



**ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village hall on Wednesday 11th October 2023
at 7.30pm**

Charlotte Ray, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

Nigel Hawkey (NH), Henry Weeks (HW),

3. Minutes

a) To resolve that the minutes of the meeting of the Council held on 13th September 2023 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning Applications

To consider the following planning permissions:

a) P23/S2721/HH- For development work at the following location: The Old Bakehouse Baker Street Aston Tirrold. The amendment is for: as amended by plans received on 29 September moving the proposed car port back 350mm

7. ARC

- a) Approve Minute's from September's meeting.
- b) Approve budget for year 2024-2025.

8. Finance

a) Approve payments below

Simplicity Payroll Service	£26.40
Charlotte Ray Clerk Fees	£264.20
External Auditor's Invoice	£252.00
Village Hall Hire	£43.00
Approve ROSPA playground check invoice for ARC	£132.00
Approve boiler servicing invoice for ARC	£400.00

- b) Approve September's Financial Statement.
- c) Defib Cabinet overpayment in July £29.94 refund in process.



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9. To accept feedback and discuss matters arising from CLP Groups:

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group-
 - Postcards for verge management

10. Review monthly tasks calendar

11. CIL Monies – Public Ideas

- a) A community orchard, where the villagers can pick fruit and have a community juicer to make juice etc.
- b) A trampoline in the children's playground.

12. Grants

- a) Astons web team asks that the Astons Parish Council consider making the annual website support costs a formal charge against the Council instead of processing the website fees as an annual grant application. The community website provides the PC with its legally required public digital information repository as well as being a community resource. The bulk of the annual costs is fixed in perpetuity as agreed in our Web Boutiques contract at £270.00 +VAT (=£324.00). The annual domain name charges may increase marginally, currently £20.00pa. Unfortunately, in October 2020, we failed to make a grant application to the PC. This was a mistake on our part. We realise that this was some time ago, but please would the PC consider giving us a one-off 'special' or 'upgrade' or 'community help' grant to cover this cost of £344.00?

13. Items for next Agenda

Date for next meeting: **7.30pm on Wednesday 8th November 2023** in the Village Hall

Notes:

- 1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For information only

January	Agree budget/ Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health and Safety Costs. Village Clear up
April	Grants paid
May	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
June	AGAR Paperwork
July	
August	Confirm Defibrillator checks
September	Advertise for grant applications.



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October	Final date for grant applications
November	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
December	Discuss draft budget

Upcoming Parish Council meeting dates:

Wednesday 8th November 2023