindens to footpath
- iii. Housing & Development.
- iv. Environment Group.
 - a. Multi-purpose bin update.
 - b. Tree planting
 - c. Discus footpath maintenance quote

11. Discuss process for reviewing where risk assessments should be in place and completing them. Update from June meeting

12. To discuss and vote on the motion: The monthly PC meeting continue to be held online unless there are exceptional reasons to hold the meeting in person

13. Discuss pub

- i. To retrospectively approve the loan (and underwriting) of the ARC Marquee to The Chequers pub to provide increased capacity for social distancing
- ii. Discuss the pub.

14. Defibrillator update.

15. Risk Register. Discuss additions to the existing risk register and the possibility of employing external expertise in support of that goal.

16. Neighbourly disputes

17. Review Emergency Plan

18. Review monthly tasks calendar

19. Items for the next agenda

Date of next meeting: 8pm on Monday 21st September 2020 in the Village Hall

Notes:

- 1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably



**ASTON TIRROLD & ASTON UPTON
PARISH COUNCIL**

regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan/ Confirm defibrillator checks
June	
July	
August	Confirm defibrillator checks
September	Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process/ Confirm defibrillator checks
December	Discuss draft budget