



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 19 September 2016

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 19 Sept at 8pm. Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence

To receive apologies of absence.

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 18th July 2016 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise, for information only.
SODC Design Guide Consultation

6. Planning

To decide on the following planning application:

P16/S2702/HH 3 The Croft Aston Tirrold, 2 storey side extension and first floor rear extension on top of existing single storey extension

P16/S3038/LB Popes Farm Fullers Road Aston Tirrold OX11 9EN Proposed conversion of outbuilding, raising of existing roof with loading door style dormers and new pitched roof over single storey wing.

7. Finance

- i. Finances – to approve the financial statement to 31 August 2016 for the combined council
- ii. Approval for Village Hall hire payments (£54.00)
- iii. PC to approve payments: Claire Picken clerk fees for 5hrs @ £12.50 per hour
- iv. Approve payment to Rustic Management £455.00 for ground maintenance
- v. PC to approve payment to Denes Marffy clerk fees for 5hrs @ £12.50 = £62.50 and £250 June, £250 July, £250 August
- vi. Approve payment to DJA Consultants of £900 for Traffic Calming Scheme advice

Village Hall hire	£54.00
Claire Picken clerk fees	£62.50 less tax and NI contributions
Rustic Management	£455.00
Denes Marffy clerk fees	£812.50 less tax and NI contributions
DJA Consultancy	£900 + £150 VAT



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8. **Recreation ground / ARC**
To accept the September minutes.
To discuss allowing access to the back of 2 Chalk Hill via the Recreation Ground subject to:
 - * the area being returned to its original state as per agreed photos
 - * gate to be locked at all times except during deliveries
 - * area to be fenced off during deliveries to ensure children cannot access the area
9. **Roads and Footpaths (JKe).** Overgrown verges in the village.
10. **Data storage and retention policy**
11. **Bus Service.**
12. **Emergency Plan.** Discuss and provide feedback on the draft Emergency plan
13. **Community-Led Plan (SY).**
14. **Risk Register:** To develop the risk register and to discuss risk assessments for PC controlled land, buildings, etc.
15. **Insurance** Discuss need for risk assessments that the PC should have in place
16. **Defibrillator:** Now installed at the Recreation Ground. To discuss process for checking on a monthly basis.
17. **CAGE** contribution
18. **To discuss site visit policy**
19. **Parish Council Grants Application**
20. **Items for the next agenda**

Date of next meeting: 8pm on Monday 17 October 2016 in the Village Hall

Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.