



**ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village hall on Monday 26<sup>th</sup> September 2022  
at 7.30pm**

Sarah Brown, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence:**

**3. Minutes**

- a) To resolve that the minutes of the meeting of the Council held on 18<sup>th</sup> July 2022 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**6. Planning Applications**

To consider the following planning permissions:

- a) **P22/S2217/HH-** for development work at 2 Astin Street Aston Tirrold. To erect a rear extension and works to existing detached shed including new roof.
- b) **P22/S2950/HH-** for development work at Orchard House Aston Upthorpe. For a single storey rear extension, loft conversion including provision of four dormer windows and other alterations.
- c) **P22/S2952/HH-** for development work at Lime House Spring Lane, Aston Tirrold. Erection of 2 bay oak framed garage on existing driveway with home office above.
- d) **P22/S3052/HH-** for development work at 8 The Croft Aston Tirrold for a loft conversion including a dormer window.

**7. ARC**

- a) Approve minutes from July's meeting.
- b) To approve £3,000 from recent donations to the PC to be paid to ARC for the installation of a table tennis table, subject to 3 quotes being received.
- c) To approve £1,000 of Astonbury profits (less 25% of the total profit, pre-VAT reclaim) to be donated to the Air Ambulance (in memory of the Astons postman, Alan Dodd RIP) and the Brain Tumour Charity (£500 to each).
- d) To approve for ARC to hold the annual Bonfire Night on 5 November and the associated expenses, the largest of which will be £2,700 (exc VAT) cost of fireworks (a £200 increase on the previous year due to inflation).



**ASTON TIRROLD & ASTON UPTON  
PARISH COUNCIL**

**8. Finance**

a) Approve payments below

Sarah Brown Clerk fees September	£241.40. tax return added for sept £3.20 and £3 for August
Simplicity Payroll Service August and September	£52.20
Village Hall fees	£58.50
Rustic Management	£875
Moore- Audit fees	£240

b) Approve August's Financial Statement.

c) Completion of audit. Email forwarded to members of the PC

**9. To accept feedback and discuss matters arising from CLP Groups:**

a) Roads and Traffic

b) Housing & Development

c) Environment Group

**10. Fire risk and assessment**

**11. Fibre Broadband**

**12. Review monthly tasks calendar**

**13. Items for next Agenda**

Date for next meeting: **7.30pm on Monday 17th October 2022** in the Village Hall

**Notes:**

- The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**For information only**

<b>January</b>	Agree budget/ Submit precept request
<b>February</b>	Submit VAT reclaim/ Confirm defibrillator checks
<b>March</b>	Reimburse ARC for Health and Safety Costs. Village Clear up
<b>April</b>	Grants paid
<b>May</b>	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
<b>June</b>	
<b>July</b>	
<b>August</b>	Confirm Defibrillator checks



**ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL**

<b>September</b>	Advertise for grant applications.
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
<b>December</b>	Discuss draft budget

**Upcoming Parish Council meeting dates:**

17<sup>th</sup> October 2022

21<sup>st</sup> November 2022

12<sup>th</sup> December 2022