



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held online via Zoom (contact Clerk for details) at 8pm on Monday 18th May 2020

You are requested to attend a meeting of the Council to be held online via Zoom (contact Clerk for details) on Monday 18th May at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 20th April 2020 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

- i. Update from SODC on the Local Plan

6. Planning

To decide on the following planning applications: None

7. ARC

- i. To approve May ARC Minutes.

8. Finance

- i. Approve payments below
- ii. Long term payment agreement with Zurich Insurance is in place until 1st June 2023.

Clerk fees (£51.40 to HMRC)	£218.60
Zurich Insurance	£1562.23
DVTG (Contribution to village bus)	£350.00
ARC (VAT reclaim)	£1966.11
R. Welch (shopping for Mr & Mrs McColloch)	£116.07

- iii. Approve April Financial Statement
- iv. Review Asset Register and final PC accounts.



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9. Discuss process for completing Full Year Accounts and holding the AGM due to present COVID 19 restrictions.

10. Discuss Community response to Coronavirus (Corvid 19)

- i. SSE Resilient Communities Fund grant of £2,000 has been approved.

11. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic.
- iii. Housing & Development.
- iv. Environment Group.
 - a. Multi-purpose bin update.
 - b. Tree planting

12. Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register. **Deferred**

13. Defibrillator update.

14. Review Emergency Plan

15. Discuss VE celebrations and Bonfire night (which is on Sat 7th November)

16. Village clear up rescheduled for the Autumn

17. Discuss holding Virtual AGM meeting in June.

18. Review monthly tasks calendar

19. Items for the next agenda

Date of next meeting: 8pm on Monday 15th June 2020 in the Village Hall

Notes:

- 1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks



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March	Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan/ Confirm defibrillator checks
June	
July	
August	Confirm defibrillator checks
September	Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process/ Confirm defibrillator checks
December	Discuss draft budget

**Reference
Location/Description**

Date Registered

Decision

P20/S0975/LB

Keepers Cottage Baker Street Aston Tirrold OX11 9DD

Demolition of an existing barn and the erection of a replacement barn to provide ancillary accommodation at Keeper's Cottage

10 March 2020

Listed Building Consent

P20/S0972/HH

Keepers Cottage Baker Street Aston Tirrold OX11 9DD

Demolition of an existing barn and the erection of a replacement barn to provide ancillary accommodation at Keeper's Cottage

10 March 2020

Planning Permission