



**ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village hall on Wednesday 8th November 2023  
at 7.30pm**

Charlotte Ray, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence:**

**3. Minutes**

- a) To resolve that the minutes of the meeting of the Council held on 11<sup>th</sup> October 2023 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**6. Planning Applications**

To consider the following planning permissions:

- a) **P23/S3346/HH-** for development work at the following location: Milestone Cottage, London Road, Aston Tirrold, Didcot. The application is for: Demolish existing SE and NW extensions and construct new single storey SE Entrance/Utility room and 2 storey NW extension with Kitchen at ground floor level and Bedroom over.

**7. ARC**

- a) Approve Minute's from October's meeting.

**8. Finance**

- a) Approve payments below

Simplicity Payroll Service	£26.40
Charlotte Ray Clerk Fees	£264.20
Approve Rustic Management Invoice	£560.00
Approve reimbursement 2020 payment to web team	£290.00
Approve annual website charge for web team	£344.00
Approve Dropbox invoice	£95.88



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b) Approve October's Financial Statement.

**9. To accept feedback and discuss matters arising from CLP Groups:**

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group-
  - Postcards for verge management

**10. Review monthly tasks calendar**

**11. CIL Monies – Public Ideas**

- a) There is one area we feel as a church we could justify asking for money and that is the handrails that go from Aston Street towards St Michaels church. Although this is partly on church grounds the path is used very frequently by all villagers. The wood on the hand rail is rotting and some of the posts are now very unsafe. We have asked for a quote but not forthcoming as yet but it will need to be hard wood. I think it is likely to cost about. £2-2.5k.

**12. Grants**

- a) Toddler Group - £426.00
- b) History Group - £700.00
- c) Village Hall - £5,000.00
- d) Village Hall Post Office Out-Reach Service - £500.00
- e) Burial Ground - £2,920.00
- f) ARC - £1,400.00 - £1,600.00 (ex VAT)
- g) Village News – Cost for archiving past editions of the VN quotes awaited

**13. Items for next Agenda**

Date for next meeting: **7.30pm on Wednesday 13th December 2023** in the Village Hall

**Notes:**

- 1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**For information only**

<b>January</b>	Agree budget/ Submit precept request
<b>February</b>	Submit VAT reclaim/ Confirm defibrillator checks
<b>March</b>	Reimburse ARC for Health and Safety Costs. Village Clear up
<b>April</b>	Grants paid
<b>May</b>	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
<b>June</b>	AGAR Paperwork
<b>July</b>	



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<b>August</b>	Confirm Defibrillator checks
<b>September</b>	Advertise for grant applications.
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
<b>December</b>	Discuss draft budget

**Upcoming Parish Council meeting dates:**

Wednesday 17<sup>th</sup> January 2024  
Wednesday 21<sup>st</sup> February 2024  
Wednesday 20<sup>th</sup> March 2024  
Wednesday 17<sup>th</sup> April 2024  
Wednesday 15<sup>th</sup> May 2024  
Wednesday 19<sup>th</sup> June 2024  
Wednesday 17<sup>th</sup> July 2024  
Wednesday 18<sup>th</sup> September 2024  
Wednesday 16<sup>th</sup> October 2024  
Wednesday 20<sup>th</sup> November 2024  
Wednesday 11<sup>th</sup> December 2024