



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL

Agenda for a meeting of the Council to be held in the Village Hall at 8pm on Monday 9th December 2019

You are requested to attend a meeting of the Council to be held in the Village Hall on Monday 9th December at 8pm.

Denes Marffy, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

To resolve that the minutes of the meeting of the Council held on the 18th November 2019 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

- i. To ask if any updates on the Oxford-Cambridge Expressway
- ii. Update from SODC on the Local Plan

6. Planning

To decide on the following planning applications: None

7. ARC

- i. To note December ARC meeting has been postponed, minutes to be received in January.
- ii. To approve bench donation and installation. Commemorative bench to be sited at the Rec near the zip wire.

8. Finance

- i. Approve payments below

Clerk fees (£51.40 to HMRC, Dec)	£218.60
Rustic Management (Ground Maintenance)	£585.00
Railton TPC Ltd (Transport sustainability reports)	£850.00
Bostock Bookkeeping (Payroll quarterly)	£60.00

- ii. Approve November Financial Statement

9. To accept feedback and discuss matters arising from CLP Groups:

- i. Review overall progress of CLP Groups.



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- ii. Roads and Traffic.
- iii. Housing & Development.
- iv. Environment Group. Discuss the result of the application for new multi purpose bins.
SODC have agreed to:
 - 1. Replace existing bins on the Hagbourne Road at the entrance to Blewburton Hill and at the War Memorial with lidded bins.
 - 2. Remove the bin in Baker Street and install a new lidded bin in Spring Lane near the entrance to the footpath leading passed The United Reform Church.
 - 3. Replace existing bin with lidded bin at the Moreton Road bus stop.SODC have not agreed to:
 - a. Replace the existing bin on Baker Street with a new lidded bin (see 2 above)
 - b. Install a new lidded bin on the verge outside the cemetery on The Croft
 - c. Install a new lidded bin at the end of the concrete track past no. 1 Moreton Road at the entrance to Aston Upthorpe Stud

10. Discuss process for reviewing where risk assessments should be in place and completing them. To consider adding GDPR, non-financial internal audit to risk register.

11. High Sheriff Award

12. Budget and Precept

- i. Resolve to accept budget for 2020-21, which includes overall spend of £44790.60
- ii. Resolve to accept an unchanged precept on 2019-2020 levels at £17,200

13. Christmas Tree collection. At the Recreation Ground the same as last year. Collection for the Christmas trees will be Thursday 16 January, so residents need to drop of their trees the day before on Wednesday 15 January.

14. Vandalism at the Recreation Ground.

- i. For information – ongoing discussion with insurers regarding claim to replace items damaged at the Recreation Ground .

15. Review monthly tasks calendar

- i. Defibrillator maintenance update. Approve purchase of 2 new pads +/-£100

16. Items for the next agenda

Date of next meeting: 8pm on Monday 20th January 2020 in the Village Hall

Notes:

- 1. The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.



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For Information only

January	Agree budget / Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health & Safety Costs, Village Clear up
April	Grants paid
May	AGM / Renew insurance, Review Emergency plan/ Confirm defibrillator checks
June	
July	
August	Confirm defibrillator checks
September	Advertise for grant applications, Re-issue Emergency Plan
October	Final date for grant applications
November	Discuss grant applications / begin budgeting process/ Confirm defibrillator checks
December	Discuss draft budget

Location/Description

Date Registered

Decision

[P19/S3213/HH](#)

2 Chalk Hill Aston Tirrold OX11 9DN
Proposed Woodburning Stove Flue.

14 October 2019

Planning Permission

[P19/S3129/LB](#)

Finches Baker Street Aston Tirrold OX11 9DD
Single storey rear orangery-style extension. (As confirmed by revised Design and Access Statement and corrected location plan received 14 October 2019)

7 October 2019

Listed Building Consent

[P19/S3128/HH](#)

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