October 13th 2026

**Members are summoned to:**
**The meeting of Aston Tirrold and Aston Upthorpe Parish Council to be held in the Village Hall on Wednesday 21st October 2026 at 7.30pm**

Charlotte Ray, Clerk to the Council

## MEETING AGENDA

1. **Declaration**
   To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. **Apologies for absence:**

3. **Minutes**
   a) To resolve that the minutes of the meeting of the Council held on 17th September 2026 (circulated to members) be signed as a correct record.

4. **Public questions, comments or representations**

5. **SODC and OCC Reports to the Parish Council**
   To receive reports from SODC and OCC and ask any questions these raise.

6. **Guy to present to the Parish Council the Wildfire Report.**

7. **Planning Applications**
   To consider the following planning permissions:

   a) **P26/S4059/FUL** – For development work at the following location: Oakridge Farm Moreton Road Aston Tirrold Didcot OX11 9AW

      The application is for: Erection of an agricultural building, extension to agricultural track and laying of associated hardstanding.

   b) **P26/S3117/HH** - For development work at the following location: Dairy Cottage Aston Street Aston Tirrold Didcot OX11 9DJ

      The application is for: Alterations to existing dwelling and the addition of a garage block.

   c) **P26/S4233/HH** - For development work at the following location: 4 The Croft Aston Tirrold Didcot OX11 9DL

      The application is for: Proposed erection of a single storey side/rear extension, front porch and changes to fenestration including demolition of existing side/front lean-to.

**8. ARC**

a) Approve the Minute's from October's meeting.
b) PC to approve cost of updating Emergency lighting at the Pavilion: £1,005.64 (inc VAT) and whilst the work is being carried out to replace the 9 lights in the main room at an additional cost of £761.10. ARC has regularly used Connect Installations to maintain the electrics at the Pavilion, including to do the recent safety checks, and they have provided a reliable service, so proposes to use again rather than seek multiple quotes.
c) PC to review and approve the Risk Register for Bonfire Night.
d) PC to approve for Rustic Management to replace fence panels and posts at top of recreation ground at a cost of ~£400.
e) PC to approve maintenance to the clock at a cost of £173
f) PC to note that it is likely to be necessary to replace the main gate in 2027.
g) PC to note that the 5 year electrical test and annual PAT test has been completed.
h) PC to review the initial outline proposal on the new relationship between the PC and ARC (see attached) and provide any comments.

**9. Finance**

a) Approve payments below for October

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|---|---|
| Simplicity Payroll Service | £26.40 |
| Clerk Salary Including back pay | £375.80 |
| HMRC PAYE Liability | £17.00 |
| Clerk Expenses – Printer ink | £21.79 |

b) Approve September's Financial Statement.

**10. To accept feedback and discuss matters arising from CLP Groups:**

a) Roads and Traffic
b) Housing & Development
c) Environment Group

**11. To approve the adoption of the following polices as per the Internal Auditors recommendations: IT**

**12. To Discuss progress with the Internal Auditors Recommendations.**

**13. Review monthly tasks calendar**

**14. Items for next Agenda**

Date for next meeting**: 7.30pm on Wednesday 18th November 2026** in the Village Hall

**Notes:**

1. The disclosure must include the nature of interest. If you become aware, during the

course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**For information, only**

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|---|---|
| **January** | Agree budget/ Submit precept request |
| **February** | Submit VAT reclaim/ Confirm defibrillator checks |
| **March** | Reimburse ARC for Health and Safety Costs. Village Clear up |
| **April** | Grants paid |
| **May** | AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks |
| **June** | AGAR Paperwork |
| **July** | |
| **August** | Confirm Defibrillator checks |
| **September** | Advertise for grant applications. |
| **October** | Final date for grant applications |
| **November** | Discuss grant applications/ begin budgeting process/ confirm defibrillator checks |
| **December** | Discuss draft budget |

**Upcoming Parish Council meeting dates:**
Wednesday 18th November 2026
Wednesday 9th December 2026

Wednesday 20th January 2027
Wednesday 17th February 2027
Wednesday 17th March 2027
Wednesday 21st April 2027
Wednesday 19th May 2027
Wednesday 16th June 2027
Wednesday 21st July 2027
Wednesday 15th September 2027
Wednesday 20th October 2027
Wednesday 17th November 2027
Wednesday 8th December 2027