



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 15th July 2019

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 15th July at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence: DM,SY

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 17th June 2019 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning

To decide on the following planning application:

P19/S1748/HH Replacement roof to existing garage building to form replacement first floor annex room. Internal alterations to raise door head between family room and kitchen, and removal of faux chimney breast to kitchen. Croft House Fullers Road Aston Tirrold OX11 9EN

P19/S2069/HH Single storey rear extension. Baldons Baker Street Aston Tirrold OX11 9DD

7. ARC

- i. To approve June/July ARC Minutes
- ii. Approve ARC to go ahead with bonfire night and purchase fireworks up to a cost of £2,200 exc VAT

8. Finance

- i. Approve payments below

Clerk fees (£54.00 to HMRC)	£218.60
Village Hall (Hall hire, Quarterly)	£58.50

- ii. Approve June Financial Statement
- iii. Annual return completed and sent to external auditor. Fixed Asset Register and Full Year Accounts



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

available on website.

9. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic.
- iii. Housing & Development.
- iv. Environment Group

10. Oxford to Cambridge Corridor Update

11. SODC Waste Team. Village clean up from 31/07/2019 to 2/08/2019. This will include litter picking and clean up of kerbs around the village. There is on going correspondence with OCC about clearing and unblocking culverts and ditches.

12. Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register.

13. Discuss impact of tractor traffic and any potential mitigation

14. Emergency Plan update.

15. Review monthly tasks calendar

16. Items for the next agenda

Date of next meeting: 8pm on Monday 16th September 2019 in the Village Hall

Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan/ Confirm defibrillator checks
June	
July	
August	Confirm defibrillator checks
September	Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

November	Discuss grant applications / begin budgeting process/ Confirm defibrillator checks
December	Discuss draft budget

Reference

Location/Description

Date Registered

Decision

P19/S1421/LB

Croft Corner Moreton Road Aston Tirrold OX11 9EW

Removal of existing gates & fencing and the provision of widened access with new gates (part of works on lapsed approval P03/W0303).

1 May 2019

Listed Building Consent

P19/S1420/HH

Croft Corner Moreton Road Aston Tirrold OX11 9EW

Removal of existing gates & fencing and the provision of widened access with new gates (part of works on lapsed approval P03/W0303).

1 May 2019

Planning Permission

P19/S1318/LB

Croft Corner Moreton Road Aston Tirrold OX11 9EW

Replacement of two first floor dormer windows and associated roof works.

18 April 2019

Listed Building Consent