

15-May-26

**Members are summoned to:
The meeting of Aston Tirrold and Aston Upthorpe Parish Council to be held in the Village
Hall on Wednesday 20th May 2026 at 7.30pm**

Charlotte Ray, Clerk to the Council

MEETING AGENDA

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

a) To resolve that the minutes of the meeting of the Council held on 15th April 2026 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning Applications

To consider the following planning permissions:

- a) [P26/S1034/HH](#) – For development work at the following location: 1 Aston Street, Aston Tirrold, Didcot, OX11 9DJ

The application is for: Proposed garden room/shed.

7. ARC

- a) Approve the Minute's from May's meeting.
- b) There has been a suggestion that all the Village groups get together once or twice a year to share potential dates and deconflict where possible. It might make sense for the PC to coordinate this rather than ARC as the neutral convenor. Perhaps it could be before/after a PC meeting, maybe with refreshments as a way of encouraging all the village groups to keep up the fantastic effort they are making. That said, not sure who has the time / energy to arrange this.
- c) PC to approve that Bonfire Night can go ahead on Saturday 7 November and that fireworks can be ordered in advance up to a total of £3,600 including VAT (£3,000 excluding).

8. Finance

a) Approve payments below for March

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| Simplicity Payroll Service | £26.40 |
| Charlotte Ray Clerk Fees | £317.80 |
| HMRC PAYE Liability | £2.40 |
| Reimburse ARC health & Safety Costs | £573.15 |
| Bluestone Planning Partnership | £1140.00 |
| Zurich Insurance Renewal | £2,179.16 |

b) Approve April's Financial Statement.

9. To accept feedback and discuss matters arising from CLP Groups:

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group

10. To Discuss progress with the Internal Auditors Recommendations.**11. Review monthly tasks calendar****12. Items for next Agenda**

Date for next meeting: **7.30pm on Wednesday 17th June 2026** in the Village Hall

Notes:

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For information, only

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| January | Agree budget/ Submit precept request |
| February | Submit VAT reclaim/ Confirm defibrillator checks |
| March | Reimburse ARC for Health and Safety Costs. Village Clear up |
| April | Grants paid |
| May | AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks |
| June | AGAR Paperwork |
| July | |
| August | Confirm Defibrillator checks |
| September | Advertise for grant applications. |
| October | Final date for grant applications |

15-May-26

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| November | Discuss grant applications/ begin budgeting process/ confirm defibrillator checks |
| December | Discuss draft budget |

Upcoming Parish Council meeting dates:

Wednesday 17th June 2026

Wednesday 15th July 2026

Wednesday 16th September 2026

Wednesday 21st October 2026

Wednesday 18th November 2026

Wednesday 9th December 2026