



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 17th October 2016

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 17 October at 8pm.
Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence

To receive apologies of absence.

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 19th September 2016 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise, for information only.

6. Planning

To decide on the following planning application:

P16/S3034/HH Remodelling of Kaltern with a new roof to form a chalet, bungalow and a side extension. Demolition of garage and a new replacement garage. Kaltern Aston Street Aston Tirrold OX11 9DJ

P16/S3054/FUL Proposed new house and garage. The Paddock Spring Lane Aston Upthorpe

7. Finance

- i. Finances – to approve the financial statement to 30 September 2016 for the combined council
- ii. Approval for Village Hall hire payments (£36.00)
- iii. Approval for Denes Marffy Stationary (£8.65)
- iv. Approval for Denes Marffy clerk's fees (£250.00 less Tax and NI)
- v. Approval for Bostock Bookkeeping payroll (£45.00)
- vi. HMRC (£203.26)
- vii. Village Hall for CLP distribution of Smartwater kits (£22.00)

Village Hall hire(1 st July – 30 th Sept 2 meetings)	£36.00
Denes Marffy Stationary	£8.65
Denes Marffy clerk fees	£250.00 less Tax and NI
Bostock Bookkeeping payroll	£45.00
HMRC Payment	£203.26
Village Hall for CLP distribution of Smartwater kits	£22.00



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8. **Recreation ground / ARC**
To accept the September minutes.
Approval for football goal posts up to £2500
PC to review ARC draft budget
9. **Data storage and retention policy**
10. **Emergency Plan.** Approve final draft
11. **Risk Register:** To develop the risk register and to discuss risk assessments for PC controlled land, buildings, etc.
12. **Insurance** Discuss need for risk assessments that the PC should have in place
13. **Parish Council Grant Applications**
14. **CLP**
15. **Buses:** Simon Young has agreed to be the PC Rep on the DVTG
16. **Planning Guidelines for new Village website**
17. **To discuss site visit policy**
18. **Items for the next agenda**

Date of next meeting: 8pm on Monday 21 November 2016 in the Village Hall

Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.