



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 17th February 2020

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 17th February at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 20th January 2020 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

- i. To ask if any updates on the Oxford-Cambridge Expressway
- ii. Update from SODC on the Local Plan

6. Planning

To decide on the following planning applications:

P19/S4333/HH Variation of condition 2 (Drawing Detail) - removal of garage on planning application P18/S3662/HH. Proposed single storey addition and triple garage with demolition of 3 loose boxes. Pope Farm Fullers Road Aston Tirrold OX11 9EN

7. ARC

- i. To approve February ARC Minutes.

8. Finance

- i. Approve payments below
- ii. Discuss Payroll management quotes from Sorrell Woodruff (£20/month + VAT and an end of year 1 fee of £40.00) and Anna Rowe (£35.00/month + VAT)

Clerk fees (£51.40 to HMRC)	£218.60
SODC (Dogbin emptying AU July – Sept 19)	£13.81
SODC (Dogbin emptying AU Oct - Dec 19)	£13.81

- iii. Approve January Financial Statement



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9. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic.
 - a. Fix my street user scheme training Discuss
 - b. Oversized vehicles coming through the village. Discus
- iii. Housing & Development. Discuss whether the PC make a formal response regarding the Local Plan
- iv. Environment Group. s
 - a. Tree planting in the village.

10. Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register.

11. VE day celebrations. Discuss costs and donations, road closures and event details. .

12. Co-option of new parish councillor, Pete Butcher.

13. Review monthly tasks calendar

14. Items for the next agenda

Date of next meeting: 8pm on Monday 16th March 2020 in the Village Hall

Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan/ Confirm defibrillator checks
June	
July	
August	Confirm defibrillator checks
September	Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process/ Confirm defibrillator checks
December	Discuss draft budget



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Location/Description

Date Registered

Decision

P19/S4515/DIS

Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW

Discharge of Conditions 8 (CTMP) and 9 (Materials) on P17/S3714/FUL. Demolition of existing structures. Erection of three dwellings and associated development including parking areas and turning. (As amended by plan 150 P2 and 131 P2 received 12 December 2017 which alters the fenestration details in the rear and side elevations of the detached house and amplified by plan ref 16121-0A-B1-160-P-00 showing location of plot 1 in relation to properties in The Croft).

11 December 2019

DIS Details Agreed

P19/S4575/DIS

Upthorpe Farm Moreton Road Aston Tirrold OX11 9EW

Discharge of Condition 8 - Construction Traffic Management (details required) on planning application P19/S3277/FUL. Variation of Condition 10 of application P16/S4241/FUL to amend the wording to address the matter of contamination. (Demolition of existing structures/buildings and redevelopment to provide five dwellings with parking and gardens and associated works.)

16 December 2019

DIS Details Agreed