



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL

**Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 17<sup>th</sup> September 2018**

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 17<sup>th</sup> September at 8pm.

Denes Marffy, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence**

NPH

**3. Minutes**

To resolve that the minutes of the meeting of the Council held on the 16<sup>th</sup> July 2018, and the Extraordinary General Meeting on the 22<sup>nd</sup> August 2018 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

Request to replace 'except for access' sign on Hagbourne Road

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise, for information only.

Discuss if any village projects that would benefit from £2k matched funding from OCC Councillor fund

**6. Planning**

To decide on the following planning application:

**P18/S2589/HH** Internal changes with single storey extension inside existing porch, does not increase footprint.(as amended by drawing no. 1010B to correct elevation naming issues.) Cedarcott Fullers Road Aston Tirrold OX11 9EN

**7. Lower Ham building (formally Upthorpe Farm): appoint external consultant to advise PC; discuss any new information available (if any)**

**8. ARC**

- i. To approve September ARC Minutes
- ii. ARC requests permission to give donations of £200 to Earthtrust and £200 to Clear Skies from the profits of Astonbury.
- iii. ARC confirms that it will be running Bonfire night again on 3rd November and requests permission to spend up to £2,200 on fireworks (exc VAT)

**9. Finance**

- i. Approve payments below



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|--|---------|
| Clerk fees (£54.00 to HMRC)            | £216.00 |
| SODC (Dogbin emptying )                | £13.09  |
| Rustic Management (Ground maintenance) | £640.00 |
| Nicole West (Poo Bags)                 | £9.90   |

- ii. Approve July/August Financial Statement

**10. Roads and Footpath**

- i. Verge damage, maintenance and parking. Discuss

**11. Reports from CLP working groups:**

- i. Review overall progress of CLP Groups.  
ii. Roads and Traffic group update.  
iii. Housing & Development and Environment Group update.  
iv. Agree to apply for a free plaque and sapling for the War Memorial.

- 12. Rectory Lane Bench.** To provide an update on information from OCC and to consider information from SODC. Discuss next steps.

- 13. Oxford to Cambridge Corridor** Discuss

- 14. Discuss process for reviewing where risk assessments should be in place and completing them**

- 15. Review Emergency Plan**

- 16. Review Section 15 of Standing Orders.**

- 17. Drones in the village.** Discuss

- 18. Acceptance of appraisal of clerk.**

- 19. Discuss process for drafting 2019-20 budget, to include grant applications due to be received 31st October (see advert in VN)**

- 20. Councils can now collect and recycle used cooking oil as part of the food waste service.** For information only.

- 21. Review monthly tasks calendar**

- 22. Items for the next agenda**

Date of next meeting: 8pm on Monday 15<sup>th</sup> October 2018 in the Village Hall

**Notes:**

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.



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A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**FOR INFORMATION – Recent Planning Decisions**

**Reference**

**Location/Description**

**Date Registered**

**Decision**

P18/S2176/HH

23 Moreton Road Aston Tirrold OX11 9EW

Replacement of 1m tall wooden fence by a 1.8m tall wooden fence to provide security for fruit trees etc in front garden.

5 July 2018

Planning Permission

P18/S2037/HH

Applecroft Aston Street Aston Tirrold OX11 9DJ

Replacement of existing 1.0m high timber fence with 1.8 and 1.2m high timber close board fence. (Part retrospective).

19 June 2018

Planning Permission

P18/S1244/HH

Pear Tree Cottage Aston Street Aston Tirrold OX11 9DJ

Single storey orangery-style extension and entrance porch.

10 April 2018

Refusal of Planning Permission

P18/S2064/HH

Sheepcote Farm Aston Upthorpe OX11 9DS

Erection of two 2-storey side extensions, demolition of existing rear conservatory, erection of new single storey rear extension and internal re configurations.

21 June 2018

Planning Permission

|                  |  |
|------------------|--|
| <b>January</b>   | Agree budget / Submit precept request                                  |
| <b>February</b>  | Submit VAT reclaim   |
| <b>March</b>     | Confirm defibrillator checks / Reimburse ARC for Health & Safety Costs |
| <b>April</b>     | Grants paid  |
| <b>May</b>       | AGM / Renew insurance  |
| <b>June</b>      | Confirm defibrillator checks   |
| <b>July</b>      |  |
| <b>August</b>    |  |
| <b>September</b> | Confirm defibrillator checks / Advertise for grant applications        |



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|-----------------|--|
| <b>October</b>  | Final date for grant applications                    |
| <b>November</b> | Discuss grant applications / begin budgeting process |
| <b>December</b> | Confirm defibrillator checks / discuss draft budget  |