



ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCILS

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH
COUNCIL
HELD ON MONDAY 20th SEPTEMBER AT THE VILLAGE HALL**

12/708 Apologies for absence

Jane Murphy (OCC)

12/709 Present

Jane Imbush Chair (JI), Simon Young Vice-Chair (SY), Nicole West (NW), Peter Butcher (PB), Nigel Hawkey (NH), Jane Knight (JBK), Neil Carter (NC), Henry Weeks (HW), Sarah Brown Clerk (SB) Anne-Marie Simpson SODC (AMS)

Three members of the public

12/710 Declaration of any relevant interests

None

12/711 Minutes

Minutes from the meetings held on 19th July 2021 and 31st August 2021 were agreed by all and signed off by the chair.

12/712 Public questions, comments, or representations

No questions from the public for items not already on the agenda

12/713 SODC and OCC Reports to the Parish Council

SODC-

The Oxfordshire 2050 Plan is open for consultation until Friday 8th October.

Garden Waste Collections

At the time of writing, garden waste collections remain suspended. We'd like to thank everyone for their understanding; the collection of other types of waste is prioritised in our Business Continuity plan for waste management, and we are of course affected by the national shortage of HGV drivers and are working towards an option going forward to deal with the challenge posed by this.

South Oxfordshire District Council will be holding an extraordinary full council meeting to discuss the issue of the garden waste service, which is currently temporarily suspended.

meeting will take place on Friday 24 September at 2pm at the council offices at 135 Eastern Avenue, Milton Park.

Anyone wishing to speak at the meeting will need to register by 5pm on Thursday 23 September. Details of how to do this will be available on the agenda which will be published on our website on Thursday 16 September.

Members of the public are encouraged to attend the meeting remotely via Microsoft Teams.

The meeting has been called following the temporary disruption of service to garden waste customers in the district.



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12/714 Planning

- **P21/S3585/HH-** Sheepcote Farm Aston Upton- Erection of detached outbuilding to provide ancillary accommodation to dwelling house. The PC **SUPPORTS** this application noting the applicants voluntary note within their application that the structure would not be used as an independent dwelling. This was felt to be of particular significance when reaching our conclusion.
- **P21/S3602/HH-** Walnut Tree Cottage- For development work. The PC **SUPPORT** this application.
- **P21/S2901/HH and P21/S3633/LB** The PC is mindful to support this planning application recognising the need to repair the fabric of the building and the insertion of a door in the breeze block wall. However, concern was expressed over the lack of detail relating to the proposed car port and in particular to its location under the listed buildings application. The PC is also mindful of the work being undertaken on the adjacent black barns and wonder if consideration should be given to the colour and material to be used and how in keeping it is with those structures.
- **P21/S3885/HH-** Development work- New Front Porch at Da Ka Baker Street. The PC **SUPPORT** this application.

12/715 ARC

The minutes from 5th July and 6th September were approved. Noted that when advertising for the bonfire night that posters were to only be put up in the noticeboards or on independent posts with permission from the relevant landowner. It was suggested we could also advertise the bonfire event in adjacent villages. SB to email insurers to notify them of the date this is happening (Saturday 7th November)

In the minutes a date is still needed for the Autumn Working Party to co-inside with the village clear up. ARC to propose a date- possibly spring time.

12/716 Finance

a) Payments below **APPROVED**

Sarah Brown Clerk fees (plus 20p underpayment from August)	£235.40
Simplicity Payroll Service	£26.40

b) **APPROVED** July and August Financial Statement

- c) Initial Audit and AGAR return (Moore Stevens) The PC were contacted by Moore Stevens (external auditors) regarding the internal audit process, appointment of the auditor and perceived discrepancies in the accounts. The issue over the accounts was resolved. The question of the appointment for the internal auditor was further clarified for Moore Stevens by the PC and confirmation is awaited on this issue. Lastly the Moore Stevens require there to be documentary support that the content and actions of the external audit has been reported to the PC. Further information has been provided and a response from Moore Stevens is awaited.



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12/717 Footpath between Silverburn and Lindens.

Mr Hotz de Bar attended the meeting, as the Cooke Family Trust (CFT) local agent. The PC expressed their disappointment at the vegetation being cut down earlier in the year. This had been widely reported and documented with concern expressed to Carter Jonas, the OCC public rights of way officer and the police. Recollection of the events surrounding the work undertaken on the footpath was discussed. Mr Hotz de Bar clarified that CFT didn't intend on using it soon as the current occupier of the field had gained access via a different route. The PC reaffirmed its wish to work with the CFT on matters relating to the footpath in the future.

12/718 CLP Groups

a) Roads and Traffic- The PC wish to raise the continual problem of HGVs attempting and failing to get through the village due to their size with Jane Murphy in person at the next Parish Council meeting. A suggestion of reporting the lorries that don't have access permission to Trading Standards.

An article for the VN has been produced re the Community Speed Watch asking for volunteers. Possible start date looking like November

b) Housing & Development- Nothing to report

c) Environment Group- Thank you to Naomi and Theo for clearing and planting behind the war memorial. Planting at the white gates was discussed. Waiting to hear about a verge management plan

12/719 Fibre broadband

A letter has been drafted to be sent to David Johnston MP regarding the lack of progress on this matter.

12/720 Defibrillator checks

JI to email Emily Richards for confirmation that these have been done.

12/721 The Downland Villages Transport Group

There was no current need to reintroduce this service at this time.

Anne-Marie Simpson SODC arrived

12/722 Agree a date for Autumn Working Party

See item 12/715

12/723 Possible applications to the Councillor Community Grant Scheme

The grants are for capital spend only. A suggestion of a new boiler for the pavilion. NW said she would apply through ARC for this and LED lights. A-MS said the boiler



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may not qualify for the grant; she would have to look into it. NW agreed to circulate the criteria to councillors

12/724 Community response to Coronavirus (Covid 19)

No calls to the covid phone for around 4 months. PC agreed to keep it running over Winter.

12/725 Sid Marlow bequest of £10,000.00

JJ has spoken to the family and they were happy for the bequest to be split between insulation of the St Michaels Church bell tower and to do the planting at the village hall. A plaque in his memory would be at both sites and possibly a bench in Pitts field. As both projects were over £5000 each it was suggested that the bequest could fully fund the Church bell tower project and some of the SSE Covid Grant could be put towards the village hall planting project to be a fitting and lasting memory of the Covid Pandemic that can be used for villagers to have a place to reflect.

12/726 Review Monthly Calendar tasks

Removal of re-issuing emergency plan as it was discussed at AGM.

12/727 Items for next agenda

Possibly something to go with the fibre broadband in regard to a website.

Meeting closed at 21.00

Date of the next meeting is at 7pm on Monday 18. October 2021 which will be held in the Village hall.