



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL

**Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 19<sup>th</sup> February 2018**

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 19<sup>th</sup> February at 8pm.

Denes Marffy, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence**

**3. Minutes**

To resolve that the minutes of the meeting of the Council held on the 15<sup>th</sup> January 2018 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

- i. Slurry pit at Lower Hill Farm – concern over lack of fencing & cover

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise, for information only.

**6. Planning**

To decide on the following planning application:

**P18/S0093/HH** Two storey side and rear extension. Single storey extensions to front and rear. Address: 5 The Croft Aston Tirrold OX11 9DL

To review representation to Planning Committee (date TBC):

**P17/S3714/FUL** Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW

**7. ARC**

To approve February ARC Minutes

**8. Finance**

- i. Approve payments below

Denes Marffy clerk fees	£162.00
SODC (Dogbin emptying Oct - Dec)	£12.56
Health & Safety reimbursement to ARC	£972.77

- ii. To approve continuation of use of Bostock Bookkeeping to manage payroll in the next tax year, noting the monthly charge increase from £15 per month to £20 per month
- iii. Confirm VAT reclaim to be submitted
- iv. Approve January Financial Statement



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**9. Roads and Footpath**

- i. War Memorial footpath: To consider edging and adding gravel to path
- ii. Update on Baker Street footpath barriers

**10. Reports from CLP working groups:**

- i. Roads and Traffic group update
- ii. Combined update from the Housing & Development and Environment Groups: Anna Dillon to provide an update on the mapping of the Conservation Area

**11. Expressway Action Group:** Confirm submission of landscape impact assessment – Blewburton Hill, Iron Age Fort

**12. Car sharing app:** To hear about local car sharing app, Ryde (Hamish Blythe from Blewbury)

**13. Smartwater signage.** Approve placement of signs to be purchased.

**14. General Data Protection Regulations.** Update

**15. Discuss process for reviewing where risk assessments should be in place and completing them**

**16. Review advice for planning.**

**17. Discuss how to attract and recruit more Councillors**

**18. Approve Fixmystreet.com super user as Justin Keeble**

**19. Discuss whether action is required regarding current closure of the Chequers Pub**

**20. Review monthly tasks calendar**

**21. Items for the next agenda**

Date of next meeting: 8pm on Monday 19<sup>th</sup> March 2018 in the Village Hall

**Notes:**

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.  
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**FOR INFORMATION – Recent Planning Decisions**

**Reference  
Location/Description**

**Date Registered**



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**Decision**

P17/S4214/HH

Pear Tree Cottage Aston Street Aston Tirrold OX11 9DJ

Single storey rear orangery-style extension. (As amended by drawings accompanying email from Agent dated 15 January 2018).

29 November 2017

Refusal of Planning Permission

P17/S4317/LB

Croft House Fullers Road Aston Tirrold OX11 9EN

Removal of disused chimney breast

7 December 2017

Listed Building Consent

P17/S3767/HH

Downscroft Baker Street Aston Tirrold OX11 9DD

Double storey rear and front extension, external and internal alterations, pool and outbuildings and alterations to vehicular access

4 December 2017

Planning Permission

**Monthly Tasks Calendar**

<b>January</b>	Agree budget / Submit precept request
<b>February</b>	Submit VAT reclaim
<b>March</b>	Confirm defibrillator checks / Reimburse ARC for Health & Safety Costs
<b>April</b>	Grants paid
<b>May</b>	AGM / Renew insurance
<b>June</b>	Confirm defibrillator checks
<b>July</b>	
<b>August</b>	
<b>September</b>	Confirm defibrillator checks / Advertise for grant applications
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications / begin budgeting process
<b>December</b>	Confirm defibrillator checks / discuss draft budget