



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 15th April 2019

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 15th April at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence

JK

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 18th March 2019 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning

To decide on the following planning application:

P19/S0903/HH Demolition of existing UPVC conservatory and replacement with a single storey rear extension 2 Chalk Hill Aston Tirrold OX11 9DN

P19/S0777/HH Erection of a shed. 8 Moreton Road Aston Upthorpe OX11 9EP

P19/S0941/FUL Garage/plant room Carrimers Farm Aston Tirrold OX11 9DP

P19/S0941/FUL Garage/plant room Carrimers Farm Aston Tirrold OX11 9DP

P19/S1001/HH Provision of a detached garage and associated parking. Brambleberry Cottage Aston Street Aston Tirrold OX11 9DJ

Lower Ham – PC to discuss any updates.

7. ARC

- i. To approve April ARC Minutes

8. Multi purpose bins in the village. A letter was sent to SODC asking for some new multi purpose bins and to replace existing bins with lids. The reply received was as follows:



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

We no longer install open-top litter bins, recognising that bins with lids do a much more effective job preventing litter escaping. We are currently conducting a condition survey of all of our litter bin estate. We have in the region of 1,300 litter bins and 450 dog waste bins across the district. The survey will allow us to assess the general condition of our stock. We will be prioritising replacement of damaged bins. We have many of the older style open-top litter bins and the costs to replace all of these will be significant. How we approach upgrading the existing open-top litter bins is yet to be agreed. Once we have completed the wider survey and agreed the approach to deal with older style bins, we will let you know but, in the short-term, we aren't in a position to replace the existing bins you have referenced in your letter.

For the new requirements, whilst we understand the local importance of increasing the litter bin stock, we assess any new requests in terms of the existing provision of bins in the area and any visible littering/dog fouling problems. We have a finite staffing resource to manage litter and time spent emptying new litter bins is time that can't be spent picking up litter or conducting other cleansing work.

I would normally ask a technical officer to assess litter levels in an area before agreeing to install a new litter bin on land that we are responsible for. One of my two technical officers has recently handed her notice in which creates a short-term resourcing issue on our side. We are currently advertising for a new member of staff but they are unlikely to be in post until June. Ahead of the recruitment, I don't have the resource to make the assessment now however, once we have made an appointment, I will ensure the new staff member picks this up, and surveys the area where you have indicated new bins may be required.

9. Finance

- i. Approve payments below
- ii. Received VAT reclaim for PC and ARC £2498.4
- iii. Received £8600 Precept.

Clerk fees (£54.00 to HMRC)	£218.80
ARC (VAT reclaim)	£1960.85 Already paid
SODC (Dogbin emptying)	£13.09
Village Hall (Hall hire)	£58.50
Grant - Astons Website	£150
Grant - Village Post Office	£500
Grant - Village Hall	£2900
Grant - PCC	£2200
Grant - Fat Frog (Defib. maintenance)	£150
Grant - History Group	£1000
Bostock Bookkeeping (Payroll)	£60.00

- iv. Approve March Financial Statement

10. Roads and Footpath

- i. To approve Rustic Management's quote of £1200 for footpath maintenance.

11. Introduction of 20 mph speed limit within the villages. Update

12. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.
- ii. Roads and Traffic.



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

- iii. Housing & Development.
- iv. Environment Group update as per CLP pages on Astons website.

13. Oxford to Cambridge Corridor Update

14. Discuss process for reviewing where risk assessments should be in place and completing them

15. Tractors through the village. Discuss

16. Preparations for AGM:

- i. Prepare full year accounts
- ii. Roles & responsibilities for 2019-2020
- iii. Policies to be reviewed

17. Elections: The Notice of elections were published on the noticeboards. Aston Tirrold & Aston Upthorpe are uncontested and a list of the proposed Councillors is also on the noticeboards.

18. Review monthly tasks calendar

19. Items for the next agenda

Date of next meeting: 8pm on Monday 20th May 2019 in the Village Hall

Notes:

1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial. A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim
March	Confirm defibrillator checks / Reimburse ARC for Health & Safety Costs
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan
June	Confirm defibrillator checks
July	
August	
September	Confirm defibrillator checks / Advertise for grant applications
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process
December	Confirm defibrillator checks / discuss draft budget



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

**Reference
Location/Description**

Date Registered

Decision

P19/S0552/DIS

Carrimers Farm Off A417 Aston Tirrold OX11 9DP

Discharge of conditions 3 - levels and 4 - landscaping on application ref. P18/S4227/FUL Demolition of existing building and erection of a single dwelling with associated parking and works.

18 February 2019

DIS Details Agreed

P19/S0389/DIS

Popes Farm Fullers Road Aston Tirrold Oxfordshire OX11 9EN

Discharge of condition 3 (materials) of application P18/S3662/HH and P18/S3663/LB. Proposed single storey addition and triple garage with demolition of 3 loose boxes.(as amended by drawing 8A removing external fireplace).

6 February 2019

DIS Details Agreed

P19/S0795/DIS

The Meads Aston Upthorpe OX11 9EF

Discharge of condition 5 (trees) on application P18/S3807/HH. Erection of detached double garage, open porch to entrance, and veranda to rear elevation of dwelling with balcony.

12 March 2019

DIS Details Agreed

P19/S0341/HH

Chalkwell House Frimley Yard Aston Upthorpe OX11 9FJ

Variation of Condition 2 of P18/S0970/HH for minor changes to the approved scheme and amended drawings. (Proposed single-storey rear extension and front porch).

31 January 2019

Planning Permission