



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 17th June 2019

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 17th June at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence: SY

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 20th May 2019 and AGM (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning

To decide on the following planning application:

P19/S1727/HH Single storey timber building for use as a garden room, 9 Moreton Road Aston Upthorpe OX11 9EP

Lower Ham – For information – Planning Permission has been refused.

For Information: Change of property name from: Paddock Close to: Paddock House, Baker Street, Aston Tirrold, DIDCOT OX11 9DD

7. ARC

- i. To approve June and AGM ARC Minutes

8. Finance

- i. Approve payments below

Clerk fees (£54.00 to HMRC)	£218.80
HMRC	£162.00



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- ii. Approve May Financial Statement

9. Year End Processes:

- i. Receive internal audit
- ii. Approve Asset Register
- iii. Approve Full Year Accounts
- iv. Approve Section 1 and 2 of Annual Governance and Accountability Return 2018/2019.

10. Introduction of 20 mph speed limit within the villages.

11. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic.
- iii. Housing & Development.
- iv. Environment Group To follow up with SODC regarding new multi-use bins in the villages

12. Oxford to Cambridge Corridor Update

13. SODC Waste Team. Village clean up from 31/07/2019 to 2/08/2019. Review feedback on proposed sites.

14. Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register.

15. Adoption of the defibrillator in the Pub by the Parish Council, and add to asset register

16. Sewage leaks on Aston Street

17. Emergency Plan update.

18. Review monthly tasks calendar

19. Items for the next agenda

Date of next meeting: 8pm on Monday 15th July 2019 in the Village Hall

Notes:

- 1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim



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March	Confirm defibrillator checks / Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan
June	Confirm defibrillator checks
July	
August	
September	Confirm defibrillator checks / Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process
December	Confirm defibrillator checks / discuss draft budget

P19/S0941/FUL

Carrimers Farm Aston Tirrold OX11 9DP
Garage/plant room.

21 March 2019

Planning Permission

P19/S1001/HH

Brambleberry Cottage Aston Street Aston Tirrold OX11 9DJ
Provision of a detached garage and associated parking.

1 April 2019

Planning Permission

P19/S1289/FUL

Aston Tirrold and Upthorpe Village Hall Thorpe Street Aston Tirrold OX11 9EQ
Add a rooflight to an existing loft store room.

24 April 2019

Planning Permission

P19/S1221/DIS

The Meads Thorpe Street Aston Upthorpe Oxon OX11 9EF
Discharge of condition 4 (timber cladding for walls) on application P18/S3807/HH. Erection of detached double garage, open porch to entrance, and verandah to rear elevation of dwelling with balcony (as amended by drwgnos 31101802-1 1g and 31101802-2 1g to alter the external wall materials of the garage to timber cladding received on 09/01/19).

12 April 2019

DIS Details Agreed

P19/S0777/HH

8 Moreton Road Aston Upthorpe OX11 9EP
Erection of a shed.

18 March 2019

Planning Permission