



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL

**Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 18<sup>th</sup> June 2018**

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 18<sup>th</sup> June at 8pm.

Denes Marffy, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence**

**3. Minutes**

To resolve that the minutes of the meeting of the Council held on the 21<sup>st</sup> May 2018 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise, for information only.

Discuss if any village projects that would benefit from £2k matched funding from OCC Councillor fund

**6. Planning**

To decide on the following planning application:

**P18/S1654/FUL**, Demolition of existing building and erection of a single dwelling with associated parking and works. Carrimers Farm Aston Tirrold OX11 9DP

**P18/S1776/HH**. Proposed two storey rear extension and internal alterations. 2 Edlins Cottages Aston Upthorpe Oxon OX11 9EF

**PLANNING COMMITTEE re P17/S3714/FUL** (to demolish the existing structures and erect three dwellings and associated development, including parking areas and turning space at Upthorpe Farm, Moreton Road, Aston Tirrold.) The Planning Officer recommended that planning permission be **granted** because the principle of redeveloping this site for residential development is acceptable. The proposed scheme would enhance the character of the AONB and the setting of the adjacent listed buildings. The proposal would not result in unacceptable levels of residential amenity. Overall, the proposed benefits of the proposed development would outweigh any harm.

**7. ARC**

- i. To approve June ARC Minutes

**8. Finance**

- i. Approve payments below



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL

Clerk fees (£54.00 to HMRC)	£216.00
Bostock Bookkeeping (Payroll)	£60.00
Emily Richards (Defibrillator pads)	£83.82

- ii. Approve May Financial Statement
- iii. Provide update on year end processes and internal audit
- iv. Approve Section 1 and 2 of Annual Governance and Accountability Return 2017/2018.

**9. Roads and Footpath**

- i. Verge damage, maintenance and parking. Discuss

**10. Reports from CLP working groups:**

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic group update.
- iii. Housing & Development and Environment Group. Appoint representative Councillor

**11. Rectory Lane Bench.** Update on OCC, Highways and Conservation as to whether or not they have any objection to the siting of the bench.

**12. General Data Protection Regulations.** Discuss and approve Information Commissioner's Office data protection fee.

**13. Appoint a Councillor to the Village Hall committee.**

**14. Oxford to Cambridge Corridor** Discuss

**15. Discuss process for reviewing where risk assessments should be in place and completing them**

**16. Review Emergency Plan**

**17. Discuss internal financial controls** eg. Voucher System

**18. Review Section 15 of Standing Orders.**

**19. Approve planning advice document for villagers to go on the village website.**

**20. Dogbin siting.** Discuss

**21. Review monthly tasks calendar**  
Confirm defibrillator checks

**22. Items for the next agenda**

Date of next meeting: 8pm on Monday 16<sup>th</sup> July 2018 in the Village Hall

Notes:



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**FOR INFORMATION – Recent Planning Decisions**

<b>January</b>	Agree budget / Submit precept request
<b>February</b>	Submit VAT reclaim
<b>March</b>	Confirm defibrillator checks / Reimburse ARC for Health & Safety Costs
<b>April</b>	Grants paid
<b>May</b>	AGM / Renew insurance
<b>June</b>	Confirm defibrillator checks
<b>July</b>	
<b>August</b>	
<b>September</b>	Confirm defibrillator checks / Advertise for grant applications
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications / begin budgeting process
<b>December</b>	Confirm defibrillator checks / discuss draft budget

**Reference**

**Location/Description**

**Date Registered**

**Decision**

**P18/S1270/LB**

Filberts Aston Street Aston Tirrold OX11 9DG  
Construction of new fireplace and chimney.

12 April 2018

Listed Building Consent

**P18/S1269/HH**

Filberts Aston Street Aston Tirrold OX11 9DG  
Construction of new fireplace and chimney.

12 April 2018

Planning Permission

**P17/S3714/FUL**

Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW  
Demolition of existing structures. Erection of three dwellings and associated development including parking areas and turning. (As amended by plan 150 P2 and 131 P2 received 12 December 2017 which alters the fenestration details in the rear and side elevations of the detached house and amplified by plan ref 16121-0A-B1-160-P-00 showing location of plot 1 in relation to properties in The Croft).

23 October 2017

Planning Permission