



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL

**Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 16<sup>th</sup> July 2018**

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 16<sup>th</sup> July at 8pm.

Denes Marffy, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence**

JH

**3. Minutes**

To resolve that the minutes of the meeting of the Council held on the 18<sup>th</sup> June 2018 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise, for information only.

Discuss if any village projects that would benefit from £2k matched funding from OCC Councillor fund

**6. Planning**

To decide on the following planning application:

**P18/S2037/HH** Applecroft Aston Street Aston Tirrold OX11 9DJ Replacement of existing 1.0m high timber fence with 1.8 + 1.2m high timber close board fence.

**P18/S2064/HH** Sheepcote Farm Aston Upthorpe OX11 9DS Erection of two 2-storey side extensions, demolition of existing rear conservatory, erection of new single storey rear extension and internal re configurations.

**7. ARC**

- i. To approve July ARC Minutes

**8. Finance**

- i. Approve payments below

Clerk fees (£54.00 to HMRC)	£216.00
Village Hall (Hall Hire)	£58.50
ICO (data protection fee)	£40.00

- ii. Approve June Financial Statement



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**9. Co-opt Jane Imbush onto the Parish Council.**

**10. Roads and Footpath**

- i. Verge damage, maintenance and parking. Discuss

**11. Reports from CLP working groups:**

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic group update.
- iii. Housing & Development and Environment Group. Consider changing the Planning Guidance Document to recommend that developers and neighbours check that current maps used include the correct information about house footprints.

**12. Rectory Lane Bench.** Update

**13. Oxford to Cambridge Corridor** Discuss

**14. Discuss process for reviewing where risk assessments should be in place and completing them**

**15. Review Emergency Plan**

**16. Review Section 15 of Standing Orders.**

**17. Approve planning advice document for villagers to go on the village website.**

**18. Dogbin siting.** Discuss

**19. Acceptance of appraisal of clerk.**

**20. Review monthly tasks calendar**

Review the advert for Grant Applications

**21. Items for the next agenda**

Date of next meeting: 8pm on Monday 17<sup>th</sup> September 2018 in the Village Hall

**Notes:**

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.  
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**FOR INFORMATION – Recent Planning Decisions**

**Reference**

**Location/Description**



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**Date Registered**

**Decision**

P18/S0590/HH

Post Office Baker Street Aston Tirrold OX11 9DD  
Extension to rear of house.

8 May 2018

Planning Permission

P18/S1776/HH

2 Edlins Cottages Aston Upthorpe Oxon OX11 9EF  
Proposed two storey rear extension and internal alterations.

23 May 2018

Planning Permission

P18/S1543/HH

Darville House 8 Thorpe Street Aston Upthorpe OX11 9EG  
Single storey timber store for use as a garden store

3 May 2018

Planning Permission

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<b>January</b>	Agree budget / Submit precept request
<b>February</b>	Submit VAT reclaim
<b>March</b>	Confirm defibrillator checks / Reimburse ARC for Health & Safety Costs
<b>April</b>	Grants paid
<b>May</b>	AGM / Renew insurance
<b>June</b>	Confirm defibrillator checks
<b>July</b>	
<b>August</b>	
<b>September</b>	Confirm defibrillator checks / Advertise for grant applications
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications / begin budgeting process
<b>December</b>	Confirm defibrillator checks / discuss draft budget